



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद, भारत  
Council of Scientific and Industrial Research, India



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

## CSIR-DAAD

### Call for Proposals for the Bilateral Exchanges of Scientists/Academics

**2024**

**CALL Details**

<b>Legal framework and scope of the call</b>	The Agreement of Cooperation (AoC) signed in January 2023 and exchanged in October 2023 between CSIR and the German Academic Exchange Service (DAAD), Federal Republic of Germany forms a basis to announce this bilateral exchange program to promote scientific and technological collaboration between CSIR labs in India and the academic or research institutions in Germany.
<b>Aim and Objective</b>	CSIR and DAAD support the exchange of scientists and academics with an aim to promote scientific and technological collaboration and improve international relations and bilateral research cooperation between CSIR institutes in India and German academic and research institutions.
<b>Areas</b>	This exchange is open to all subject areas available for research at CSIR Institutes.
<b>Competition opens</b>	12 <sup>th</sup> July 2024
<b>Final date for online and email proposal submission to CSIR</b>	Online submission on CSIR website closes on Sunday the 25 <sup>th</sup> August 2024, 1700 hrs (IST)
<b>Deadline for Submission of selected applications on DAAD Portal</b>	Thursday the 07 <sup>th</sup> October 2024, (1159 hrs CET or 1629 IST)
<b>Eligible applicant</b>	The programme is aimed at university teachers and experienced academics and scientists. The candidate should have a doctorate and should be working at a university or research institute in his/her home country. The Indian applicant must be a permanent employee of CSIR, India.
<b>Award parameters</b>	<p>The program would fund travel, research stays of CSIR S&amp;T personnel at state or state-recognized universities or non-university research institutes in Germany and research stays of German academics/scientists at CSIR institutes.</p> <ul style="list-style-type: none"> <li>• This programme funds exchanges between scientists and researchers from Institutes in Germany and CSIR, India. In the implementation of the CSIR-DAAD bilateral programme, care is taken to ensure equal exchanges in both directions.</li> <li>• Lecture tours or visits to congresses are not funded.</li> </ul>
<b>Duration of Exchange</b>	<p>The duration of the exchange stay should not be less than fourteen (14) days and not more than three (3) months. The funding period will be determined during the selection process, taking into account the proposed study plan.</p> <p>The length of the research stay shall be decided by a joint selection committee and would depend on the project in question and the applicant's work schedule.</p> <p>At least two-third of the stay in Germany/India should be at one particular host Institute.</p> <p>The grant cannot be extended.</p>

<b>Financials and Exchange terms</b>	<p><b>1) Travel costs:</b> The sending party (CSIR or DAAD) will bear the round-trip travel costs of their participants to the host Institution and back.</p> <ol style="list-style-type: none"> <li>CSIR will provide economy class fair for the round-trip air travel by shortest route, expenses on local travel (pick up and drop from/to the airport) in Germany and India, and visa fee.</li> <li>DAAD will pay a lump sum amount which will cover all costs in connection with the travel. The travel allowances are reviewed regularly and adjusted if necessary.</li> </ol> <p><b>2) Hospitality arrangement:</b> The receiving party (CSIR or DAAD) will bear the local hospitality costs of their guest faculty/scientist:</p> <ol style="list-style-type: none"> <li>Towards hospitality CSIR will provide INR 2500/- per day to meet out-of-pocket expenses, fully furnished good quality guest house accommodation / hotel accommodation costing upto INR 4500/- per day. If necessary, the mutually agreed work related visit to another CSIR institute may be supported by CSIR.</li> <li>Towards hospitality, DAAD will provide for the Indian scientists: <ul style="list-style-type: none"> <li>2.000 EUR per month for junior researchers, lecturers, assistant professors</li> <li>2.150 EUR per month for full professor's payable via German host institution</li> </ul> </li> </ol> <p><i>Please note: The monthly installments refer to the current year and may differ from year to year.</i></p> <p><b>3) Work Place:</b> Working place shall be provided at the host institution.</p> <p><b>4) Registration Fee:</b> Registration fees for attending conferences and other national and international events will not be covered.</p> <p><b>5) Health Insurance:</b></p> <ol style="list-style-type: none"> <li>CSIR will provide medical coverage for minor ailments only. The scientists from Germany will have access to a fee-based insurance package if they wish to do so.</li> <li>The Indian scientists will be automatically included in the DAAD combined health, accident and liability insurance. The monthly insurance costs will be deducted from the monthly installment. <i>Health insurance coverage is mandatory in Germany. If you do not have a corresponding home health insurance, you will be insured by the DAAD. The costs will be deducted from the scholarship payment.</i></li> </ol>				
<b>How to apply and selection process</b>	<table border="1"> <thead> <tr> <th data-bbox="472 1585 970 1659"><u><b>Joint application submission at CSIR</b></u></th> <th data-bbox="970 1585 1442 1659"><u><b>Joint application submission at DAAD</b></u></th> </tr> </thead> <tbody> <tr> <td data-bbox="472 1659 970 2078"> <ul style="list-style-type: none"> <li>Proposal submission is made through the CSIR Website (<a href="http://www.csir.res.in">www.csir.res.in</a>) on CSIR's <a href="#">International Cooperation Management System(ICMS)</a></li> <li>Submission of proposals by hard copies or fax will not be accepted.</li> </ul> <p><b><u>Selection at CSIR</u></b></p> <p>CSIR independent selection committee reviews the proposals and recommends</p> </td> <td data-bbox="970 1659 1442 2078"> <p>Link to submission would be shared separately with the selected proposals from CSIR Institutes.</p> <p><b><u>Selection by DAAD</u></b></p> <p>The pre-selected applications nominated by CSIR would require to submit their applications on the</p> </td> </tr> </tbody> </table>	<u><b>Joint application submission at CSIR</b></u>	<u><b>Joint application submission at DAAD</b></u>	<ul style="list-style-type: none"> <li>Proposal submission is made through the CSIR Website (<a href="http://www.csir.res.in">www.csir.res.in</a>) on CSIR's <a href="#">International Cooperation Management System(ICMS)</a></li> <li>Submission of proposals by hard copies or fax will not be accepted.</li> </ul> <p><b><u>Selection at CSIR</u></b></p> <p>CSIR independent selection committee reviews the proposals and recommends</p>	<p>Link to submission would be shared separately with the selected proposals from CSIR Institutes.</p> <p><b><u>Selection by DAAD</u></b></p> <p>The pre-selected applications nominated by CSIR would require to submit their applications on the</p>
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	15 proposals for submission to DAAD portal	DAAD portal for final selection and concurrence by DAAD .
<b>Selection Criteria</b>	<p>The most important selection criteria are:</p> <ul style="list-style-type: none"> <li>• The applicant's academic achievements and, if applicable, publications, which must be documented in the curriculum vitae and a list of publications (see 'Application documents')</li> <li>• A convincing and well-planned research project (see 'Application documents') in the current priority areas of CSIR.</li> <li>• A consent letter from German host (see 'Application documents') for reciprocal visit.</li> </ul>	
<b>Application requirements</b>	<ul style="list-style-type: none"> <li>• For India: The Indian applicant must be a permanent employee of CSIR, India.</li> <li>• For Germany: The German applicant must be working at a university or research institution in his/her home country.</li> <li>• The candidate must coordinate the date and purpose of his/her stay in advance with your host institution in Germany / in CSIR Institute in India. See ('Application documents'). A workplace must be provided.</li> <li>• CSIR would recommend, preselected/qualified candidates to DAAD.</li> <li>• Because this is a bilateral exchange programme, a visit of the Indian Scientist to Germany and corresponding German Counterparts to India should be agreed upon.</li> <li>• <b>Application on CSIR website:</b> The CSIR S&amp;T personnel to apply at the ICMS portal on CSIR website at the below links Registration: <a href="https://www.csir.res.in/icms/register">https://www.csir.res.in/icms/register</a> Login: <a href="https://www.csir.res.in/icms/login">https://www.csir.res.in/icms/login</a> ;</li> <li>• <b>Application at DAAD portal:</b> The CSIR recommended applicants, both German faculty and CSIR scientists, should apply on the DAAD portal at the link to be provided by CSIR.</li> </ul>	
<b>Application Documents</b>	<p><b>Step1.</b> The application on the Indian side to be submitted on the CSIR ICMS portal.</p> <p><b>Step 2.</b> The CSIR recommended candidates to submit their applications on the DAAD portal (Link will be provided by ISTAD).</p> <p>Online application form to be filled by the CSIR candidate submitting the proposal. The nomination form of</p> <p>The following documents should be enclosed with the application form:</p> <ol style="list-style-type: none"> <li>1. Full <b>curriculum vitae</b> in tabular form (max. 3 pages)</li> <li>2. List of academic/research <b>publications/patents</b> (max. 3 pages)</li> <li>3. Comprehensive statement about <b>research project</b> (max. 10 pages). This document should describe the joint activity/project to be undertaken. Also read the Important information for scholarship applicants (on DAAD portal) at section B, point 2. <a href="https://www.daad.de/de/studieren-und-forschen-in-deutschland/stipendien-finden/wichtige-hinweise-zu-daadstipendien/">https://www.daad.de/de/studieren-und-forschen-in-deutschland/stipendien-finden/wichtige-hinweise-zu-daadstipendien/</a> ]</li> <li>4. <b>Time plan</b> for your planned research visit (please also name the host institute(s) and academic hosts). This should indicate the detailed</li> </ol>	

	<p><b>itinerary of visit</b>, including name of the host-Professors and full address of the Institute proposed to be visited.</p> <p><b>For CSIR candidates</b></p> <ol style="list-style-type: none"> <li>5. Written <b>confirmation/acceptance</b> from the host indicating 1) exact duration of stay; 2) consent of German counterpart for jointly implementing the res. activity/project referring to the research/academic cooperation and to the res. proposal; 3) guarantee that the host institute in Germany will provide the workplace; and 4) consent from the German host for reciprocal visit to India.</li> <li>6. <b>Specific Recommendations</b> of the Director of the CSIR Institute indicating his/her expectations from the proposed exchange as also recommending the candidate application.</li> </ol> <p><b>For German Candidates</b></p> <ol style="list-style-type: none"> <li>7. Nomination form for the German candidate dully recommended by the Director of the CSIR host institute and consent from CSIR Institute for providing a workplace/research facility in the CSIR Institute.</li> <li>8. Written acceptance letter of the German candidate indicating 1) the exact duration of stay in India; and 2) consent for jointly implementing res. activity/project.</li> <li>9. A detailed Itinerary of visit including name of the CSIR/non-CSIR Institutes along with contact persons and full address of the Institute proposed to be visited along with their acceptance for providing visiting German scientists with necessary hospitality.</li> </ol> <p>The German or English translations of documents submitted in the national language (to be uploaded with the corresponding documents)</p> <p>The application procedure occurs online first through CSIR-ICMS portal followed by submission by the recommended candidates on the DAAD portal.</p>
<b>Guidelines</b>	The CSIR scientist would be provided deputation terms as per CSIR Foreign Deputation Guidelines.
<b>General Information</b>	<p>The visits are on a reciprocal basis i.e. one CSIR Scientist shall be deputed to Germany in exchange of a visit by German Scientist to India. Hence project specific visit will be encouraged. The German Scientist may be invited under the identified research project for which CSIR Scientist is proposing to visit Germany.</p> <p>The exchange visit (on both sides) under the selected proposal should be completed by December 2025.</p> <p>The DAAD and CSIR require 4 weeks to process the applications of selected candidates. This should be taken into account by the Scientists while drafting their programmes with their German counterparts.</p> <p><b>For visit of CSIR scientist to Germany</b></p> <ul style="list-style-type: none"> <li>• The Scientist shall contact their German counterpart and draft out mutually agreed research project of common interest and the time schedule of visits from the two sides. Letter to this effect from the German counterpart should be enclosed with the application. Consent of German Scientist for visit to India under the project should be enclosed. If the research activity/project needs to be continued CSIR may be approached to consider the project under bilateral cooperation of CSIR with Germany.</li> </ul>

	<ul style="list-style-type: none"> <li>No visit should be planned during July and August and from mid-December to Mid January (unless specifically advised by the German host), as this is the vacation time in Germany.</li> <li>The Scientists are expected to arrange their own accommodation. They are advised not to take their families along as the living allowance provided by DAAD will not be sufficient for maintaining their families.</li> <li>The DAAD has no arrangement for receiving Scientists on their arrival in Germany.</li> <li>The proposal under this programme will be considered only in the Selection Committee Meeting and not thereafter.</li> </ul> <p><b>For the visit of German academician/researcher/scientist to CSIR</b></p> <ul style="list-style-type: none"> <li>The inviting CSIR scientist should jointly with German scientist identify a concrete research task in the priority/thrust areas of CSIR. Letter of German scientist accepting to work on the identified joint research activity and giving convenience for the proposed time schedule of visit should be enclosed with the application. If the research activity / project needs to be continued CSIR may be approached to consider the project under bilateral cooperation of CSIR with Germany.</li> <li><b>Proposals only for delivering lectures / seminars only will not be accepted.</b></li> <li>The German guest scientist should be provided with some background information on the inviting Lab/Instt and the kind of research work being done there.</li> <li>The concerned labs/institutes, after receiving the decision on nominations of the German scientists, should finalize their visit programme in consultation with their counterpart and communicate to CSIR-HQ.</li> </ul>														
<b>Schedule</b>	<p>The following table shows important dates for the call.</p> <p style="text-align: center;"><b>Timeline for CSIR-DAAD Call 2024</b></p> <table> <tr> <th><i>Description</i></th><th><i>Dates</i></th></tr> <tr> <td>Announcement of Call</td><td>12<sup>th</sup> July 2024</td></tr> <tr> <td>Opening of submission on CSIR ICMS portal</td><td>15<sup>th</sup> July 2024</td></tr> <tr> <td>Deadline for the submission of the proposal on CSIR ICMS portal</td><td>25<sup>th</sup> August 2024</td></tr> <tr> <td>Selection and recommendation of Candidates by CSIR</td><td>20<sup>th</sup> September 2024</td></tr> <tr> <td>Deadline for Submission of Proposal on DAAD portal</td><td>07<sup>th</sup> October 2024</td></tr> <tr> <td>Announcements of final results by CSIR and DAAD</td><td>31<sup>th</sup> March 2025</td></tr> </table>	<i>Description</i>	<i>Dates</i>	Announcement of Call	12 <sup>th</sup> July 2024	Opening of submission on CSIR ICMS portal	15 <sup>th</sup> July 2024	Deadline for the submission of the proposal on CSIR ICMS portal	25 <sup>th</sup> August 2024	Selection and recommendation of Candidates by CSIR	20 <sup>th</sup> September 2024	Deadline for Submission of Proposal on DAAD portal	07 <sup>th</sup> October 2024	Announcements of final results by CSIR and DAAD	31 <sup>th</sup> March 2025
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<b>Contact Details</b>	<p><b>On Indian Side</b></p> <p>Dr. Anand Mohit, Principal Scientist and Coordinator German Desk, ISTAD, CSIR; Tel: 011-23470221; 011-23316764 E-mail: <a href="mailto:anandm@csir.res.in">anandm@csir.res.in</a></p> <p>Ms. Kamlesh Rani, Principal Technical Officer and Co-Coordinator German Desk, ISTAD, CSIR; Tel: 011-23470224; 011-23316764; E-mail: <a href="mailto:kamlesh@csir.res.in">kamlesh@csir.res.in</a></p>														

	<p>For any <b>IT related queries</b> (with respect to form filling/login to ICMS portal on CSIR website etc.) please contact</p> <p>Ms. C. Sagar, Sr. Technical Officer (3), IT CSIR; Tel: 011-23470104; Email: <a href="mailto:csagar@csir.res.in">csagar@csir.res.in</a> ; <a href="mailto:itweb@csir.res.in">itweb@csir.res.in</a> ;</p> <p><b>On German Side</b></p> <p>DAAD India:</p> <p>Ms. Shikha Sinha, Senior Advisor - International Cooperation, German Academic Exchange Service, Regional Office; c/o DLTA Complex, R.K. Khanna Stadium, 1 Africa Avenue - 110029 New Delhi, India; Tel.: +91 (11)/6646-5500; Email: <a href="mailto:sinha@daad.de">sinha@daad.de</a> ; <a href="https://www.daad.in">https://www.daad.in</a></p> <p>DAAD Bonn:</p> <p>Ms. Sandra Wojciechowski, Teamleiterin Asien, Pazifik / Team Leader Asia, Pacific Referat Asien – ST34 / Section Asia – ST 34 DAAD – Deutscher Akademischer Austauschdienst German Academic Exchange Service (DAAD) Kennedyallee 50 53175 Bonn; Tel.: +49 228 (0) 882-764; Fax: +49 228 (0) 882-9764; Email: <a href="mailto:wojciechowski@daad.de">wojciechowski@daad.de</a>; <a href="http://www.daad.de">http://www.daad.de</a></p>
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Annexure I : Application form for CSIR Scientist for visiting Germany ( *PS: To be filled online on CSIR website*)

Annexure II: Nomination of German Scientist for visiting India (*PS: To be filled by CSIR applicant separately and uploaded on the CSIR website / portal while uploading necessary documents*)

**CSIR – DAAD Exchange of Scientists Programme****Application form for CSIR Scientist for Visiting Germany**

(Please note that this form will be filled Online on the CSIR website. It is given here for illustration purposes/  
kind reference)

1.	Name		
2.	Designation		
3.	Lab / Instt		
4.	Area of research		
5.	Date of Birth and Age	DoB	Age : Y_____M_____
6.	Date of joining CSIR with Designation		

## 7. Qualifications

Degree	Board / Univ	Division	Subjects	Year




## 8. Knowledge of foreign languages

Language	Can Speak	Can Read	Can Write

## 9. Experience

	Position held	Duration		Nature of work
		From	To	
a)				
b)				
c)				
d)				
e)				
f)				

10.	Number of Publications  (Enclose list, and indicate impact factor of Journals. Reprints may be enclosed with the original set only)	<u>National</u>	<u>International</u>
11.	Number of Patents & Books, if any (Enclose list).	<u>National</u>	<u>International</u>
12.	Awards & recognition	<u>National</u>	<u>International</u>

13. **List tangible achievements in terms of Research, Development and Innovation Output of the Candidate (max upto 10)** (Technologies/Products developed , Technologies/products commercialized, No of Students trained including the area (Bachelors, masters, PhD), Projects completed ... etc)

14.	Major achievements/contribution of international level in the proposed area of research.	
15.	Name of the host Professor / Guide and full address of the Foreign Instt / Univ / R&D lab.  (enclose the acceptance letter of host institute).	
16.	Research accomplishments of the host.	
17.	Major research facilities at the host laboratory / institute	
18.	Prior linkages / cooperation with the host	
19.	Reasons for selecting the proposed host.	
20.	Title of the research proposal to be carried out abroad.	
21.	Detailed description of the research work to be carried out in Germany.  (Please enclose this in a separate sheet)	
22.	Please give one page write-up on the novelty of the research topic.	

23.	Linkage of the proposed work with priority Themes/Projects/Programmes of CSIR.	
24.	Does the proposed research work involve IPR issues? If yes, has the host institute agreed to share the same with CSIR?	
25.	Could the proposed work be carried out within India at CSIR/non CSIR S&T institutions? Justification for need to conduct it in the proposed foreign institution.  (please enclose separate sheet, if necessary)	
26.	Minimum period required for conducting proposed research.  (14 days – 3 months)	
27.	Relevance of proposed research with the activities / programmes of Lab/CSIR.	
28.	Nature of expected output from the proposed study and its likely uses.	
29.	What benefits will accrue to CSIR by conducting this research work.	
30.	Commercialisation prospects of the proposed research work.	
31.	Previous visits abroad during last 3 years.	
32.	Any other relevant information  You may feel necessary to give.	

*Please click the text box below for proceeding*

We confirm that a separate agreement between partner institutions will be signed, before the visit, for the protection of IP rights in case the research involves disclosures of existing knowledge / new knowledge to be generated jointly.

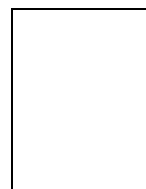
**Signature of the Candidate**

**Date:**

**Place:**

**Annexure II****CSIR – DAAD Exchange of Scientists Programme****Nomination of German Scientist for Visiting India**

*(To be filled by CSIR applicant separately and uploaded on the CSIR website / portal while uploading necessary documents)*



**Latest photo of Nominee (Please Copy in the box and take color print of the nomination form)**

Exchange visit in project mode

**Yes**

**No**

1.	Name of the nominee	
2.	Position held	
3.	Name of Institute with full address	
1.	Contact details Tel: _____ email : _____	
4.	Nationality	
5.	Date of Birth & age	
6.	Qualification	
7.	Current area of research	
8.	Topic of proposed joint research	
9.	Plan of research activity during research stay at CSIR institute	

10.	Expected outcome and benefit to CSIR	
11.	Reason for choice	
12.	Accomplishments of the Nominee:	
	a) Publications in peer reviewed Journals (Please mention topics of the best 5 Publications with IF)	
	b) Patents – granted / commercialised	
	c) Awards and honours	
	d) Any other	
13.	Consent of Nominee to visit CSIR  (Pl. tick the relevant option and enclose a copy of the correspondence)	<div>Yes</div> <div>No</div>
14.	Specific recommendations of the Director and statement confirming the provision of workplace/research facilities at the Institute to the visiting German candidate.	

Signature of the Inviting Scientist

Signature and Seal of the Director