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संख्या

No. 15-6(82)/98-O&M-II (Vig.) Date: 30 July, 2025

प्रेषक

From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

To

The Directors/Heads of all National Labs/Institutes of CSIR

Subject: Timely submission of quarterly reports-reg.

Sir/Madam,


It has been observed that the quarterly reports i.e Online Quarterly Report, Anti-Corruption Report and QPR CTE Report are not received to Vigilance Division, CSIR Hqrs within the stipulated time which causes unnecessary delay in the timely compilation and its subsequent submission of the consolidated reports to CVC and DoPT. The matter has been reviewed seriously.

All Directors/Heads and Sr. CoAs/CoAs are therefore requested to ensure that the aforementioned quarterly reports are submitted to Vigilance Division, CSIR Hqrs within 15 days of the end of each quarter, without fail.

The Labs/Institutes who have not yet sent their quarterly report for the quarter ending June 2025 are requested to send their reports latest by 5 pm today.

Matter may be treated as '**MOST URGENT**'.

Yours faithfully


30/07/25
(Yogendra Pratap Singh)
Chief Vigilance Officer

Copy to:

1. Sr. CoA/CoA/AO/Vigilance officer of all CSIR Labs/Institutes
2. D.S/U.S of CSIR Hqrs/CSIR Complex
3. Head(I.T) with the request to upload on CSIR website.
4. All SOs of Vigilance Division, CSIR Hqrs
5. Office copy