

**Section  
19  
MEDICAL FACILITY  
(COPIES OF CSIR ORDERS/CIRCULARS)**

**1**

*Copy of CSIR letter No.17(1)/94-E.II dated 20.2.1996*

**Sub:- Recognition of important Hospitals like CMC, PGI, Kidwai, AIIMS etc.**

I am directed to state that proposals are being received at this office for recognition of hospitals like CMC Vellore, PGI Chandigarh and AIIMS New Delhi for treatment of CSIR employees. The rule position in this regard is as under:-

- 1 The CSIR employees stationed at Delhi are covered under CGHS Scheme and therefor, they are governed by the same set of rules as are applicable to their counterparts in Govt.
- 2 In respect of employees not covered under CGHS or those stationed outside Delhi, they are governed under CCS(Medical Attendance ) Rules. As per instructions issued by the Govt. of India, PGI Chandigarh is recognised hospital and, therefore, the CSIR employees stationed at Chandigarh can straight away take treatment at the said hospital. However, CMC Vellore and AIIMS are referral hospitals and as such, treatment in these hospitals can be taken only on the advice of Authorised Medical Attendant/ Chief Medical and Administrative Officer of the concerned State etc. as provided in the CCS( Medical Attendance) Rules.

**2**

*Copy of CSIR letter No.17(1)/91-E.II dated 21.5.1996*

**Sub:- Delegation of powers – reimbursement of expenditure incurred on emergent cases on specialised treatment .**

I am directed to state that s per instructions contained in CSIR letter No.14(2)/25/85-E.II dated 6.1.1987, the Directors/Heads of National Labs./Instts have been authorised to exercise powers of Heads of Departments for allowing reimbursement of medical charges for treatment in really emergent cases in a private hospital, subject to the condition contained in Ministry of Health OM dated 23.2.1977, 7.5.77 and Om No.S.14012/9/75/MC/MS dated 18.6.1982

2. It has now been decided to delegate the following powers to the Heads of National Labs./Instts in terms of instructions contained in Ministry of Health & Family Welfare OM. No.S.14025/46/92-MS dated 4.2.1993:-
  - 2.1 The Heads of National Labs./Instts may allow reimbursement of medical claims in respect the treatment obtained under emergency in private medical institution without making any distinction between a private nursing home/clinic, subject to item-wise ceiling as per the rates prescribed in the Annexure to the O.M .referred to above without any financial limit on the total amount to be reimbursed.
  - 2.2 Reimbursement of expenses incurred on treatment obtained in a private clinic/nursing home of the AMA would not be admissible under the above provisions and also in relaxation of the CS(MA) Rules,1944 even in emergent cases.

- 2.3 The medical claim for specialised treatment for heart diseases, kidney transplantation etc. may be settled as per the schedule of rates approved for treatment of CGHS beneficiaries from time to time at private recognised hospitals under CGHS or the actual charges, whichever is less, and all other cases may be settled as per the item-wise ceiling prescribed in the Annexure to the O.M. referred to above.
- 2.4 The entitlement rates and procedure for Coronary By-pass Surgery (CABG), Coronary Angiography and other and other investigation are outlined in the Min. of Health & family Welfare OM. Nos.S-14025/55/92-MS dated 19.8.93 and S-14025/43/94-MS dated 31.10.94 are to be followed for reimbursement of medical expenses incurred in private recognised hospitals( The copies of relevant OMs are enclosed.)
3. In terms of Min. of Health & Family Welfare O.M.No.S-12015/3/93-CGHS(P) dated 30.12.1993, it has been decided that the Directors/Heads of National Labs./Instts. may sanction medical advance to the CSIR employees in connection with the treatment of their own and dependant members of the families in Govt./Private recognised hospitals subject to the following conditions:-
  - 3.1 The amount of advance is limited to 80% of the estimate submitted by the Govt./private recognised hospital.
  - 3.2 The medical advance is admissible to all CSIR employees, irrespective of any pay limit subject to other conditions.
  - 3.3 Advance is allowed only in cases of estimate submitted by Govt. Hospital or a private hospital recognised for such treatment. The amount of advance in cases where estimate is submitted from a private recognised hospital should be calculated on the basis of the rates approved for such treatment/diagnosis/examination.
  - 3.4 The advance is paid directly to the hospital concerned on receipt of estimate from the treating Physician/ Medical Supdt. of the hospital.
  - 3.5 For settlement of advance, the employee may be required to settle the adjustment bill within a period of one month from the date of his discharge from the hospital. In case the entire advance has not been utilised for the treatment of the patient, the Head of Office concerned will correspond with hospital for refund of the unutilised balance of medical advance.
4. Medical claims in respect of special diseases like Cancer, Mental, Diabetes Tubercular etc. may kindly be regulated as per instructions contained in CS(MA) Rules and Govt. of India/CSIR instructions issued from time to time.
5. It is requested that the instructions/guidelines contained in the aforesaid circulars may please be followed scrupulously while deciding the claims of employees for reimbursement of medical expenses for taking treatment in private hospitals/clinics/nursing homes under emergent circumstances. However, only cases where relaxation or interpretation or rules is required, may be referred to CSIR Hqrs. incorporated with the views of Sr. F&AO/F&AO of the Lab./Instt.

### 3

*Copy of CSIR letter No.17(1)/91-E.II dated 5.6.1996*

**Sub:- Delegation of powers – reimbursement of expenditure incurred on emergent cases on specialised treatment etc.**

In continuation of this office circular of even number dated 21.5.96, I am directed to clarify that in the cases of coronary By-pass surgery etc. the rates/ entitlement are to be regulated as per the Ministry of health & Family welfare circulars dated 19.8.93 and 31.10.94 and the advance will be limited to 80% of the estimates submitted by the Govt./Private recognised hospital or 80% of the package charges prescribed under the Ministry of Health & Family Welfare OM dated 30.10.94 whichever is less.

It is, therefore , requested that these instructions/guidelines may please be followed scrupulously while deciding the claims.

#### 4

*(Copy of CSIR letter No. DS(C)/PWC/95-E.III dated 20.8.1996 addressed to Director, CDRI Lucknow, and copy endorsed to the Heads of all the National Labs./Instts.)*

**Sub:- Extension of medical facilities to CSIR Pensioners residing outside Delhi.**

I am directed to refer to the letter No. CPWA/MED/96/104 dated 8.8.19996 from Dr. RP Rastogi, Secretary, CSIR Pensioners' Welfare Association, Lucknow on the above subject. He has asked for clarification in regard to clause (a) of CSIR Circular letter No. 17(1)/91-E.II dated 12.12.95 which reads as follows :-

“CSIR Pensioners shall avail medical facilities to the extent available at the dispensaries at the National Labs./Instts.”

As may be seen from his letter, Dr. Rastogi has mentioned that the administration at CDRI Lucknow holds the view with regard to the above clause that the Pensioners shall be given only those medicines by the dispensary doctors as are available in the dispensary and if the Doctor prescribes any medicine which is not available in the Dispensary, the Pensioner shall have to purchase it from the market but the same will not be reimbursed.

The matter has been examined in consultation with the Finance at CSIR Hqrs. It is, hereby, clarified that in case of non-availability of the medicines in the dispensary at any particular stage, the same should be purchased on urgent basis by the Dispensary of the Institute. However, no reimbursement of the medicine directly purchased by the Pensioners himself will be admissible. Hence, it shall be incumbent on the part of the Institute to get medicines purchased on the urgent basis and supplied to the Pensioners.

You are, therefore, requested to kindly issue suitable instructions to the Medical Officer, In-charge and concerned officials for purchasing the medicines prescribed by the Dispensary Doctors which are not available in the Dispensary and issue the same to the Pensioners.

#### 5

*Copy of CSIR letter No.17(1)/98-E.II dated 18.2.1999*

**Sub:-Extension of medical facilities to Pensioners/Family Pensioners-Revision of annual contribution-Reg.**

Ref:- CSIR letter No17(I)/96-E.II dated 12.12.95

I am directed to state that references are being received from the Labs./Instts. seeking clarification about the rate of contribution to be paid by the CSIR Pensioners/family pensioners for availing medical facilities through CSIR dispensaries.

It is clarified that as has been made clear under para (b) of the CSIR circular No.17(1)/96 dated 12.12.95 on the subject, the annual contribution payable by the concerned pensioners shall be the same as in the case of CSIR Pensioners availing CGHS facility in Delhi. The rates payable by Pensioners availing CGHS facility in Delhi are as fixed by the Ministry of Health and Family Welfare, Govt. of India from time to time. A copy of Ministry of Health and Family Welfare, Department of Health O.M.No.11011/6/98(P) dated 27<sup>th</sup> May,1998\* notifying the rates payable from 1<sup>st</sup> may,1998 is enclosed herewith for ready reference.

It is requested that that the above clarification may kindly be brought to the notice of all concerned in your Lab./Instt. for their information, guidance and necessary action.

*\* Please refer to Order No.121(page 196) of Swamy's Annual,1998*

**6**

*Copy of CSIR letter No.17(1)/91-E.II dated 3.3.1999*

**Sub:-Discontinuation of Group Mediclaim Scheme.**

I am directed to refer to this office letter of even number dated 27.8.98 conveying decision of the Competent Authority to the renewal of Group Mediclaim Scheme for a period of one year ending 31.3.1999 and to state that during operation of the scheme it has been noted that there has been a very insignificant response from pensioners opting for the said scheme. It has, therefore, been decided to discontinue the Group Mediclaim Scheme w.e.f. 1.4.99. You are requested kindly to advise the pensioners availing facilities under this Scheme to get themselves registered with the CSIR dispensary for availing medical facility.

**7**

*Copy of CSIR letter No.17(1)/91-E.II dated 30.3.1999*

**Sub:-Extension of medical facility of one time payment for issue of permanent dispensary cards.**

In continuation of this office letter of even number dated 12.12.1995, I am directed to state that the matter regarding extension of facility of one time payment of contribution by CSIR pensioners residing outside Delhi was under consideration of CSIR for quite some time.

The matter was placed before the Governing Body for its consideration at its 146<sup>th</sup> meeting held on 29.12.1998. The GB considered that matter and approved extension of the facility of making one time payment for issue of permanent dispensary card to CSIR Pensioners residing outside Delhi and availing medical facility through CSIR dispensaries at par with CSIR pensioners availing CGHS facilities in Delhi.

For the above purpose the pensioners who opt to avail this facility will be required to pay an amount equivalent to 10 times of the annual contribution payable at the time of retirement and the amount will be worked out on the basis of last pay drawn at the time of retirement. In case of pensioners already enrolled under the CSIR Scheme notified vide circular letter fated 12.12.1995, the payment already made by them towards the contribution for availing the medical facilities through CSIR dispensary system up-till now may be adjusted against the total amount payable by them as one time payment worked out as above,

As regards the pensioners who are residing in areas not covered by CSIR dispensaries it has been decided that they may deposit the annual contribution/one time payment as per the above rates with the lab./Instt. from where they are drawing their pensions. Consequently, they will be eligible for reimbursement for indoor treatment taken in a Govt./Govt. recognised hospital as per instructions contained in CSIR circular of even number dated 12.12.1995. The reimbursement for taking indoor treatment in a referral hospital shall be admissible only if the patient is referred for such a treatment by the Govt./Govt. recognised hospital.

It is requested that the above guidelines may please be brought to the notice of all concerned in your Lab./Instt. including the pensioners availing medical facility/pension through your Lab./Instt.

**8**

*Copy of CSIR letter No. 14(8)/99-E.II dated 7.4.2000*

**Sub: Clarification regarding Medical Facility to CSIR Pensioners.**

We have been receiving references from various Labs./Instts. on the above subject. The matter has been examined in consultation with finance. The following are the Clarifications for various points raised :

Sr.No	Points Raised	Clarifications
1.	Whether in case of the employees retired much earlier and opting for medical facility now, what will be the rate of contribution payable by them and from what date.	Amount of basic pay to be taken for calculating the amount of subscription at the notional pay in the revised scale.
2.	Whether the pensioner who are availing fixed medical allowance of Rs. 100/- per month is entitled to avail inpatient treatment in the recognized hospital without paying and annual subscription	Being clarified separately.
3.	Whether the subscription for availing medical facility in the month of May/June is allowed which was due for payment in January.	Membership has to be in continuity. A grace period of one month will be given for renewal of the card from the date of its expiry. If the dispensary care is renewed after expiry of the grace period of one month, the pensioner should not be entitled for any medical reimbursement/Dispensary benefit for the period which happen to fall between the actual date of renewal of the card and the date on which the card was due for renewal.
4.	Pensioner has paid the contribution for one year and again pays contribution for 3 <sup>rd</sup> and 4 <sup>th</sup> year can be permitted for reimbursement of medical expenses.	Membership has to be in continuity, any member discontinuing his membership of the Scheme will not eligible for re-admission. His case may be considered for renewal as a special case on merits of each case. The pensioner should not be allowed any medical

- reimbursement/Dispensary benefit for the intervening period prior to date of expiry and date of renewal of the card.
5. The date from which the pensioner can opt for making one time payment for availing medical facility. The subscription to be paid by the Pensioner in terms of CSIR letter dated 30.3.99 would be applicable from the prospective date only.

All the laboratories are requested to disseminate information relating to Medical Facilities to the pensioners individually. Future retirees should be informed of all the Medical benefits they are entitled to and what they should do to avail them before retirement itself, so as to avoid any problems at a later date. All communications may be addressed by Registered Post to all the pensioners at their current address by maintaining/up-dating their addresses properly so as to avoid the plea from the pensioners that they are not aware of the procedure/rule/developments.

9

*Copy of CSIR letter no.17(68)/97-PPS dated 24.7.2000*

**Sub:-Provision of fixed medical allowance of RS.100/- per month to Central Govt. Pensioners residing in the areas not covered under CGHS.**

I am directed to forward herewith a copy of letter nO.S-1105/1/2000-CGHS (F) dated 25.2.2000 on the above subject issued by the Govt. of India, Ministry of Health & Family Welfare (Department of Health), New Delhi, for information, guidance and implementation. Further, it may be clarified that with the extension of this facility, CSIR Pensioners residing in areas not covered by CSIR dispensaries may opt to receive fixed medical allowance of Rs.100/- for OPD treatment and reimbursement for indoor hospitalisation treatment in a Govt./ recognised hospital. While the Rs.100/- per month fixed allowance will be admissible automatically on their exercising option for the same. Reimbursement for indoor hospitalisation will be admissible to the concerned person only on their registering with any of the CSIR Labs./Instts. by paying the subscription as per CGHS prescribed rates.

Contents of the circular may kindly be brought to the notice of all concerned for their information and necessary action.

**Enclosure**

*Copy of letter nO.S-1105/1/2000-CGHS (F) dated 25.2.2000 on the above subject issued by the Govt. of India, Ministry of Health & Family Welfare (Department of Health), New Delhi.*

**Sub:-Providing of fixed medical allowance of RS.100/- per month to Central Govt. Pensioners residing in the areas not covered under CGHS.**

I am directed to forward herewith copy of the following Office Memorandums on the subject mentioned above :-

- i) DoP and P W OM No. 45/57/97 P&PW© dated 19.12.1997
- ii) DoP and P W OM No. 45/57/97 P&PW© dated 24.8.1998

- iii) DoPT OM No. 29018/5/98-ATS II dated 2.11.1998
- iv) DoP and P W OM No. 45/57/97 P&PW© dated 30.12.1998
- v) DoP and P W OM No. 45/57/97 P&PW© dated 18.8.1999

From the OMs referred to above it has been made clear that only those pensioners who are residing in a city not covered by CGHS and specifically opt for not availing medical facilities from the nearest CGHS dispensaries are entitled to receive RS. 100/- per month as medical allowance. However, in such cases the pensioners would have to give specific option to the Head of Office along with other pension papers before retirement to enable the pensioners to obtain RS. 100/- as medical allowance. Such pensioners who have exercised their option for availing RS. 100/- as medical allowance but also desire to avail CGHS facilities for the Indoor hospitalisation treatment from the nearest CGHS covered city can be issued CGHS card in which case the office of the concerned Head of CGHS organisation of the CGHS covered city who issues the pensioners CGHS Card shall check this position from the pension payment order (PPO) and accordingly stamp the CGHS card issued to the pensioners with the words “ **NOT VALID FOR OPD TREATMENT**”

The above orders may be compiled in all the cases of pensioners who have been granted RS. 100/- per month as Medical Allowance and an entry to this effect is available in their pension payment order.