

No. 4-10(39)/2024-HR-II

Dated 03.06.2025

From

The Joint Secretary(Admn.)

To

The Director/Heads of all CSIR Labs/Instts/Units

Sub.: Medical facilities for CSIR employees/family members at CSIR Dispensary during travel/ short stay – reg.

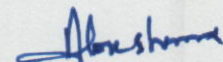
I am to state that CSIR medical facilities through the Central Government Health Scheme (CGHS) are currently extended to employees working at CSIR Headquarters and its Labs/Institutes located in Delhi, as well as to pensioners who have retired from Delhi-based CSIR Labs/Institutes and are settled in Delhi. They are entitled to comprehensive medical benefits, including hospitalization, in line with those available to other Central Government employees under the CGHS, upon payment of the prescribed medical contribution.

CSIR Labs/Institutes located outside the Delhi/NCR region are not covered under the CGHS scheme. Serving employees and retired pensioners, along with their dependent family members from such Labs/Institutes, avail medical facilities through CSIR dispensaries at their respective locations or via Authorized Medical Attendants (AMAs). Reimbursement of medical claims in such cases is governed by the CS(MA) Rules, 1944.

Further, as per the instructions issued by CSIR (vide letter No. 35-02(43)/2020-HR-III dated 12.03.2020), the Director General, CSIR has approved the extension of medical facilities to pensioners at CSIR dispensaries outside their place of settlement, if necessitated by medical circumstances.

However, serving employees and their dependent family members are deprived of the facility to avail treatment at any of the CSIR dispensaries situated in the premises of Labs/Institutes, except the one at which the employee is posted.

Being one CSIR family, and in order to ensure equitable access to medical facilities for all CSIR employees and their dependent family members across the country during official travel or short stays, the proposal was taken up as one of the actionable points in the General Administration Annual Meet, 2024. Considering that CSIR dispensaries of all National Labs/Institutes (other than Delhi) are to be treated at par with CGHS dispensaries, and that all serving employees of CSIR are to be treated at par with regard to medical facilities, the Director General, CSIR, with the concurrence of the Financial Adviser, CSIR, has now been pleased to decide that the facility of availing medical treatment/referral from any of the CSIR dispensaries be extended to the serving employees of CSIR and all its Labs/Institutes while on tour, travelling and short stay. This will enable any employee registered with any of CSIR dispensary to avail treatment at any CSIR wellness center while on tour, travelling, or during a short stay, as per need.



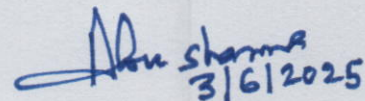


Accordingly, following guidelines may be adopted by all CSIR Labs/Instts/Units, to mitigate the hardships faced by employees, while extending the benefit of CSIR Dispensaries to all employees at par PAN India:

- i. Those CSIR Labs/Instts having dispensary set up may allow the employees of all CSIR Labs/Instts/Hqrs./Units to avail OPD facility with medicines, during their short stay/travel at that station.
- ii. As regards to specialist OPD/ diagnostic tests /minor procedure / Indoor treatment as situation demands while on short stay at that station, the medical reimbursement shall be admissible provided the patient is referred for such treatment by the Medical Officer-in-Charge of the CSIR dispensaries at that station. Reimbursement of such claims may be regulated under CS (Medical Attendance) Rules / CGHS rates as applicable for taking indoor treatment at the Govt./ lab recognized hospitals by the office where employee is posted. In cases, where an advance amount is requested by employee for obtaining indoor treatment during short stay, the amount of advance may be granted by the concerned Lab/Instts where employee is posted.
- iii. Those CSIR employees who are posted in Delhi / NCR (since have not been provided with CSIR Dispensaries card but only CGHS card) may be allowed to avail CSIR Dispensary facilities of CSIR Labs./Instts. located outside Delhi /NCR region during their short stay/travel by accepting the CGHS cards issued to them.
- iv. Further, since CSIR does not have their own Dispensary at Labs/Instts situated at Delhi/NCR, the employees and their family members who are posted outside Delhi/NCR Labs while their short stay / travel to Delhi/NCR may avail OPD facility at Government Hospitals located in Delhi/NCR.

The above decision may kindly be brought to the notice of all concerned in your Laboratory /Institute for their information guidance and necessary action.

Yours faithfully,

Handwritten signature of Alok Sharma in blue ink, with the date 3/6/2025 written below it.

(Alok Sharma)  
Deputy Secretary

Copy to:-

IT Division - With a request to upload this O.M on CSIR website.