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संख्या

No.

15-4/33/85-O&M(Vol.IV)

Dated: 30th January, 2024

प्रेषक

From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

To

The AO/CoA/Sr. CoA/Vigilance Officer of all National Laboratories/Institutes of CSIR

Subject: Submission of Annual Property Returns for the year ending 2023 by Group 'A' & 'B' officers under Rule 18(1)(ii) of the CCS(Conduct) Rules, 1964-furnishing of Certificate-reg.

Sir/Madam,

Kindly refer to this office letter of even number dated 21.12.2023 issued by CVO, CSIR wherein the Labs/Institutes have been instructed to complete and obtain the properly filled APR statements for the year ending 2023 of Group 'A' & 'B' officers latest by 31.01.2024 and must send the certificate of the receipt of all APR statements to this office by 15.02.2024.

Therefore, it is requested that all Vigilance officers of CSIR Labs/Institutes to ensure that APR for the year ending 2023 must be submitted by the all the concerned officers by 31.01.2024. It is further stated that all columns in the prescribed proforma for APR should be filled with relevant information.

This issues with the approval of CVO, CSIR.

Yours faithfully,

(Gajinder Kumar)
Under Secretary (Vig.)

Copy to:

1. O/o DG, CSIR, New Delhi
2. O/o JS (Admin.), CSIR, New Delhi
3. Deputy Secretary (Central Office), CSIR Hqrs, New Delhi
4. Deputy Secretary, CSIR Complex, Pusa, New Delhi
5. Controller of Administration, Human Resource Development Centre, Ghaziabad
6. Sr. CoAs/CoAs/AOs of all the National Labs/Institutes of CSIR
7. Head, Information Technology in-charge, CSIR- to make this circular available on the website of CSIR
8. Office copy