


**Government
eProcurement
System**

Government eProcurement System
Published Corrigendum Details

Date : 15-Nov-2024 03:17 PM

 [Print](#)

Organisation Chain :	Council of Scientific and Industrial Research Hqrs. New Delhi - CSIR Admin-CSIR Hqrs.
Tender ID :	2024_CSIR_213145_1
Tender Ref No :	8-12(21)/2024-Gen
Tender Title :	CATERING SERVICES AT CSIR SCIENCE CENTRE AND OTHER DELHI BASED PLACES
Corrigendum Type :	Date


Corrigendum:2

Corrigendum Title	Corrigendum Description	Published Date	Document Name	Doc Size(in KB)
Change in Pre-Bid Meeting Date	Change in Pre-Bid Meeting Date	15-Nov-2024 03:11 PM	criteria.pdf 	286.11

Critical Dates

Publish Date	01-Nov-2024 12:30 PM	Bid Opening Date	09-Dec-2024 12:00 PM
Document Download/Sale Start Date	01-Nov-2024 01:00 PM	Document Download/Sale End Date	07-Dec-2024 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	01-Dec-2024 09:00 AM	Bid Submission End Date	07-Dec-2024 12:00 PM
Pre Bid Meeting Date	20-Nov-2024 02:00 PM		

Corrigendum:1

Corrigendum Title	Corrigendum Description	Published Date	Document Name	Doc Size(in KB)
Changes of date	The bid submission starting date is being postponed from 14/11/2024 to 01/12/2024 and bid opening date is postponed from 22/11/2024 to 09/12/2024. This decision is taken by the competent authority in order to provide addl. info. in the said tender.	13-Nov-2024 05:33 PM	datecorr.pdf 	115.96

Critical Dates

Publish Date	01-Nov-2024 12:30 PM	Bid Opening Date	09-Dec-2024 12:00 PM
Document Download/Sale Start Date	01-Nov-2024 01:00 PM	Document Download/Sale End Date	07-Dec-2024 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	01-Dec-2024 09:00 AM	Bid Submission End Date	07-Dec-2024 12:00 PM
Pre Bid Meeting Date	11-Nov-2024 12:00 PM		

Details Before Corrigendum

Critical Dates			
Publish Date	01-Nov-2024 12:30 PM	Bid Opening Date	22-Nov-2024 12:00 PM
	01-Nov-2024 01:00 PM		21-Nov-2024 12:00 PM

Document Download/Sale Start Date		Document Download/Sale End Date	
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	14-Nov-2024 09:00 AM	Bid Submission End Date	21-Nov-2024 12:00 PM
Pre Bid Meeting Date	11-Nov-2024 12:00 PM		



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research
अनुसंधान भवन ,2, रफ़ी मार्ग,
Anusandhan Bhawan, 2, Rafi Marg,
नई दिल्ली 110001
New Delhi-110001

सं 8-12(21)/2014-सामान्य

दिनांक : 01.11.2024

Tender

यह कार्यालय योग्य कैटरर्स, जिनको सरकारी, अर्ध-सरकारी, स्वयातशासी संस्था शैक्षणिक संस्था या लिमिटेड कंपनियों में कैटरिंग सेवाएँ प्रदान करने का कम से कम 03 वर्षों का अनुभव हो, से सीएसआईआर के सीएसआईआर-विज्ञान केन्द्र, लोदी गार्डन गेट न. 2, के. के. बिरला लेन, लोदी इस्टेट, नई दिल्ली में दो वर्षों की अवधि के लिए कैटरिंग सेवाएं लेने का ईच्छुक है।

This office is willing to take catering services for a period of two years at CSIR-Science Centre, Lodi Garden Gate No. 2, KK Birla Lane, Lodi Estate, New Delhi -110 001 and accordingly invite eligible caterers having at least 03 years of experience in providing catering services in a Government, Semi-Government, Autonomous Institution, Educational Institution or Limited Companies.

Critical Dates : Dates will be as per CPP Portal			
Published Date			
Document Download Start Date & Time		Document Download End Date & Time	
Pre bid meeting date and time			
Bid Submission Start Date & Time		Bid Submission Closing Date & Time	
Bid Opening (techno-commercial bid) Date & Time		Bid Opening (Financial bid) Date & Time	

A. SCOPE OF WORK AND SPECIFIC CONDITIONS

1. High Standard VVIP Catering Services are required at CSIR-Science Centre, Lodi Garden Gate No. 2, KK Birla Lane, Lodi Estate, New Delhi for meeting/conference purposes and other places such as CSIR Hqrs Rafi Marg, National Media Centre, Raisina Road, Prathvi BHawan, Lodhi road, NPL, Pusa, INSA, ITO etc.
2. The Contractor shall provide catering services as per the following menu(s) in the dining hall / lawns of the CSIR-Science Centre.
3. **Menu** of the items are: -**

S. No.	Menu	Rates (Without GST)	% of GST	Total Rates
(A)	Menu for Special/International Meetings <u>Menu#1 (Simple Veg Buffet)</u> a) Soup(Indian/Continental/Chines) b) 2 Nos. Salad (Indian/Continental/Chinese) c) Dal Preparation d) Paneer Item(Indian/Chinese) e) 2 Nos. Vegetable ((Indian/Continental/Chinese) f) Rice Preparation (Indian/Chinese) g) Assorted Indian Breads (Tandoori/Tawa) h) Curd/ Curd preparations i) 2 Nos. Sweet (Indian/Cake/Pastry/Soufflé/Ice Cream) j) Fresh Cut Fruit k) Mouth Freshener			
(B)	<u>Menu# 2 (Special Non-Veg-Buffet)</u> Menu No.1+ One non vegetarian preparation (Indian/Continental/Chinese)			
(C)	<u>Menu# 3 (Premium Non- veg Buffet)</u> Menu 2+ one extra Soup+ One extra Non-vegetarian Preparation (Indian/Continental/Chinese)			
(D)	<u>Menu# 4 (Premium Non veg-Buffet with snacks, Juice/Cold drink/Mocktails)</u> Menu# 3+ Three Nos. of Vegetarian Snacks (Indian/Chinese/Continental) + Two Nos. of Non-Vegetarian snacks			

	(Indian/Continental/Chinese) +Juices/Cold drink/Mock tail/Lime-soda			
(E)	<u>Menu# 5 (High Tea- Vegetarian)</u> Two Vegetarian snacks, one sweet, Roasted Nuts (10 pcs.)+Tea/Coffee +Cookies			
(F)	<u>Menu# 6 (High Tea- Non-Vegetarian)</u> Menu#5 + Two Non- Vegetarian snacks (Indian/Continental/Chinese)+ One extra sweet (ice-cream/Gulab Jamun etc.)			
(G)	Plain Tea/Coffee			
(H)	Plain Tea/Coffee with cookies			
(I)	Extra vegetarian items rate (Main course)			
(J)	Extra Non-vegetarian item rate (Main course)			
(K)	Extra Vegetarian Snacks item rate			
(L)	Extra Non- Vegetarian Snacks item rate			
(M)	Extra sweet dish rate			
(N)	1 ltr. Mineral water bottle			
(O)	250 ml. Mineral water bottle			
(P)	Percentage of extra rates for providing catering services at other places than CSIR Science Centre preferably, Delhi based places / Offices.			

(**No minimum quantity is fixed by CSIR. However, conduct of meetings is a regular activity at CSIR.)

At CSIR Science Centre, VVIP buffet lunch/dinner will be served as per given menu. The Contractor shall ensure requisite quantity, quality and efficient service in proper uniform in its dining hall/lawn.

- The tender has to be accompanied by an **Earnest Money Deposit** of **Rs. 50,000/- (Fifty Thousand only)** in the form of Demand Draft in favour of Joint Secretary (Admin.), New Delhi from any scheduled commercial Bank. If the successful tenderer declines to act on the offer made by the CSIR and/or withdraw/amend their quotations after opening of tenders, the EMD shall stand forfeited without any notice to the tenderer and no claim on this account shall be entertained. The EMD of unsuccessful tenderers shall be returned/refunded after finalization of the contract.

5. **A Performance Bank Guaranty of Rs. 1,40,000 (One lakh forty thousand only)** shall have to be deposited by the successful tenderer in the form of FDR of any scheduled commercial Bank in favour of “Joint Secretary (Admin.), New Delhi” for the period of contract. The performance security will be forfeited for breach of the any of terms/conditions of our tender and if it is found at any time during the contract period that the services provided by the firm are poor/defective/unsatisfactory. The decision of the CSIR in this regard shall be final and binding on the firm.
6. Tenure of contract will be for **two (02) years** and **2nd year will be continued only after the satisfactory performance of the contractor in first year of contract.**
7. The Contractor will report to the Manager of CSIR-Science Centre, Lodi Garden Gate No. 2, KK Birla Lane, Lodi Estate, New Delhi.
8. The Contractor will provide his own staff for catering/serving purpose in the **CSIR Science Centre**, including uniforms to his staff.
9. The Contractor will have to bring his own kitchen utensils, Bone China crockery and glassware etc. These also shall have to be well maintained. Old/used crockery in unhealthy state shall not be used.
10. The Contractor shall provide good quality paper napkins during service of meals.
11. No stale or left over food will be served to the guests/consumers.
12. The Contractor is expected to use good quality and standard brands of cooking oils and Agmark masalas. Contractor is also expected to use groceries (provisions) of standard quality. He may note that only fresh vegetables will be used and served.
13. The Staff deployed by the Contractor in the kitchen should wear proper uniform and should be medically fit.
14. The Contractor shall not use cracked, chipped and stained crockery. The Contractor shall replace all chipped, cracked, stained and broken crockery items immediately at his own cost.
15. Liquor and tobacco or other intoxicants will not be served to the guests/consumers at CSIR Science Centre.
16. A suggestion register shall be kept at the Guest House for registering suggestions with regard to all/any aspect of the food including services provided by the Contractor and the contractor shall take appropriate remedial steps in this regards under intimation to CSIR.

17. Joint Secretary (Admn.) CSIR reserves the right to check/have tested from certified agency any time at the cost of Contractor the raw materials used for breakfasts, lunches, dinner, tea/coffee etc. and the items served in **CSIR Science Centre**. Financial losses and other damages caused to CSIR on account of substandard food served at **CSIR Science Centre** are liable to be recovered from the Contractor in an appropriate manner. The designated officials of CSIR are entitled to inspect the premises at any time to ensure its bonafide use, hygienic and cleanliness and quality of the ingredients used.
18. Joint secretary (Admin) CSIR reserves the right to terminate the contract at any time even without assigning any reason thereof.
19. **A pre bid conference will be held at CSIR Science Centre on 11/11/2024 at 12.00 Hrs.** Interested vendors are requested to visit CSIR-Science Centre, Lodi Garden Gate No. 2, KK Birla Lane, Lodi Estate, New Delhi to inspect the location and understand the requirement, before submitting the bid. You may submit your queries, if any, at email: so_gen@csir.res.in , 02 days before the pre bid meeting date. The queries raised by the vendors shall be attended and replied properly, in case of any changes, corrigendum will be issued and accordingly you may submit your tender.
20. **Technical evaluation of bid will be done only for those bidders who will attend pre bid conference on the decided date and time.**
21. Work will be awarded to only one firm confirming the standard quality and on overall lowest quotation basis.
22. Successful bidder has to execute a necessary agreement with CSIR on a Rs. 100 non-judicial stamp paper.

B. COMMENCEMENT AND TERMINATION

That this contract may be terminated on any of the following contingencies:

- a) On the expiry of the contract period as stated above.
- b) By giving one month's notice by CSIR on account of:
 - i) Committing breach by the Contractor of any of the terms and conditions of this contract.
 - ii) On assigning the contract or any part thereof to any sub-Contractor by the Contractor without written permission of the CSIR.
 - iii) On Contractor being declared insolvent by competent Court of Law.

During the notice period, in the situation contemplated above, the contractor shall keep on discharging his duties as before till the expiry of notice period.

C. ARBITRATION CLAUSE

1. In case any dispute or difference arises between parties regarding terms & condition of the contract for providing items listed at point No. A.3 above, so matter shall be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi for Arbitration. The award of the Arbitrator shall be final and binding on both parties and the arbitration proceeding shall take place under the Arbitration Conciliation (Amendment) Act, 2015 or any other statutory modification thereof.

D. TERMS OF PAYMENT

1. No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.
2. The contractor shall submit the bill after providing services within a week for sanction of the amount of bill and passing the bill for payment.
3. Online payment for the catering services at **CSIR Science Centre**, Lodi Garden, Gate No. 2, Lodi Estate, New Delhi will be made directly through NEFT/RTGS by the CSIR Hqrs to the Contractor against proper certification of receipts by the Manager, Science Centre.
4. The term payment mentioned in this Para includes all types of payment due to the service provider arising on account of this contract.

E. CRITERIA FOR SELECTION OF THE VENDOR

All the received bids will be evaluated by the duly constituted Committee. Accordingly, the following information/documents must be submitted in the bid:-

1. Firms shall have to deposit EMD of Rs. 50,000/- through E-payment in favour of **“Joint Secretary (Admin), CSIR”** and proof of the payment receipt may be uploaded alongwith the bid. The details of bank account is as under:-

(i)	Bank Name	SBI
(ii)	Branch Code	00691 (New Delhi Main Branch
(iii)	Bank address	New Delhi Main Branch, 11, Parliament Street, New Delhi – 110 001
(iv)	Account No.	30242246752
(v)	MICR Code	110002087
(vi)	IFSC Code	SBIN0000691

(vii)	SWIFT Code	SBININBB104
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2. All bidders must submit PAN/GST Registration certificate.
3. Bidders must be from Delhi/NCR only. Proof of their establishment shall be submitted. **Rent Agreement shall not be accepted.**
4. Bidders should have **03 years** of experience in PSUs/Govt. Organisation/Department/Limited Companies etc. The copies of **experience certificate issued by the respective PSUs/Govt. Org/Deptt** may be submitted in the bid.
5. The firm should have minimum average annual turnover of Rs. 10,00,000/- (Ten Lakhs) in last three (03) financial years and it must submit an annual turnover certificate for the years viz. (2022-2023, 2022-2021 and 2021-2020).
6. Land boarder sharing declaration certificate may be submitted in the bidder's letter head as per **Annexure-A.**
7. Declaration regarding Make In India certificate may be submitted in the bidders letter head as per **Annexure-B.**
8. **CSIR authorities may visit the establishment (s) where the contractor is running the Catering Services currently to assess the quality, presentation, infrastructure and overall performance of the contractor for finalizing the tender on quality basis.**

Land Border Sharing Declaration

(To be submitted in the bidder's letter head)

In-line with Department of Expenditure's (DoE) Public Procurement Division Order vide ref.

F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020

Tender No

Job:

"I/ we have read the clauses pertaining to Department of Expenditure's (DoE) Public Procurement Division Order (Public procurement no 1, 2 & 3 vide ref. F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020) regarding restrictions on procurement from a bidder of a country which shares a land border with India. I/We hereby certify that I/ we the bidder < name of the bidder.....> is / are

a) Not from such a country and eligible to be considered for this tender.

OR

b) From such country, has been registered with the competent authority and eligible to be considered for this tender. (Evidence of valid registration by the competent authority shall be attached)

For and behalf of _____ (Name of the bidder)

(Signature, date & seal of authorized representative of the bidder)"

**DECLARATION REGARDING MINIMUM LOCAL CONTENT IN LINE WITH
REVISED PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA), ORDER 2017 DATED
04TH JUNE, 2020 AND SUBSEQUENT ORDER(S)**

(To be typed and submitted in the Letter Head of the Entity/Firm providing certificate as applicable)

To,

Sh. Rajesh Kumar Punia
Under Secretary (General)
Anusandhan Bhawan, 2 Rafi Marg
New Delhi - 110001

Dear Sir,

Sub: Declaration reg. minimum local content in line with Public Procurement (Preference to Make in India), Order 2017-Revision, dated 04th June, 2020 and subsequent order(s).

Ref : 1) NIT/Tender Specification No:
2) All other pertinent issues till date

We hereby certify that the items/works/services offered by..... *(specify the name of the organization here)* has a local content of _____ % and this meets the local content requirement for '**Class-I local supplier**' / '**Class II local supplier**' ** as defined in Public Procurement (Preference to Make in India), Order 2017-Revision dated 04.06.2020 issued by DPIIT and subsequent order(s).

The details of the location(s) at which the local value addition is made are as follows:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

...

...

...

Thanking you,
Yours faithfully,

**(Signature, Date & Seal of
Authorized Signatory of the Bidder)**

**** - Strike out whichever is not applicable.**

Note:

1. Bidders to note that above format Duly filled & signed by authorized signatory, shall be submitted along with the techno-commercial offer.
2. In case the bidder's quoted value is in excess of Rs. 10 crores, the authorized signatory for this declaration shall necessarily be the statutory auditor or cost auditor of the company (in the case of companies) or a practising cost accountant or practicing chartered accountant (in respect of suppliers other than companies).
3. In the event of false declaration, actions as per the above order and as per CSIR Guidelines shall be initiated against the bidder.

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, 2 RAFI MARG, NEW DELHI - 110001**

ADDENDUM

No. 8-12 (21)/2024-Gen

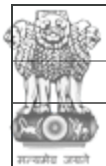


Dated 15.11.2024

In continuation of our tender of even number dated 01.11.2024, the Competent Authority has approved to add the following:-

- (i) **Minimum rates criteria** - The minimum rates against each item has been fixed.
- (ii) **Pre Bid Meeting** – Another **Pre-bid Meeting will be held on 20/11/2024 at 2.00 PM at CSIR Science Centre, Lodi Garden Gate No. 2, KK Birla Lane, Lodi Estate, New Delhi.** Those bidders who have already attended the first Pre bid meeting held on 11.11.2024, need not to attend this prebid meeting.
- (iii) **Change of BOQ** – “The fixed minimum rates” has been mentioned in BOQ and the “Minimum rates below which bid shall not be considered”.
- (iv) **Evaluation Criteria** – The L-1 firm will be decided on the basis of overall lower rates. In case, where two or more firms quote the same rates, then L-1 would be decided, first on the lowest rates of Veg lunch (Menu#1), thereafter Non Veg lunch (Menu#2), then Veg High Tea (Menu#5), thereafter, High Tea-Non Veg (Menu#6).

Other terms and conditions of the bid will be same.


(Harish Kerketta)
Section Officer (G)
CSIR Hqrs.

	Government eProcurement System	Government eProcurement System			
		Published Corrigendum Details			
		Date : 15-Nov-2024 02:59 PM			
		 Print			
Organisation Chain :	Council of Scientific and Industrial Research Hqrs. New Delhi - CSIR Admin-CSIR Hqrs.				
Tender ID :	2024_CSIR_213145_1				
Tender Ref No :	8-12(21)/2024-Gen				
Tender Title :	CATERING SERVICES AT CSIR SCIENCE CENTRE AND OTHER DELHI BASED PLACES				
Corrigendum Type :	BOQ				
Corrigendum Document and BOQ List					
Corr.No.	Corrigendum Title	Corrigendum Description	Published Date	Document Name	Doc Size(in KB)
1	Change in BOQ	The competent authority has approved the Minimum base fix rate in each item. Accordingly BOQ has been changed.	15-Nov-2024 02:59 PM	BOQ_234910.xls 	395.0

Item Rate BoQ

Tender Inviting Authority: Council of Scientific & Industrial Research Anusandhan Bhawan, 2, Rafi Marg New Delhi-110001

Name of Work: SERVICES AT CSIR SCIENCE CENTRE AND OTHER DELHI BASED PLACES

Contract No: 8-12(21)/2024-Gen

Name of the Bidder/ Bidding Firm / Company :						
<div>PRICE SCHEDULE</div> <div>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)</div>						
Sl. No.	Item Description	Minimum base rates	Rates (Without GST)	GST%	TOTAL AMOUNT	TOTAL AMOUNT In Words
1	Menu for Special/International Meetings Menu#1 (Simple Veg Buffet) a) Soup(Indian/Continental/Chines) b) 2 Nos. Salad (Indian/Continental/Chinese) c) Dal Preparation d) Paneer Item(Indian/Chinese) e) 2 Nos. Vegetable ((Indian/Continental/Chinese) f) Rice Preparation (Indian/Chinese) g) Assorted Indian Breads (Tandoori/Tawa) h) Curd/ Curd preparations i) 2 Nos. Sweet (Indian/Cake/Pastry/Soufflé/Ice Cream) j) Fresh Cut Fruit k) Mouth Freshener	450.00			0.00	INR Zero Only
2	Menu# 2 (Special Non-Veg-Buffer) Menu No.1+ One non vegetarian preparation (Indian/Continental/Chinese)	550.00			0.00	INR Zero Only
3	Menu# 3 (Premium Non- veg Buffet) Menu 2+ one extra Soup+ One extra Non-vegetarian Preparation (Indian/Continental/Chinese)	650.00			0.00	INR Zero Only
4	Menu# 4 (Premium Non veg-Buffer with snacks, Juice/Cold drink/Mocktails) Menu# 3+ Three Nos. of Vegetarian Snacks (Indian/Chinese/Continental) + Two Nos. of Non-Vegetarian snacks (Indian/Continental/Chinese) +Juices/Cold drink/Mock tail/Lime-soda	850.00			0.00	INR Zero Only
5	Menu# 5 (High Tea- Vegetarian) Two Vegetarian snacks, one sweet, Roasted Nuts (10 pcs.)+Tea/Coffee +Cookies	200.00			0.00	INR Zero Only
6	Menu# 6 (High Tea- Non-Vegetarian) Menu#5 + Two Non- Vegetarian snacks (Indian/Continental/Chinese)+ One extra sweet (ice-cream/Gulab Jamun etc.)	400.00			0.00	INR Zero Only
7	Plain Tea/Coffee	25.00			0.00	INR Zero Only
8	Plain Tea/Coffee with cookies	40.00			0.00	INR Zero Only
9	Extra vegetarian items rate (Main course)	50.00			0.00	INR Zero Only
10	Extra Non-vegetarian item rate (Main course)	100.00			0.00	INR Zero Only
11	Extra Vegetarian Snacks item rate	50.00			0.00	INR Zero Only
12	Extra Non- Vegetarian Snacks item rate	100.00			0.00	INR Zero Only
13	Extra sweet dish rate	25.00			0.00	INR Zero Only
14	1 ltr. Mineral water bottle	20.00			0.00	INR Zero Only
15	250 ml. Mineral water bottle	10.00			0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				