



No. 3-27/2023-E-I

08.11.2023

No. _____

Dated _____

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

The Directors of all CSIR Labs/Instts

**Sub : Providing Data of CCOs eligible for Financial Upgradation under
MACPS - Cases due upto 30.09.2024 - reg.**

Madam/Sir,

I am directed to state that in order to consider financial upgradation of Common Cadre Officers (CCOs) under the Modified Assured Career Progression Scheme (MACPS), as made applicable to CSIR employees vide CSIR letter No. 5-1(163)/2009-PD dated 13.05.2010, data in respect of CCOs eligible for MACPS due upto 30.09.2024 are required to be furnished.

It is, therefore, requested to kindly furnish the requisite information in respect of eligible CCOs of your Lab/Instt in the enclosed proforma latest by **30.11.2023**. While forwarding the information, instructions/guidelines issued by DOPT/CSIR from time to time may kindly be taken into account. O-APARs of the eligible Officers upto the Year 2022-23 (i.e. period ending 31.03.2023), may also be completed, if not completed so far. Nil information may be sent if there is no eligible CCO in your Lab/Instt.

Yours faithfully,


(Sunil Kumar)
Under Secretary

Encl : Proforma

Copy for information and similar necessary action to:-

1. Heads – HRDG, HRDC, URDIP and 4PI
2. Sr. DS (CO), CSIR HQ / Sr. DS (Cx.), CSIR Cx.
3. IT Division – for uploading on CSIR website
4. Office copy

Enclosure to CSIR letter No. 3-27/2023-E.I dated 08.11.2023

Deatils of CCOs who will become eligible upto 30.09.2024 for consideration for grant of Financial upgradation under MACP Scheme

Name of the Lab / Instt : _____

Sl. No.	Name, Present Designation and Date of Birth	Post to which Direct recruitment was made, its Scale of Pay / Grade Pay / Pay Level and Date of Appointment (Only last Direct Recruitment to be taken into account)	Name of Post to which 1 st Regular Promotion or 1 st ACP or NFS subsequent to direct recruitment mentioned at Column 3, if any, was granted, its Scale of Pay / Grade Pay / Pay Level and its Date	Name of Post to which 2 nd regular promotion or 2 nd ACP or NFS, if any, was granted, its Scale of Pay / Grade Pay / Pay Level and its Date	Date from which next Financial Upgradation is admissible, its Scale of Pay / Grade Pay / Pay Level (Whether completion of 10/20/30 Years of Regular Service or on Completion of 10 Years in the same Grade Pay / Pay Level)	Remarks/ Details of Promotion(s), if any, refused in the past along with Debarment OM No. and Date
1	2	3	4	5	6	7

Signature & Stamp of AO/COA/Sr. COA