

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**

Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

No. 4-10(39)/2024-HR-II

Dated: 21.05.2025

**OFFICE MEMORANDUM**

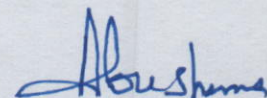
**Sub:** Guidelines for Transfer and Posting of Gr.III Engineers from Gr.III(1) to Gr.III(7) for all CSIR National Labs/Instts, CSIR-Hqrs. and other CSIR establishments across India-modification thereof.- reg

Attention is invited to the O.M. No 11-17(1)/transfer Policy/2017-Engg dated 09.05.2018 vide which Guidelines for Transfer and Posting of Gr.III Engineers from Gr.III(1) to Gr.III(7) for all CSIR National Labs/Instts, CSIR-HQ and other CSIR establishments across India were notified.

In terms of Para 5(ii) of the aforesaid Guidelines, ESD CSIR Hqrs. is the Nodal office for implementation of rotation/transfer of engineers across CSIR labs/Instts. The matter has since been reviewed and DG, CSIR has approved that hereinafter, instead of ESD, HR-II Division of CSIR Hqrs. will look after the transfer of engineers.

Further, in terms of Para 5(iii) of the aforesaid guidelines, which states that ESD, CSIR Hqrs. shall maintain the database of rotation/transfer of engineers/technical officers and prepare a suitable monitoring mechanism. DG, CSIR has approved that instead of ESD CSIR, now HR-II Division of CSIR Hqrs. will maintain the database of rotation/transfer of engineers/technical officers and prepare a suitable monitoring mechanism.

Therefore, the aforesaid guidelines stands modified to the above extent.

  
21/5/2025  
(Alok Sharma)  
Deputy Secretary

To

The Directors/Head of all National Labs/Instts./Units/Centres

Copy to :-

1. PS to DG,CSIR
2. PS to Director (EC)
3. PS to Joint Secretary (Admn.), CSIR Hqrs.
4. PS to FA,CSIR
5. PS to CVO,CSIR
6. PS to Legal Advisor
7. Head IT with a request to upload the OM on CSIR website