



Council of Scientific and Industrial Research
INSTITUTE OF MICROBIAL TECHNOLOGY (CSIR – IMTECH)
SECTOR 39-A, CHANDIGARH – 160036
Website: <https://www.imtech.res.in/>

Advertisement No. 01/2025	
Starting date for Submission of Online application:	May, 05 th 2025 from 10:00 AM onwards
Last Date for receipt/submission of Online Application:	June, 04 th 2025 till 11:59 PM

A unique opportunity for Research/S&T Management careers in Science & Technology

CSIR-Institute of Microbial Technology (CSIR-IMTECH) is a constituent R&D establishment of Council of Scientific and Industrial Research (CSIR) devoted to research in the frontline areas of Microbial Biology and Biotechnology. CSIR-IMTECH has state-of-the-art research facilities and conduct multidisciplinary research in the core areas of Molecular Microbiology, Microbial Genetics, Genomics, Host-Microbe Interaction, Pathogen Biology, Cellular Trafficking, Structural Biology, Drug Designing and Development, Applied & Environmental Microbiology, Genetic Engineering, Microbial Diversity & Ecology, Bioinformatics & Large Data Analytics and Biochemical Engineering. The Institute is also home to a world class Microbial Type Culture Centre (MTCC) and provides a truly world class R&D ambience in an area of over 10,000 sq.ft, with a dedicated team of more than 50 highly motivated scientists, majority of whom have several years of training in world renowned laboratories. The scientific staff is supported by more than 270 well trained Technical staff and Research Scholars.

Applications for various scientific positions are invited from enthusiastic researchers having excellent academic record, proven scientific achievements, requisite experience and desire to pursue research as a career in the Institute. CSIR-IMTECH is looking for bright and talented persons for filling up the following positions for ongoing as well as future activities of the Institute.

Designation	Total No. of Posts & Reservation Status	Pay Level (as per 7 th CPC)	*Total Emoluments (as per 7 th CPC)	**Upper Age Limit not exceeding (as on the last date of online application)
Scientist Gr. IV (2)	Total Posts: 03 (UR-02 posts & SC-01 posts)	Level 11 (Rs. 67,700-2,08,700)	Rs. 1,24,055/- Approx* (Inclusive of Basic Pay + DA + HRA + TA and other admissible allowances applicable as per rule)	32 years**

*Total Emoluments means approximate total emoluments on minimum of Pay Level inclusive of Basic Pay, Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. in Class 'Y' City.

**Please see age relaxation under Relaxation column.

Abbreviations used: UR - Unreserved, SC - Scheduled Caste.

Note: All the vacancies are suitable for candidates belonging to category of Persons with Benchmark Disability (PwBD) viz. Hard of Hearing (HH) and Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy with disability i.e. One arm affected (OA) or Both arm affected (BA) or One leg affected (OL) or Both leg affected (BL) or One arm affected and One leg affected (OAL) or Cerebral Palsy (CP) or Leprosy Cured (LC) or Dwarfism (Dw) or Acid Attack Victims (AAV).

Description of Posts advertised:

Post Code, No. of posts & Category	Essential Qualification	Desirable Qualification and/or Desirable Experience	Job requirements / specification
Post Code – 01 01 post Unreserved (UR)	PhD (Submitted) in any branch of Natural Sciences or MD	Proven research experience in the area of Metabolic engineering or Synthetic Biology. Demonstrable expertise in genome engineering of microorganisms as evidenced by original research publication(s) in SCI journals and/or granted patents.	Candidate is required to establish his/her independent research program and guide PhD students. Candidate will be required to participate in IMTECH's institutional activities.
Post Code – 02 01 post Unreserved (UR)	PhD (Submitted) in any branch of Natural Sciences or MD	Proven research experience in the area of human microbiome. Demonstrable expertise in functional characterization of human microbiota as evidenced by original research publication(s) in SCI journals and/or granted patents.	Candidate is required to establish his/her independent research program and guide PhD students. Candidate will be required to participate in IMTECH's institutional activities.
Post Code – 03 01 post Schedule Caste (SC)	PhD (Submitted) in any branch of Natural Sciences or MD	Proven research experience in the area of Human Infectious Diseases (non-tuberculosis) caused by bacterial or parasitic pathogens. Demonstrable research expertise in host-pathogen interaction and/or virulence regulation and/or cell biology of pathogen as evidenced by original research publication(s) in SCI journals and/or granted patents.	Candidate is required to establish his/her independent research program and guide PhD students. Candidate will be required to participate in IMTECH's institutional activities.

General Information and Conditions**1. Benefits under Council service:**

- These posts carry usual allowances i.e., Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR employees at the place of posting. Council employees are also entitled to accommodation according to the CSIR Residence Allotment Rules, 2022 subject to availability. If council or government accommodation is utilized, HRA will not be provided.
- In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical Expenses, Leave Travel Concession and Children's Education Allowances etc. are also available as per CSIR/Govt. of India (GoI) Rules as applicable to the Council Servants.
- The selected candidates will be governed by the 'National Pension System' or Extant Pension System based on defined contributions as adopted by CSIR for its employees.
- CSIR/IMTECH provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists, as per rules as amended from time to time.
- Deserving candidates may be considered for advance increments based on recommendations of the Selection Committee, subject to acceptance by the Competent Authority, in accordance with the provisions outlined in the CSIR Recruitment and Promotion Rules.
- In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964 and Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extent applicable to the employees of the Council.

- g. All the posts carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

2. Other Conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions specified in the advertisement by the last date of receipt of online application. Applicants are advised to ensure that they possess the essential qualifications/experience for the post(s) against which they are submitting their application(s). **Inquiries regarding eligibility will not be entertained.**
- c. The prescribed essential qualifications are minimum and should be in the area as mentioned against respective post code. Mere possession of the prescribed essential qualifications does not entitle candidates to be called for the interview. Duly constituted Screening Committee will adopt its own criteria for short-listing the candidates for interview. Applicants should therefore provide all relevant information over and above the prescribed minimum qualification in their application, supported by appropriate documentation. Candidates must ensure that all information is complete and accurate. Candidates applying for the position with a Ph.D. (submitted) are advised to include valid documentary proof of their thesis submission date, issued by the appropriate authority of their University/Institution. Completion of Ph.D degree will be reckoned from the date of issue of Provisional Certificate/Notification of Result / Awarded Date, as the case may be. The candidates are required to upload one page Synopsis/ Abstract of Ph. D thesis dissertation, wherever applicable.
- d. Wherever two or more candidates have secured equal aggregate marks, the tie may be resolved as per the order of preference as mentioned below:-
- (i) Date of Birth, with older candidate placed higher,
 - (ii) Candidate acquiring Essential Degree earlier placed higher,
 - (iii) Alphabetical order in which first names of the candidates appear.
- e. Applicants currently working in CSIR/ Government Organizations /Autonomous Bodies/ Statutory Bodies/Universities/PSUs etc., as regular employee must inform their department or office and upload a "No Objection Certificate (NOC)" from their employer at the time of submitting the online application (as per attached format), failing which their candidature will NOT be considered.
- f. Incomplete Applications / Applications not duly filled or uploaded without required certificates / documents **will be summarily rejected.**
- g. The screening and selection of candidates will be conducted on the basis of the documents and information provided in the online application only. If at any stage it is discovered that a candidate does not meet the prescribed eligibility criteria or has submitted incorrect or false information in the application form; their candidature will be cancelled, even after selection and CSIR/IMTECH will not be responsible for any consequences resulting from the submission of such false/inaccurate information. Therefore, the candidates must ensure that all information provided in the online application are accurate and correct.
- h. If a candidate claims a qualification as equivalent to those specified in the advertisement, they must provide an order/notification or letter indicating the authority (including number and date) that recognizes this equivalence. Failure to provide such documentation may result in the rejection of the application. The decision of the competent

authority of CSIR-IMTECH concerning the equivalence of qualifications and the recognition of Universities/Institutes shall be final and binding.

- i. The period of experience in a discipline/ area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications.
- j. If any document or certificate is in a language other than Hindi or English, a self-attested transcript in Hindi or English is to be submitted with the application.
- k. **The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of online applications i.e. last date of submission of online application.**
- l. Persons with benchmark disabilities (PwBD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for the Persons with Benchmark Disabilities.
- m. If a candidate is residing abroad, they may request to attend the interview online or have their candidature considered *in-absentia* by the Selection Committee. This request must be submitted in writing. However, the decision of the appointing authority, i.e. Director, CSIR-IMTECH in this regard shall be final and binding.
- n. Only outstation candidates called and found eligible for interview may be paid single to and fro second-class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the place of interview on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey performed within India, as per rules. For road journeys between stations not connected by rail, the actual bus fare or road mileage at the lowest rate, may be reimbursed on production of documentary proof (bus tickets), as per GOI instructions on this subject.
- o. Any discrepancies between the information provided in the application and the original documents will render the candidate ineligible unless supported by valid documents/ affidavit. In such cases, the candidate will also not receive reimbursement for travel fare.
- p. The decision of the Appointing Authority, Director CSIR-IMTECH in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates. **No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.**
- q. **Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.**
- r. The number of vacancies indicated against each category/post is provisional and may vary at the time of selection.
- s. Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/10th Standard or equivalent mark-sheet/certificate indicating date of birth will be accepted for determining the age and no subsequent request for change will be considered /granted. Where date of birth is not available in certificate/ mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth will be considered.
- t. The Appointing Authority, Director CSIR-IMTECH reserves the right to cancel the advertisement without providing any reason and may also decide not to fill any or all positions, if necessary.
- u. Notifications about the date of the interview, the recommendations of the Screening/Selection Committees, the criteria used, and any further updates, notices, addendum or corrigendum related to this advertisement will be

posted solely on the <https://www.imtech.res.in/> . No individual notifications will be sent to candidates, thus the candidates are advised to check the <https://www.imtech.res.in/>

- v. The selected candidates will be on probation for a specific period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority, CSIR-IMTECH. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.
- w. Where a specific area or discipline is required as eligibility criteria for the post and if the same is not evident from the candidate's marks sheet and/or degree certificate from the concerned university, the candidates must provide valid document(s) to substantiate their claims, else, the decision of the Screening Committee regarding the acceptance or rejection of such claims will be final and binding on the candidates.
- x. Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in CSIR-IMTECH or any other National Labs/ Institutes/ Units of the CSIR.
- y. In the event of any inconsistency between Hindi and English version of this advertisement, the English version shall prevail.
- z. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.** The Helpdesk contact mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

3. **Age limit & Relaxations:**

- a. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of online applications i.e. last date of submission of online application, **i.e. 04.06.2025**.
- b. The upper age limit shall be relaxed by 05 years for Scheduled Caste [SC] as per Government orders in force, only in respect of those cases where the posts/ vacancies are reserved for respective categories, on production of latest relevant certificate in the prescribed Government of India (GOI) format signed by the specified authority.
- c. SC/ST/OBC(NCL) candidates who apply against the posts not reserved for them i.e. Unreserved (UR) posts will not be eligible for age relaxation and they will be treated at par with general candidates in respect of their selection [Application fee exemption is, however applicable for SC and ST candidates in such cases].
- d. Candidates belonging to the reserved category of SC must upload a scanned copy of his/her certificate with the application. This certificate should be in the prescribed format and issued by the Competent Authority authorized to issue such certificates, such as the SDO, District Magistrate, or Deputy Commissioner, as specified by the Government of India. SC certificate should be in the prescribed formats for appointment to posts under the Government of India (GoI).
- e. SC/ST/PwBD etc. candidates are required to present the original certificate in the prescribed format, signed by the specified authority, as and when asked. Candidate must upload scanned copy of the requisite certificate along with online application. However, the claim of the candidate belonging to specific category will be regulated as per extant GoI guidelines on the subject.

- f. The upper age limit is relaxable upto 05 years for the departmental candidates. This implies that Scheduled Castes category candidates would get maximum 10 years of age relaxation including 5 years age relaxation meant for their respective categories. This relaxation will be admissible to such regular candidates which are with 3 years continuous service and working in posts which are in the same line or allied cadre and where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. The decision in this regard will rest with the Appointing Authority, CSIR-IMTECH.
- g. A candidate claiming to belong to the category of departmental candidate and thus seeking age relaxation under this para would be required to produce a Certificate issued after the date of advertisement from his/her Employer/department on the Office letter head to the effect that he/she is regularly appointed and not on casual/ad-hoc/daily wages/hourly paid/contract basis employee.
- h. The upper age limit is relaxable up to the age of 35 years for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried but no relaxation of educational qualification or method of recruitment (upto 40 years for members of Scheduled Castes/Scheduled Tribe candidates in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
- (i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - (ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.
- i. Age relaxation of 10 (Ten) years [This implies that Scheduled Castes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as identified suitable for CSIR-IMTECH and as per GOI instructions:
- (i) Category A - hard of hearing;
 - (ii) Category B - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy with disability i.e. One arm affected (OA) or Both arm affected (BA) or One leg affected (OL) or Both leg affected (BL) or One arm affected and One leg affected (OAL) or Cerebral Palsy (CP) or Leprosy Cured (LC) or Dwarfism (Dw) or Acid Attack Victims (AAV).
- The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual.
- j. The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of disability as specified in Para no. 3(i) above.
- k. Any other Age relaxation shall be applicable as per extant GoI/ CSIR Recruitment Rules.
- l. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be

considered in the case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and/or experience are not available to fill up the posts, with the prior approval of the Competent Authority as per extant CSIR guidelines.

4. MODE OF SELECTION:

- a. Mere fulfillment of prescribed essential educational qualifications does not entitle a candidate to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates to be called for interview by any one or more of the following methods:
- On the basis of higher educational qualifications.
 - On the basis of Desirable Qualifications and/or Desirable Experience in the relevant field or higher than the minimum prescribed in the advertisement.
 - On the basis of patent filed, publications in SCI / Peer Reviewed journals, etc.
 - On the basis of quality, number and authorship (i.e. whether first author or co-author, corresponding author etc.) of Scientific Journal Publications.
 - On the basis of research specialization/ Ph. D discipline determined from the topic of research publication/ Ph. D Thesis
 - On the basis of written test/ seminar.
 - By counting experience after the acquisition of essential qualifications.
 - By invoking experience even in cases where there is no experience mentioned either as Essential Qualification (EQ) or as Desirable Qualification (DQ).
 - Any other methodology as deemed fit by the Screening Committee.

(The candidate should therefore mention all qualifications and experience possessed by them in the relevant area over and above the minimum prescribed qualifications, supported with documents).

- b. Due weightage will be given to the candidates having experience in product development/ technology innovation/ translational research/ applied technology etc. during the recruitment process. Accordingly, candidates claiming such achievements, if any, must mention them in the online application along with supporting documents.
- c. Wherever two or more candidates have secured equal aggregate marks, the tie may be resolved as per the order of preference as mentioned below:-
- a) Date of Birth, with older candidate placed higher,
 - b) Candidate acquiring Essential Degree earlier placed higher,
 - c) Alphabetical order in which first names of the candidates appear.

5. HOW TO APPLY:

- a. Eligible candidates are required to apply ONLINE by accessing the website <https://www.imtech.res.in/> or accessing the link available on <https://www.imtech.res.in/recruitment>. No other mode of application will be entertained.
- b. If the candidate does not have a valid email id, he/she should create a new valid email ID before applying online and should be kept active during the entire recruitment process.
- c. The deadlines for the above-mentioned stages of application are as follows: -

1. **Start Date for Registration/fee submission for Online Application: 05.05.2025 at 10:00 AM onwards.**
2. **Last Date for Submission of Online application 04.06.2025 till 11.59 PM.**

- d. Candidates are advised to go through the instructions carefully (available on CSIR - IMTECH recruitment portal) before filling up of online applications.
- e. Interested candidates are advised to apply in time to avoid last minute rush.
- f. Candidates are required to pay application fee of Rs.500/- through State Bank Collect link available under the application fee option available on the homepage of online recruitment portal. The transaction number/UTR Number generated after successful payment of fee is required to be mentioned in the online application form. The candidates are advised to download the E-receipt (SB Collect receipt) and upload the same as required in the application form. The E-receipt should be preserved by the candidates for future communication. **No fee is payable, subject to uploading of relevant document, for SC/ST/PwBD/Women/Ex-Servicemen (as per CSIR instruction notified vide CSIR Policy Division Circular No. 5-1(603)/2018-PD dated 06.11.2024).** Applications without the prescribed fee will not be considered and summarily rejected. No representation against such rejection would be entertained.
- g. Candidate is required to upload his/her recent passport size scanned colour photograph, signature each [max size 100 KB] and also relevant certificates [max size 1 MB each] at the specified placed in the online application.
- h. Applications submitted cannot be withdrawn, and fees paid are non-refundable under any circumstances. Additionally, fees cannot be held in reserve for future examinations or selections.
- i. If the Board, University, or Institute awards CGPA/SGPA/OGPA/DGPA/CPI grades etc., the candidate must convert these into a percentage using the formula provided by the concerned Board /University/Institution. Additionally, copy of the conversion formula issued by concerned Board/University/Institution must be uploaded along with online application. Failure to submit the conversion formula along with the online application form, if applicable, will result in the application being treated as incomplete.
- j. Only one application per candidate will be accepted for each postcode. If a candidate submits multiple online applications for the same postcode using different email addresses, only the most recent completed application will be considered. Candidates should retain a copy of the application print-out and any payment details for their records, as these will not be available after the application deadline.
- k. A candidate can apply for multiple postcodes, provided they fulfill all eligibility criteria for each individual postcode. However, the candidate must complete a separate application along with the requisite application fee separately for each postcode.
- l. The candidate must register with their name, email address, and mobile number. After successful registration, the candidate can log in using their credentials to apply through the Online Application Portal. Once the application form is completed, the candidate can upload all relevant supporting documents and verify or edit the application to ensure it is accurate and complete. After finalizing the application, the candidate must click 'Submit' on the draft application and update the payment details, if applicable, to successfully submit the application form. Once the application is submitted, no further modifications or amendments will be permitted. It is important to keep a printout of the completed application form for future references. Candidates should **NOT** send a hard copy of the application after submission. They will be requested to submit a hard copy at the appropriate time.
- m. Once submitted, any request for change or correction in the application form will not be accepted under any

circumstances.

- n. After completely filling the online application form candidate can submit and take printout of the online generated filled application and note down Application Number for future reference.
- o. In the event of a fake or fabricated application or registration, that misuses the name or photo of any other person, the candidate and/or cyber café will be held accountable for appropriate legal action.
- p. Candidates currently working in CSIR/Government Organizations /Autonomous Bodies/Statutory Bodies/Universities/PSU etc., as regular employee, must upload a '**No Objection Certificate**' issued by their present employer, along with their online application. Failure to do so will rendered the application as incomplete. Further, such candidates, when shortlisted for interview, will be required to furnish a "No Objection Certificate" from their employer failing which they will not be allowed for interview.
- q. Incomplete online applications (i.e. without uploading photograph & signature, non-payment of application fee (wherever applicable), without uploading applicable certificates/testimonials etc.) will not be entertained and are liable to be summarily rejected.
- r. Candidates are advised to check the website regularly. For addendum/corrigendum and updated information regarding this advertisement, please visit our website: <https://www.imtech.res.in/> . No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to keep visiting this website regularly.
- s. No separate call letters will be mailed to candidates. All notifications and communications will be sent via email provided by the candidate in the application form.
- t. Any information provided by an applicant in their online application form will be binding on the candidate. They will be liable for prosecution and civil consequences if the information or details submitted are found to be false at any later stage.

Note: Applicants are advised to strictly adhere to the instructions. The information submitted in the online application will be considered as final for further processing. The validation rules and design of the online application are based on the requirements outlined in the advertisement and no representation in this regard will be entertained. Candidates should carefully read the advertisement and refer to the "Instructions" section on the application portal. Submission of an online application does not guarantee that the candidate meets all eligibility criteria stated in the advertisement. Applications are subject to subsequent scrutiny and may be rejected if ineligibility is discovered at later stages. Appointments for reserved positions will be provisional, pending verification of caste certificates through appropriate channels. If verification reveals that a candidate's claim to SC/ST/OBC/EWS/PwBD status is false or incorrect, their employment will be terminated immediately without assigning any reasons and without prejudice to further legal action as deemed fit.

6. Following documents must be uploaded along with online application form:

- a. Recent passport size colour photograph uploaded at appropriate place.
- b. Signature of the candidate uploaded at appropriate place.
- c. Copy of Matriculation/10th Standard or equivalent marksheet/certificate indicating date of birth or School leaving certificate indicating Date of Birth in support of Name and Date of Birth.
- d. Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/ mismatch in

name/ variation in name of candidate/ parents (if applicable).

- e. Copy of educational certificate(s) and/or marksheet(s) supporting the essential qualifications and any higher qualifications.
- f. Copy of Scheduled Caste/ Scheduled Tribe/ PwBD certificate(s) in the prescribed Government of India (GoI) format issued by the specified authority, if applicable.
- g. Copy of the judgment/decree from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirming that such candidate has not remarried.
- h. Copy of the certificate issued by the competent authority in the prescribed format for Departmental candidates claiming age concession.
- i. Copy of experience certificate(s), if any.
- j. Copy of the "No Objection Certificate (NOC)" from the employer for candidates currently working as regular employee in CSIR /Government Organizations /Autonomous Bodies /Statutory Bodies / Universities /PSUs etc.
- k. One page Synopsis/ Abstract of Ph.D thesis/ M.Tech dissertation.
- l. Complete Curriculum Vitae (CV) with the list of Research Publications.
- m. List of research publications in SCI / Peer reviewed journals etc., copies of reprints, if any along with latest citation metrics.
- n. Any other relevant certificates in support of the claim(s) made in the application, as applicable.

Note 1: The documents/ certificates uploaded must be legible.

Note 2: Applications without the required document(s) will be considered as incomplete will be summarily rejected.

Note 3: Candidates will be asked to bring the documents in original along with the self- attested photocopies at an appropriate time.

Note 4: The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/ seminar/ Interview/ test will be final and binding on the candidates.

DISCLAIMER

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the CSIR, regarding process for recruitment shall be final and binding.

Controller of Administration
CSIR – IMTECH, Chandigarh

FORMATS FOR CERTIFICATES:

1. Format of 'NO OBJECTION CERTIFICATE' from the employer of candidate currently working as regular employee in CSIR/ Government Organizations /Autonomous Bodies /Statutory Bodies/ Universities/ Public Sector Undertakings etc. (Annexure – I)
2. The Form of Certificate to be produced by Departmental candidates for claiming age concession. (Annexure -II)
3. The Form of Certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India. (Annexure – III)
4. The Form of Certificate [i.e. form V, VI and VII (whichever is applicable) of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017] of disability to be produced by Person with Benchmark Disabilities (PwBD) candidates applying for the post identified suitable for the relevant category of disability (as mentioned in the advertisement). (Annexure – IV)



सीएसआईआर
CSIR
भलरत कल नवलचार इंजन
The Innovation Engine of India

**FORMAT OF 'NO OBJECTION CERTIFICATE' FROM THE EMPLOYER OF CANDIDATE
CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS
/AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR UNDERTAKINGS
etc.**

(Letter Head of the Institution/Issuing Authority)

No.

Date: [DD/MM/YYYY]

No Objection Certificate for Applying to Advertisement No. [Advertisement Number]

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

Place:

For [Name of Department/Organization],

[Signature of Issuing Authority]

[Name of Issuing Authority]

[Designation of Issuing Authority]

[Official Seal/Stamp]

[Contact Information]

[Department/Organization Address]

सीएसआईआर
CSIR
भारत का नवाचार इंजन
The Innovation Engine of India

THE FORM OF CERTIFICATE TO BE PRODUCED BY DEPARTMENTAL CANDIDATES
EMPLOYEES FOR CLAIMING AGE CONCESSION

(Letter Head of the Institution/Issuing Authority)

No.

Date: [DD/MM/YYYY]

CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST
ADVERTISEMENT NUMBER

This is to certify that Dr./Mr./MsS/o/D/o/W/o
Shri..... is a regularly appointed employee of
..... (Name of the Institute/Laboratory) and duties performed by him/her
during the period(s) are as under:

- (i)
(ii)
(iii)

Certified that:

*(a) Dr./Mr./Ms.holds substantively a permanent post of
.....in the.....(Name of the Institute/Laboratory) with effect
fromto

OR

*(b) Dr./Mr./Mshas been continuously in temporary service on a regular
basis in the post of at (Name of the Institute/Laboratory)
with
effect from to

* Strike out which is not applicable.

Place:

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For [Name of the Institute],

[Signature of Issuing Authority]

[Name of Issuing Authority]

[Designation of Issuing Authority]

[Official Seal/Stamp]

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates
applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari* Son/daughter* of
..... of village/town* in District/Division*
..... of the State/Union Territory* belongs to the
..... caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe*
under:-

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Re-organization Act, 1960, the Punjab Re-organization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Re-organization) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Re-organization) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976 @
- The Constitution (Dadar and Nagar Haveli) Schedule Castes Order, 1962
- @The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @, The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @
- The Constitution (Goa, Daman and Dill) Scheduled Tribes Order, 1968 @ The
- Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Scheduled Caste) Order (Amendment) Act 2007

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another,

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribe certificate issued to Shri/Shrimati* Father/ Mother of Shri/ Shrimati/ Kumari* of village/town*/Territory** in District/ Division* of the State/ Union Territory* who belong to the caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the dated.....

% 3. Shri/Shrimati/Kumari*.....and/or* his/her* family ordinarily
resides in village/town* of
District/Division* of the State/Union Territory*

Signature.....
**Designation.....

(With Seal of Office) State/Union Territory*

Place:..... Date:.....

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

Note:

ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

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Form –V
Certificate of Disability
(In cases of amputation or complete permanent paralysis of limbs
and in cases of blindness)
[See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)

Recent Passport
size Attested
Photograph
(Showing face only)
of the person with
disability

Certificate No

Date:

This is to certify that I have carefully examined Shri / Smt / Kum son/ wife/
daughter of Shri..... Date of Birth (DD/
MM/ YY) Age years, male/ femaleRegistration No.
..... permanent resident of House No. Ward/ Village/Street
..... Post Office District
..... State whose photograph is

affixed above, and am satisfied that:

(A) he / she is a case of :

- locomotor disability
- dwarfism
- blindness

(please tick as applicable)

(B) the diagnosis in his/her case is

(A) He/ She has.....% (in figure) Percent (in words)

permanent Locomotor Disability /dwarfism / blindness in relation to

his/her (part of body) as per guidelines

(. number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following documents as proof of residence:-

Nature of Document	Date of Issue	Details of authority Issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature / Thumb impression of the person in whose favour certificate of disability is issued.



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Form –VI
Certificate of Disability
(In case of multiple disabilities)
[See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)

Recent Passport
size Attested
Photograph
(Showing face only)
of the person with
disability

Certificate No

Date:

This is to certify that we have carefully examined Shri / Smt / Kum/son/wife/daughter of
Shri Date of Birth (DD/ MM/ YY) Age years,
male/ female Registration No. permanent resident
of House No. Ward/ Village/Street.....
Post Office District State whose
photograph is affixed above, and are satisfied that:

(A) He / she is a Case of Multiple Disability. His / her extent of Permanent physical impairment / disability
has been evaluated as per guidelines (..... number and date of issue of the guidelines to be
specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

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S.No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his / her over all permanent physical impairment as per guidelines

(..... number and date of issue of the guidelines to be specified), is as follows:-

In figures :-percent

In words :-percent

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2. This condition is progressive / non-progressive / likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(ii) is recommended / after..... years.....

Months, and therefore this certificate shall be valid till

(DD) / (MM) / (YY)

@ e.g. Left/ right / both arms/ legs

e.g. Single eye

£ e.g. Left / Right / both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature / Thumb impression of the person in whose favour certificate of disability is issued.

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Form –VII
Certificate of Disability
(In cases other than those mentioned in Forms V and VI)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)
[See rule 18(1)]

Recent Passport
size Attested
Photograph
(Showing face only)
of the person with
disability

Certificate No

Date:

This is to certify that I have carefully examined Shri / Smt. / Kum /son/wife/daughter of
Shri..... Date of Birth(DD/ MM/ YY).....Age
..... years, male/ female.....Registration No. Permanent resident of
House No..... Ward / Village /Street Post Office District
..... State Whose photograph is affixed above, and am satisfied that he / she is
a case of disability. His / her extent of percentage physical impairment / disability has been
evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:-

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S.No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive / non-progressive / likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

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(ii) is recommended / after..... years.....

Months, and therefore this certificate shall be valid till

(DD) / (MM) / (YY)

@ e.g. Left/ right / both arms/ legs

e.g. Single eye/ both eyes

€ e.g. Left / Right / both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorized signatory of notified Medical Authority)
(Name and Seal)

Countersigned

(Countersignature and seal of the
Chief Medical Officer/Medical Superintendent/
Head of Govt. Hospital, in case the
certificate is issued by a Medical
Authority who is not a Govt.
servant (with seal))

Signature / Thumb impression
of the person in whose favour
certificate of disability is issued.

Note: In case the certificate is issued by a Medical Authority who is not a Govt. Servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification no. 489 dated 15.06.2017.