



# वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

## Council of Scientific & Industrial Research

अभियांत्रिकी सेवा प्रभाग

ENGINEERING SERVICES DIVISION

अतुल कुमार गोयल

मुख्य अभियंता

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Chief Engineer

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To

The Directors/Heads of all CSIR Labs/Instts/Units/Centres

**Sub: Regarding Outsourcing of construction works on deposit work basis to CPWD & State PWD.**

Dear Ma'am/Sir

It is being observed that CSIR Labs/Institutes are engaging CPWD / State PWD on deposit work basis for 'works & services' without prior approval from competent authority of CSIR. Most of the time, small value works of new construction under various Project heads are also outsourced to CPWD / State PWD. In many cases, it has also been noticed that the estimate which are prepared by CPWD / State PWD are being sent to CSIR-ESD for approval of the competent authority without proper vetting by lab engineers and finance.

Therefore all CSIR Labs are advised to explore the possibilities to undertake the construction work through in house engineering services units. In case the work is still required to be outsourced to CPWD/ State PWD, then Lab are advised to take prior approval of competent authority of CSIR HQ before outsourcing the works. A duly vetted MoU/Agreement between CSIR Labs and CPWD/ State PWD must be signed highlighting the scope of work, duration and validity of projects, stages of funds to be deposited, deliverables and others etc as per the standard format safeguarding the interest of CSIR. It is expected that all works like planning & designing, it's execution and its successful completion including liasoining (if any) required for obtaining statutory/local body approvals/NOC etc should be in the scope of outsourced agency only. Once the work is entrusted to CPWD / State PWD, any work related to design and planning etc shouldn't be further outsourced by them to other agencies/consultants. In case the work requires engagement of separate consultant for any specific purpose like design & planning, liasoining etc, then CSIR labs are required to take separate approval for engagement of such consultant from CSIR HQ and engagement of such consultants should be done by CSIR Labs as per laid down guidelines and norms of CSIR.

With Regards

(Atul Kumar Goel)