

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI – 110001**

No. 3-2/b/LDCE-2021/E.I

Date: 09.05.2022

**Establishment-I Section**

**Sub : LDCE-2021 - Qualifying Test in Hindi/English Shorthand for the posts of Private Secretary - reg.**

**Ref : CSIR Web Notifications of even number dated 27.12.2021 & 20.04.2022**

In continuation of notifications of even number dated 27.12.2021 & 20.04.2022, it is hereby notified that: -

1. Medium of Shorthand test will be the same as opted by the Candidates at the time of submitting application for LDCE - 2021.
2. As per DoPT OM. No. AB-14017/20/2008-Estt. (RR) dated 17.05.2010 and DoPT Gazette Notification dated 05.08.2010, the above test will be conducted on computers as per the following norms: -

1.	Dictation	10 Minutes @100 w.p.m.
2.	Transcription	40 Minutes for English 55 Minutes for Hindi

Mistakes upto 5% are allowed.

3. Evaluation criteria for transcripts of stenography tests will be as per Annexure – B of CSIR letter No. 5-1(211)/2014-PD dated 21.12.2021.
4. Hindi Medium candidates are required to use Unicode compliant Fonts and software. Thus, they may use any of Mangal, Utsaah, Kokila and Aparajita Hindi fonts.
5. Candidates are requested to note and comply with the above instructions. They will report at 09:30AM on 21.05.2022 at CSIR Hqr. Reception. They may also give their consent for appearing in the test on email ID [ccoe1@csir.res.in](mailto:ccoe1@csir.res.in) by return mail.

  
(L.S. Negi)  
Sr. Deputy Secretary

To,

**All the Candidates,  
Sr. COA/COA/AO concerned  
(Through CSIR Website)**