

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110 001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No. 3-3(b)/2020-E-I

09.12.2020

Dated _____

From

Joint Secretary (Admn.)

To,

The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

Sub: Meeting of Departmental Promotion Committees (DPCs) for consideration for promotion to Group 'A' Common Cadre posts for vacancy year 2020 – reg.

I am directed to state that the Departmental Promotional Committee meetings to consider promotion of Common Cadre Officers to Group 'A' positions have been fixed from 18/12/2020 to 29/12/2020 vide CSIR notification no. 3-3(b)/2020-E I dated 08/12/2020 notified on CSIR website. Further, the list of candidates to be interviewed by the DPC alongwith other details have also been notified on CSIR website vide notification no. 3-3(b)/2020-E I dated 07/12/2020.

In this connection, it is stated that due to Covid-19 pandemic and travel restrictions, DG, CSIR has approved to conduct the interview of the candidates through virtual mode only i.e. through Video-conferencing considering availability of state-of-the-art pan CSIR connectivity.

To accomplish this time bound exercise through virtual mode, your personal attention and co-operation is solicited.

You are, therefore, requested to kindly arrange for the following:

1. Nominate your available seniormost Common Cadre officer, who is not the candidate for interview, in these DPC meetings, to co-ordinate the meeting with CSIR Hqrs. Kindly send his/her contact details, mobile number and email ID. The nominated officer shall not proceed on leave or tour during Interview period i.e. from 18/12/2020 to 29/12/2020.
2. Kindly make available the VC facilities of your laboratory on the date(s) of Interview, in respect of CCOs of your laboratory/Institute/Unit/Centre, from 09.30 AM onwards till late evening. List of CCOs to be interviewed and schedule of meeting are available on CSIR website vide notifications dated 07/12/2020 and 08/12/2020.

Contd.

3. Kindly send contact details, mobile number and email ID of IT personnel, who is looking after the VC facilities, in your lab./Instt./Unit/Centre, so that the person entrusted with coordinating the Interviews at CSIR Hqrs. can co-ordinate with him/her. Suitable instructions may also be given to the concerned IT personnel for co-operation for smooth conduct of Interviews. The nominated IT personal shall not proceed on leave or tour during Interview period i.e. from 18/12/2020 to 28/12/2020.

I shall be grateful if you could arrange the above and send the desired information through email on email ID pankaj@csir.res.in latest by 11/12/2020. The instructions to the candidates and guidelines for IT Co-ordinator and Administration Co-ordinator shall be sent separately.

Yours faithfully,



(Sanjay Kumar)
Deputy Secretary