



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफी मार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001



सं/No. SP-13030/5/2023-S and P-CSIR HQ (E 8850)

दिनांक/Date: 08/02/2024

Through Web/E-Mail

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख

The Directors/ Heads of all CSIR Laboratories/Instts. /Units

विषय/Sub: **Request for data on procurements made through GeM and Outside GeM for the two 6 half-yearly periods (Jan – June 2023 and July – December 2023).**

महोदया/ महोदय/Madam / Sir,

As per the standing instructions of the Govt, DSIR has constituted its Standing Committee on GeM (SCoGeM) vide OM dated 02nd February 2024 and the first meeting of the SCoGeM is scheduled to be held on 20th February 2024 at 04:00 PM at Technology Bhawan, New Delhi.

In this regard DSIR has requested to furnish the data on procurements made through GeM and Outside GeM for the two 6 half- yearly periods (Jan – June 2023 and July – December 2023) as per enclosed format latest by 12th February 2024.

You are accordingly requested to furnish the requisite data (in PDF format) through e-mail (mail ID: spo.policy@csir.res.in) latest by 10:00 AM on 12th February 2024 so that it can be submitted to DSIR in time. The report must include all the procurements of Goods and Services of the Lab/Instt/Unit.

भवदीय/ Yours Sincerely,

(सतीश चन्द्र/ Satish Chandra)

भंडार एवं क्रय अधिकारी

Stores & Purchase Officer

E-Mail: spo.policy@csir.res.in

Phone No. (O): 011- 23470330

Enclosure: As above

GeM information from CSIR Labs./Intts./ Units as per CSIR Letter No.

सं/No. SP-13030/5/2023-S and P-CSIR HQ (E 8850) दिनांक/Date: 08/02/2024

Name of CSIR Lab./Intt./ Unit: _____

(Figure in Lakhs)

Sl. No.	Procurement Period	Procurement through GeM	Procurement through other than GeM		Total Procurement	Suggestions/remarks
			Permission / concurrence of Competent Authority /IFD has been sought before making procurement through other than GeM	Permission/ concurrence of Competent Authority/ IFD has not been sought before making procurement through other than GeM.		
1.	Jan 23 to June 23					
2.	July 23 to December 23					
	Total:					

Signature _____

Name: _____

Designation: _____