

Circular No. 545

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No. 5-1(38)/2008-PD

Dated 07.12.2010

From

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

To,

**The Directors/Heads of all
National Labs./Instts. of CSIR**

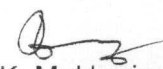
Sub: Holidays to be observed in Central Government Offices during the year 2011.

Sir,

I am directed to forward herewith the following Communication issued by Government of India for information, guidance and compliance:-

S.No.	Govt. of India (DoPT) OM No. & date.	Subject
1.	DoPT Communication No. 12/1/2010-JCA-2 dated 21 st June, 2010.	Holidays to be observed in Central Government Offices during the year 2011.

Yours faithfully


(A.K. Mukherjee)
Deputy Secretary

Encl: As above.

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. PS to DG, CSIR
4. PS to JS (Admn.)
5. PA to FA, CSIR
6. PS to CVO, CSIR
7. Legal Adviser, CSIR
8. Head, URDIP/IPMD/HRDC/PPD/ISTAD/USD/HRDG.
9. Sr. DS(CO), CSIR Hqrs.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi
12. Secretary, JCM (Staff Side), Indian Institute of Chemical Technology, Uppal Road, Hyderabad-5000 07 (Andhra Pradesh).
13. Head, IT Division with the request to make this circular available on the website.

MOST IMMEDIATE

F.No.12/1/2010-JCA-2

Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 21st June, 2010

Subject: Holidays to be observed in Central Government Offices during the year 2011.

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2011. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified after seeking prior approval of this Ministry and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANTA PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SAKLADI / CHETI CHAND / GUDI PADA 1st NAVRATRA / NAURAJ/CHHATH POOJA**

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi.

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through T.V. / A.I.R. / Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. During 2011, Diwali (Deepavali) falls on Wednesday, October 26, 2011 (Kartika 04). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government. However, in the year 2011, Diwali (Deepavali) and Narak Chaturdasi Day, both are falling on the same day i.e. October 26, 2011.


7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2011, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Ministry of Home Affairs letter No.14046/27/83- GP-I dated 15.2.1984 by which they would observe a total of 16 holidays including the three National Holidays viz. Republic Day, Independence Day & Mahatma Gandhi's birthday.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 12(Twelve) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti, Christmas Day included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays are restricted to 15 days in a year in terms of the instructions issued by the Department of Economic Affairs (Banking Division).

11. Hindi version will follow.


(DINESH KAPILA)
DEPUTY SECRETARY
☎ 2309 2589

Encl.: Lists of holidays

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/ PMO / Lok Sabha Secretariat/ Rajya Sabha Secretariat/ President's Secretariat/Vice-President's Secretariat/ Supreme Court/ High Court/ Central Administrative Tribunal/ Election Commission of India / Minorities Commission/ National Human Rights Commission.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes / Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata (with 10 spare copies).
12. Chief Secretaries to all the State Governments / Union Territories.
13. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi (with 5 spare copies)
14. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
15. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Manish Bathari, Kolkata - 700091
16. Facilitation Center, DOP&T (20 copies)
17. NIC (DOPT) with the request to place this O.M. on the Website of the Department (www.persmin.nic.in)
18. 100 Spare Copies.

ANNEXURE-I

**LIST OF GOVERNMENT OF INDIA HOLIDAYS DURING THE YEAR 2011 FOR
DELHI / NEW DELHI OFFICES**

S.No.	Holiday	Date		Saka Date		Day
1932 SAKA ERA						
1.	Republic Day	January	26	Magha	06	Wednesday
2.	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	February	16	Magha	27	Wednesday
3.	Maha Shivaratri	March	02	Phalguna	11	Wednesday
1933 SAKA ERA						
4.	Ram Navami	April	12	Chaitra	22	Tuesday
5.	Mahavir Jayanti	April	16	Chaitra	26	Saturday
6.	Good Friday	April	22	Vaisakha	02	Friday
7.	Buddha Purnima	May	17	Vaisakha	27	Tuesday
8.	Independence Day	August	15	Sravana	24	Monday
9.	Janamashtami (Vaisnava)	August	22	Sravana	31	Monday
10.	Idu'l Fitr	August	31	Bhadra	09	Wednesday
11.	Mahatma Gandhi's birthday	October	02	Asvina	10	Sunday
12.	Dussehra (Vijaya Dashami)	October	06	Asvina	14	Thursday
13.	Diwali (Deepavali)	October	26	Kartika	04	Wednesday
14.	Idu'l Zuha (Bakrid)	November	07	Kartika	16	Monday
15.	Guru Nanak's birthday	November	10	Kartika	19	Thursday
16.	Muharram	December	06	Agrahayana	15	Tuesday
17.	Christmas Day	December	25	Pausa	04	Sunday

**LIST OF GOVERNMENT OF INDIA RESTRICTED HOLIDAYS DURING THE
YEAR 2011 FOR DELHI / NEW DELHI OFFICES.**

S.No	Holiday	Date	Saka Date	Day
SAKA ERA 1932				
1.	New Year's Day	January 01	Pausa 11	Saturday
2.	Guru Gobind Singh's birthday	January 05	Pausa 15	Wednesday
3.	Makar Sankranti	January 14	Pausa 24	Friday
4.	Pongal	January 15	Pausa 25	Saturday
5.	Basanta Panchami / Sri Panchami	February 08	Magha 19	Tuesday
6.	Guru Ravidas' birthday	February 18	Magha 29	Friday
7.	Shivaji Jayanti	February 19	Magha 30	Saturday
8.	Swami Dayananda Saraswati Jayanti	February 27	Phalgun 08	Sunday
9.	Holika Dahan (Dol yatra)	March 19	Phalgun 28	Saturday
10.	Holi	March 20	Phalgun 29	Sunday
SAKA ERA 1933				
11.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	April 04	Chaitra 14	Monday
12.	Vaisakhi	April 14	Chaitra 24	Thursday
13.	Vishu	April 14	Chaitra 24	Thursday
14.	Mesadi	April 14	Chaitra 24	Thursday
15.	Vaisakhadi(Bengal)/Bahag Bihu (Assam)	April 15	Chaitra 25	Friday
16.	Easter Sunday	April 24	Vaisakha 04	Sunday
17.	Guru Rabindranath's Birthday	May 09	Vaisakha 19	Monday
18.	Hazrat Ali's Birthday	June 16	Jyaishta 26	Thursday
19.	Rath Yatra	July 03	Asadha 12	Sunday
20.	Raksha Bandhan	August 13	Sravana 22	Saturday
21.	Parsi New Year's day	August 19	Sravana 28	Friday
22.	Jamat-ul-Vida	August 26	Bhadra 04	Friday

23.	Ganesh Chaturthi / Vinayaka Chaturthi	September 01	Bhadra 10	Thursday
24.	Onam	September 09	Bhadra 18	Friday
25.	(Maha Saptami) (Additional)	October 03	Asvina 11	Monday
26.	Dussehra (Maha Ashtami) (Additional)	October 04	Asvina 12	Tuesday
27.	Dussehra (Maha Navmi)	October 05	Asvina 13	Wednesday
28.	Maharishi Valmiki's birthday	October 11	Asvina 19	Tuesday
29.	Deepavali (South India)	October 26	Kartika 04	Wednesday
30.	Narak Chaturdasi	October 26	Kartika 04	Wednesday
31.	Govardhan Puja	October 27	Kartika 05	Thursday
32.	Bhai Duj	October 28	Kartika 06	Friday
33.	Pratihara Sashthi or Surya Sashthi (Chhat Puja)	November 01	Kartika 10	Tuesday
34.	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Thursday
35.	Christmas Eve	December 24	Pausa 03	Saturday