

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



संख्या/No. 5-1(44)/2008-पीडी

दिनांक/Dated: 16.12.2009

प्रेषक/From

संयुक्त सचिव (प्रशासन)  
Joint Secretary(Admn.)

सेवा में/To,

सीएसआईआर की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक/प्रधान  
The Directors/Heads of all National Labs./Instts of CSIR

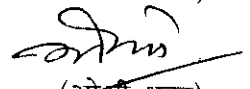
**Sub: Selection of candidates on direct recruitment basis – Consideration of CRs for selection of candidates – instructions regarding.**

महोदय/Sir,

मुझे भारत सरकार के कार्मिक और प्रशिक्षण विभाग के दिनांक 20.8.2008 के कार्यालय ज्ञापन सं. 22011/3/2008-Estt D आपकी सूचना, अनुपालन एवं आवश्यक कार्रवाई हेतु अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith a copy of Government of India, Department of Personnel and Training O.M.No. 22011/3/2008-Estt D dated 20.8.2008 on the above subject for information, compliance and necessary action.

भवदीय,

  
(ओ.पी. धवन)

अवर सचिव

संलग्न : यथोपरि

प्रतिलिपि:

1. सभी प्रयोगशालाओं/संस्थानों के वरिष्ठ उप वित्त सलाहकार/उप वित्त सलाहकार/वित्त एवं लेखा अधिकारी/
2. सभी प्रयोगशालाओं/संस्थानों के वरिष्ठ प्रशासन नियंत्रक/प्रशासन नियंत्रक/प्रशासनिक अधिकारी
3. महानिदेशक, सीएसआईआर के निजी सचिव/ स्टाफ अधिकारी
4. संयुक्त सचिव (प्रशासन) के निजी सचिव
5. वित्त सलाहकार, सीएसआईआर के निजी सहायक
6. मुख्या सतर्कता अधिकारी, सीएसआईआर के निजी सहायक
7. उप सचिव (के.का.)/वरिष्ठ उप सचिव(काम्पलैक्स)
8. प्रधान यूआरडीपी/आईपीएमडी/एचआरडीसी/पीपीडी
9. विधि सलाहकार, सीएसआईआर मुख्यालय के निजी सचिव
10. सीएसआईआर मुख्यालय के सभी उपसचिव/अवरसचिव
11. प्रधान, आरएबी, सीएसआईआर काम्पलैक्स
12. डॉ आर.बी. मिश्रा, सचिव, स्टाफ साइड, जे.सी.एम, भारतीय विषयविज्ञान अनुसंधान संस्थान (आई.आई.टी.आर.) महात्मा गांधी मार्ग, पोस्ट बॉक्स सं.80, लखनऊ
13. आई. टी. प्रभाग - इस अनुरोध से कि इस परिपत्र को सीएसआईआर की वेबसाइट पर उपलब्ध कराएं।

No. 22011/3/2008-Estt D  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

New Delhi, the 20<sup>th</sup> August, 2008

**OFFICE MEMORANDUM**

**Subject:- Selection of candidates on direct recruitment basis -  
Consideration of CRs for selection of candidates - instructions  
regarding.**

The undersigned is directed to invite attention to Department of Personnel and Training O.M. No. 22011/14/86-Estt (D) dated 17<sup>th</sup> June, 1988 providing that whenever officers already working in the Government apply for appointment by direct recruitment against vacancies advertised by the Union Public Service Commission, Confidential Reports (CR Dossiers) of **such short listed candidates** should be made available by the requisitioning Department to the Commission before the date of Interview. The above instructions were reiterated in the DoPT O.M. No.22011/2/97-Estt. (D) dated January 5, 1998 and No. 22011/4/2005-Estt(D) dated 19.9.2005 respectively. It was, however, clarified in the circulars that it would not be necessary to hold up the interview till all the CRs became available. The Commission should consider the CR Dossiers to the extent they were available for making final recommendations.

2. This issue has been re-examined in this Department in consultation with the UPSC. No separate marks or weightage is assigned by the Commission in the selection process to the service records of the candidates who are Government servants. Giving consideration to the CRs of only those who are already in Government service and rejecting their candidature on the grounds that some adverse remarks therein would seem discriminatory since the Commission are unable to get similar assessment in respect of candidates who are not in Government service. In actual practice, Interview Board forms its own independent opinion about the suitability of a candidate having regard to his performance during the interview and the CRs do not influence the Interview Boards' assessment. However, as per DoPT's OM No. AB 14017/101/91-Estt (RR) dated 14.7.1993, in case of Direct Recruitment by selection, i.e. '**Selection by Interview**', it is the responsibility of the requisitioning Department / Ministry to bring to the notice of the Commission any point regarding unsuitability of any candidate (Govt. servant) from the vigilance angle and the appropriate time for doing so would be the consultation at the time of preliminary scrutiny when the case is referred by the Commission to the Ministry/ Department for comments on the<sup>6</sup> provisional selection of candidates for interview by the Commission.

contd..2/-

3. In view of above facts, it has been decided, in consultation with the UPSC, that the requirement of providing CRs of short listed candidates (Government servants) who apply for appointment by direct recruitment against vacancy advertised by the UPSC should be discontinued forthwith.

4. Hindi version will follow.

*Smita Kumar*  
(Smita Kumar)  
Director(Estt)

To

All Ministries/Departments of the Government of India.

Copy to:-

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi
3. Cabinet Secretariat, New Delhi.
4. Rajya Sabha Secretariat/ Lok Sabha Secretariat, New Delhi.
5. The Registrar General, Supreme Court of India.
6. The Registrar, Central Administrative Tribunal, Principal Bench, New Delhi.
7. The Comptroller and Auditor General of India, New Delhi.
8. Secretary, Union Public Service Commission, New Delhi with reference to UPSC letter no F.8/36/2007-R(C&P) dated March 13<sup>th</sup>, 2008.
9. Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
11. National Commission for SCs, New Delhi.
12. National Commission for STs, New Delhi.
13. National Commission for OBCs New Delhi
14. Secretary, National Council(JCM), 13, Ferozeshah Road, New Delhi
15. Establishment Officer & A.S.
16. All Officers and Sections in the Department of Personnel and Training.
17. Facilitation Center, DoP&T(20 copies).
18. NIC (DoP&T) for placing this Office Memorandum on the Website of DoP&T
19. Establishment (D) Section (50 copies).

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