

SN	Name of Staff	Work assigned
7	Mrs. Vandana Digvijay Singh Deputy Secretary	<input type="checkbox"/> Administratively examining and processing the cases of:- <ul style="list-style-type: none"> <li>• Deputation Abroad of Chief Scientists and above</li> <li>• Deputation abroad special cases for age relaxation etc.</li> <li>• Organization of International Conferences/Seminars etc. by CSIR Labs.</li> <li>• Recognition of Prestigious Fellowships</li> </ul> <input type="checkbox"/> Assimilation / updation of data on online portal <input type="checkbox"/> Administrative Support to ISTAD officers <input type="checkbox"/> Revision of CSIR Foreign Deputation Guidelines <input type="checkbox"/> Attending to Queries regarding the CSIR Foreign Deputation Guidelines and foreign deputation proposal <u>Additional Responsibilities</u> <input type="checkbox"/> CPIO for RTI Matters