



सीएसआईआर-इनोवेशन प्रोटेक्शन यूनिट  
तीसरी मंजिल, विज्ञान सूचना भवन  
14, सत्संग विहार मार्ग, नई दिल्ली - 110 067  
**CSIR-Innovation Protection Unit**  
**3<sup>rd</sup> Floor, Vigyan Suchana Bhavan**  
**14, Satsang Vihar Marg, New Delhi – 110 067**

**Advertisement No.: IPU/03/2025**

**01<sup>st</sup> July 2025**

**Walk-in-Interview**

Innovation Protection Unit (CSIR-IPU) of CSIR Head Quarters is engaged in securing Intellectual Property for CSIR. CSIR has demonstrated an unwavering commitment to innovation. Since inception, CSIR has filed more than 12000 Patent Applications in India and 11000 Patent Applications abroad including PCT, USA, Europe, China, Japan, Australia, Canada, South Africa, South Korea etc. CSIR also files Copyright, Design and other forms of IP. Council of Scientific and Industrial Research (CSIR) is an autonomous body with the Department of Scientific and Industrial Research, Ministry of Science and Technology, India.

Applications are invited from eligible & interested candidates (Indian nationals) who meet the Essential Qualification and work requirements to work on project titled "Intellectual Property Management". The engagement is purely on temporary and contract basis. The engagement shall be maximum until 31 March 2026, i.e., co-terminus with the project. The location of the project activities will be at CSIR-Innovation Protection Unit (IPU), Vigyan Suchana Bhavan, 14, Satsang Vihar Marg, New Delhi – 110 067.

**Temporary Manpower Position: Project Assistant**

osition Code	Number of Positions/ Name of Position	Essential Qualification	Desired Qualification	Work Requirement
IPU01	1 (One)/ Project Assistant (Chemistry)	B.Sc. in Chemistry/ Chemical Science	Patent Agent/ Post Graduate diploma in Intellectual Property Right/ Management Course in IPR	To handle inventions related to Chemistry or Chemical Science
IPU02	1 (One)/ Project Assistant (Biology/ Biotechnology)	B.Sc. in Biology/ Biotechnology	Patent Agent/ Post Graduate diploma in Intellectual Property Right/	To handle inventions related to Biology/ Biotechnology

			Management Course in IPR	
IPU03	1 (One)/ Project Assistant (IT/CS)	B.Sc./ 3 years Diploma in Engineering & Technology in Computer Science and Engineering / Information Technology	Certification in ASP.NET / PHP/Java and MS SQL Server.	To develop dynamic web applications

\*IPR-Intellectual Property Rights

### Monthly emoluments:

### Positions are for Project Assistant

Monthly emoluments would be Rs. 20,000/- + HRA increment of 15% for 3 years of experience with maximum ceiling of 4 such revisions i.e. up 12 years of experience.

**Upper Age Limit:** 50 years.

### General Conditions:

1. Candidates applying for the position must bring with them a printout of the filled form '**APPLICATION FORMAT FOR ENGAGEMENT OF PROJECT ASSISTANTS**' available with this advertisement for registration on the date and time of the walk-in-interview. The candidates must bring with them original certificates/ testimonials at the time of test/interview along with two copies of attested photographs and a set of self-attested copies of certificates / testimonials in support of age, qualification, marks obtained, experience etc. Incomplete application forms and not supported by self-attested copies of certificates are liable to be summarily rejected.
2. Candidates should present themselves at the below given venue, date and time for Interview. Written test may be conducted if necessary. In such a case, the interview of shortlisted candidates will take place on the same day or on the next day.
3. Candidates who wish to apply for more than one position need to apply separately for each position.
4. Final semester and result awaited candidates are not eligible for above mentioned post.
5. The cut-off date for determining the qualification and experience, age, etc. of candidate will be the date of Walk-in-interview.
6. Candidates must fulfil essential qualification and other stipulated criteria as on date of the advertisement of this positions.
7. The engagement which is on contract basis in respect of all above positions will confer no rights on the candidates, whatsoever, implicitly and / or explicitly for their continuation beyond tenure/absorption / regularization in CSIR. Contract

may be terminated at any time at a notice of one month from either side or one month stipend in lieu thereof.

8. The engagement shall be maximum until 31 March 2026, i.e., co-terminus with the project.
9. Project staff would be governed by the Guidelines relating to engagement of project staff in CSIR Projects including NMITLI projects, OLP/MLP, Contract R&D and non-CSIR funded Projects issued by CSIR vide OM No. 4/CMG/2020-TMDII dated 13 August 2020 or any other guidelines issued by CSIR from time to time.
10. Mere fulfilling the minimum qualification does not confer any right in a candidate for being called for interview. If large number of applications received, the screening committee will adopt its own higher criteria for shortlisting the applications and preference will be given to the candidates having qualification and experience over and above advertised qualification/experience.
11. The result of the selected and waitlisted candidates will be declared on the CSIR website <https://www.csir.res.in/>
12. No TA/DA will be paid for attending the written test/ Interview.
13. CSIR-IPU will make a panel of waitlisted candidates to fill positions. Such panel will be valid for one year from date of notification of result, or until project completion, whichever is earlier.
14. If currently employed, then the candidate will have to furnish no-objection certificate from the current employer at the time of joining.
15. In case of selection, the information provided by the candidate in the form will be verified from original documents. In case of any information being found incorrect or false, the offer of engagement is liable to be cancelled.
16. Head, CSIR-IPU reserves the right to increase/ decrease the number of positions and also cancel the recruitment process for the positions mentioned above at any stage of the recruitment process. The decision of the Head, CSIR-IPU will be final and binding.
17. Canvassing in any form will render the candidate disqualified.

**Mode of Selection:**

The selection of the Project staff would be based on (a) academic records and (b) performance in the test and/or (c) interview.

Candidates are required to report at the CSIR-IPU reception desk from 9.30 AM to 11.00 A.M. (Indian Standard Time) as per the given schedule. (Candidates will not be entertained after 11.00 A.M.).

### Schedule for Walk-in-Interview

Position Code	Date of Walk in Interview	Reporting Time
IPU01; IPU02; IPU03	23/07/2025 (Wed)	09:30 AM to 11:00 AM

Any change in the above schedule will be displayed on the CSIR website  
<https://www.csir.res.in/>

**Venue:** CSIR-Innovation Protection Unit (IPU), 3rd Floor, Vigyan Suchana Bhavan,  
14, Satsang Vihar Marg, New Delhi – 110067

**Nearest Metro Station:** Hauz Khas or Munirka

**APPLICATION FORMAT FOR ENGAGEMENT OF PROJECT ASSISTANTS****Walk-in-interview****Advertisement No.: IPU/03/2025****[FILL ALL THE DETAILS IN BLOCK LETTERS]**

Application for the position of –  
(Please tick the required position)

IPU01	IPU02	IPU03

Paste here duly  
signed recent  
Passport size  
photograph

Name:			
Father's Name :			
Sex :	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	OTHERS <input type="checkbox"/>
Category (SC/ST/OBC non-creamy layer/EWS):			
Date of Birth: (DD/MM/YYYY) :			
Age as on (01/7/2025): Year <input type="text"/> Months <input type="text"/> Days <input type="text"/>			
Nationality:			
Postal Address:			
			PIN Code
E-mail:-			
Mobile No.:-			

**Educational Qualification:**

Sl. No.	Course/Degree	Board/University/institute	Year of Passing

--	--	--	--

11. Experience:

Sl. No.	Organization/Institute	Period		Nature of Work
		From	To	

13. Particulars of Close relatives working in CSIR, if any:

14. Enclosures:

### Undertaking

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found incorrect or ineligibility being detected before or after the engagement, my candidature/engagement is liable to be cancelled. Further, I also declare that I have never been convicted by any court of Law.

Name of Candidate

Signature of Candidate with Date