



No.30-1(36)/2008-Finance  
Dated 29-03-2010

To

Heads of all National Laboratories/Institutes

**Subject: Expenditure Management- Economy Measurement and Rationalization of Expenditure.**

Sir,

Ministry of Finance, Department of Expenditure OM No. 7(1)/E.Coord/2009 dated 22<sup>nd</sup> March 2010 has been reviewed by the DG, CSIR in view of the facts that; (i) these austerity measures would allow opportunity for more scientists to participate in scientific conferences and workshops; (ii) with the availability of video conferencing facility, the need for travel has decreased and hence it will not cause hardship for senior officers. Hence, it has now been decided to adopt the same with the following modifications:

1. JS/Scientist 'G' using CSIR fund will travel only by low cost economy ticket within India.
2. All Scientist 'H' and above can utilize low cost coupon of business class which is normally lower than the full fare economy class. For all short sectors with less than one hour journey, economy class to be availed by everyone.
3. Scientists entitled to travel by business class can avail such benefit if the source of the fund is not from CSIR budgetary support.
4. External experts may travel as per the entitlement; however, they should be requested to avail concessional coupons for business class as far as possible.

Endorsement of MoF, DoE OM No.No.7(1)/E.Coord/2009 dated 22<sup>nd</sup> March 2010 vide CSIR letter of even number dated 23-3-2010 stands modified to this extent.

Yours faithfully,

(R.L.Sharma)

Sr. Deputy Financial Adviser

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IT Division for updating CSIR website.