

No. : 5-1(14)/2008-PD

Dated 06.07.2024

From : Joint Secretary (Admn.)

To : The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

Sub: Creation, Revival, Continuation, Conversion, Transfer, Up-gradation, Down-gradation and Abolition of Administrative Posts – clarification thereof – reg.

Sir/Madam,

Kind attention is invited to CSIR letter of even number dated 25.01.2024 whereby Department of Expenditure OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024 on the above subject has been endorsed in CSIR. As per the provisions of *ibid* DoE OM dated 04.01.2024, all posts which are lying vacant for more than 5 years from the date of creation or the date of falling vacant shall stand abolished.

2. In this regard, it is stated that with CSIR vide letter dated 16.07.2020 notified the Sanctioned Strength of Administrative Cadres i.e. Gen./F&A/S&P/Steno. in respect of CSIR-Labs./Instts. after Restructuring and Review of Administrative Cadres in CSIR.

3. With reference to these administrative posts, CSIR had requested Department of Expenditure to *confirm that the administrative posts are live and the period of 5 years is to be reckoned from notification of revised sanctioned strength of restructured administrative cadres to CSIR Labs./Instts. i.e. 16.07.2020.*

4. Now, Department of Expenditure vide ID Note No.12(1)/DSIR-CSIR/2024/E.Coord.I dated 01.07.2024 has informed that "*The approved posts in cadre restructuring notified in July, 2020 will remain live for a 5 year period i.e. till July, 2025.*"

5. Accordingly, you are requested to fill all the vacant posts of these Administrative Cadres immediately in accordance with the CSIR-ASRP Rules, 2020. Appointing Authority and Sr.DS/Sr.CoA/DS/CoA/US/AO of the concerned Lab./Instt./Hqrs shall be held responsible for allowing the posts to fall in the category of 'deemed abolished posts' due to their lying vacant for more than five years.



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6. The references made by Labs./Instts. to CSIR seeking approval/clarification regarding filling up of administrative posts stand disposed of.

7. This issues with the approval of Competent Authority.

Yours faithfully,

Handwritten signature in blue ink, followed by the date 06/07/2024.

(M. Arun Manikanda Bharathi)
Under Secretary (PD)

Copy to:

1. O/o DG, CSIR
2. O/o JS (Admn.), CSIR
3. O/o FA, CSIR
4. Sr.DS/Sr.CoA/DS/CoA/US/AO of all CSIR National Labs./Instts./Hqrs./Units
5. Sr.DS (C.O.)/Sr.DS (HR)
6. CSIR Website
7. Office copy

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