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Dated: 03 December, 2024

कार्यालय ज्ञापन / OFFICE MEMORANDUM

Sub: Reconstitution of Standing Publications, Ethics and Scientific Vigilance Committee (SEC) - reg.

The Director, CSIR-IHBT, Palampur has been pleased to reconstitute the Standing Publications, Ethics and Scientific Vigilance Committee (SEC), as follows, with immediate effect:

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|---|---------------------------|
| 1. Dr. Rakesh Kumar, Senior Principal Scientist | Chairperson |
| 2. Dr. Amit Chawla, Principal Scientist | Member |
| 3. Dr. Rajesh Kumar Singh, Senior Scientist | Member |
| 4. Dr. Vandana Jaiswal, Scientist | Member |
| 5. Dr. Kiran Devi, Senior Technical Officer (3) | Member |
| 6. Section Officer (Gen.) | Member-cum-Ethics Officer |
| 7. Ms. Mahima Chauhan, AcSIR | Member |
| Student Representative | |

The Standing Publications, Ethics and Scientific Vigilance Committee (SEC) would be responsible for training staff members on all aspects of scientific ethics and looking into best practices and publications to be observed by the scientific community. The detailed Terms of Reference (ToR) of the Committee would be as follows:

- The Committee shall regularly conduct seminars in Good Laboratory Practices and publications.
- Shall make mandatory implementation of communication numbers at the time of publications after obtaining the approval from Competent Authority.
- Shall check Similarity Index and Plagiarism of all publications.
- Shall ensure that the scientific audit of each publications is done.
- Shall advise and guide the Director on all matters pertaining to misconduct in scientific practices and research ethics.
- Shall respond to any external parties (on behalf of CSIR-IHBT) for compliance with ethical standards in respect of research projects undertaken by staff.
- On an entirely voluntary basis, researchers may seek the inputs of this Committee for consultation on ethical aspects of their research.
- Shall work on any other matter as assigned by the Director.

The tenure of SEC will be for one year from the date of issue of this OM.

प्रजवल राय 03/12/24
(Prajwal Rai)
Section Officer (Gen.)

Copy forwarded to: -

- All above concerned Chairperson/ Members;
- Directorate, CSIR-IHBT, Palampur;
- Administrative Officer, CSIR-IHBT, Palampur;
- Head PPME, for Institute's Internal website;
- Office file.