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सं. / No.

98 VGL 25

भारत सरकार

केन्द्रीय सतर्कता आयोग

GOVERNMENT OF INDIA

CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110027
Satarkta Bhawan, G.P.O. Complex
Block A, INA, New Delhi 110027

दिनांक / Dated.....

OFFICE MEMORANDUM

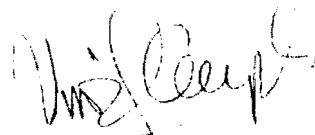
Sub. : Deficiencies in QPRs.

From a perusal of the QPRs being received from various organizations, following deficiencies have been observed :

- i) QPRs are not being submitted in the prescribed format.
- ii) The required certificate from the CVOs that all the qualifying works have been reported, is not being given in the QPRs.
- iii) Estimated cost/Tendered Value of work is not being indicated in lacs uniformly. For some works in the same QPR, Estimated Cost/Tendered Value is being indicated in Rupees, Lacs and Crores which creates confusion.
- iv) QPRs received from various units of the organization are forwarded to CTEO as it is, without scrutiny and compilation by CVOs, in the formats as used by units.
- v) In case the work in progress is less than the prescribed value, only two highest value works are to be reported, whereas a number of works below the prescribed value are being reported unnecessarily.
- vi) Clear name of works including locations is not being provided in a number of cases.
- vii) Full designation and location of the Engineer in charge is not being indicated in the QPRs.
- viii) Date of start and date of completion are not being indicated in dd-mm-yy format, rather unwanted information such as number of days allowed to the agency to start the work after issue of LOI etc. are being given.

- ix) Against the requirement of indicating the physical progress of the work in % terms, the quantities of various items of work are being given, which are not required.
- x) In the column 'Tender Amount', only 'Item Rate' is being mentioned which does not serve the purpose.

Therefore, all CVOs are advised to furnish QPRs with due care keeping in view the deficiencies noted above.



(V.K. Gupta)
Chief Technical Examiner

To

All Chief Vigilance Officers.

पोरफन संख्या - 478



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वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

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COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

संख्या 15-1(120)/90-सतर्कता

दिनांक 22 जुलाई, 2009

No.

प्रेषक

From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

To

सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक/प्रधान

The Directors/Heads of all National Labs/Instts. of CSIR

विषय: तिमाही प्रगति रिपोर्टों में त्रुटि/कमी.

Sub: Deficiencies in Quarterly Progress Reports.

महोदय/Sir,

मैं उपरोक्त विषय पर केन्द्रीय सतर्कता आयोग के पत्र संख्या 98 VGL 25 दिनांक 29.05.09 की एक प्रति आपकी जानकारी, सूचना और अनुपालनार्थ अग्रेषित कर रही हूँ। साथ यह अनुरोध है कि इन निर्देशों को सभी संबंधित अधिकारियों की जानकारी में लायें।

I am to forward herewith a copy of Central Vigilance Commission OM No.98 VGL 25 dated 29.05.09 on the subject cited above with the request that the copies of the same may kindly be provided to all concerned for necessary action and compliance.

तिमाही रिपोर्टों में आवश्यक सूचना प्रेषित करने से पहले इस कार्यालय द्वारा पूर्व में जारी किए गए समसंख्यक पत्र दिनांक 22.01.08 में उल्लिखित निर्देश/स्पष्टीकरण को भी ध्यान में रखा जाये। प्रयोगशाला/संस्थान के वरिष्ठ प्रशासन नियंत्रक/प्रशासन नियंत्रक/प्रशासनिक अधिकारियों द्वारा, जो कि सतर्कता मामले देखते हैं, तिमाही रिपोर्टों पर अपने हस्ताक्षर करने एवं उसको प्रेषित करने से पूर्व सभी दृष्टिकोण से यह जांच लें कि रिपोर्टों में वांछित सभी आवश्यक सूचना हों तथा रिपोर्ट निर्धारित फॉर्मेट में हों। यह सुनिश्चित कर लें कि रिपोर्टों में ibid (वही) निर्देशों के अनुसार कोई भी त्रुटि/कमी न हो।

The instructions/clarifications issued earlier vide this office letter of even no. dated 22/01/2008 may also be kept in mind while furnishing information in the Quarterly Progress Reports (QPRs). Further, the Sr. COA/COA/AO of the Lab./Instt. who looks after vigilance

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matters should scrutinize the QPRs from all angles so as to ensure that the information furnished therein is in the prescribed format and includes all requisite details before signing and forwarding the same to this office. It may be ensured that such reports do not have any deficiency/shortcoming as pointed out in the instructions ibid.

भवदीया/Yours faithfully,

22/11/17

(अंजलि तिवारी/Anjali Tewari)

मुख्य सतर्कता अधिकारी/Chief Vigilance Officer

संलग्नक: यथोपरि/Encl : As above.

प्रतिलिपि/Copy to:

1. मुख्य अभियंता, सीएसआईआर कॉम्प्लेक्स./CE, ESD, CSIR Complex
2. अवर सचिव(के.का.), सीएसआईआर, मुख्यालय/US (CO), CSIR Hqrs.
3. विशेष कार्याधिकारी, एचआरडीसी, गाजियाबाद/OSD. HRDC, Ghaziabad
4. श्री ए.वाहिद, वैज्ञानिक, आई.टी.प्रभाग -- सीएसआईआर वेबसाइट पर प्रसारित करने हेतु/Sh. A. Wahid, Scientist, IT Division - for placing the circular on CSIR website.
5. कार्यालय प्रति/Office copy.