



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
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अंतर्राष्ट्रीय सहकारिता वर्ष
 सहकारिता ही हमारे विकास का आधार है

No. 3-2/b/LDCE-2025/E.I(RC)/2

Date: 08.07.2025

Office Memorandum

Subject: - LDCE-2025: Representations received and consideration thereof – reg.

A Notification was issued vide CSIR Letter No. 3-2/b/LDCE-2025/E.I(RC) dated 19.06.2025 for conduct of Limited Departmental Competitive Examination-2025 (LDCE-2025) for promotion to the posts of Section Officer (Gen/F&A/S&P), Private Secretary and Assistant Section Officer (Gen/F&A/S&P). Details of tentative vacancies, eligibility criteria, scheme and syllabus of examination etc. were also published with the notification.

2. Representations from the following Senior Secretariat Assistants (G), working in CSIR Hqrs./labs/Instts. have been received through proper channel:

Sr. No.	Name	Designation	Name of Lab/Instt.
1.	Ms. Reeta Kumari	SSA(G)	HRDG
2.	Sh. Harish Kumar Meena	SSA(G)	
3.	Sh. Chandra kant	SSA(G)	CSIR Hqrs.
4.	Sh. Aniket Srivastava	SSA(G)	
5.	Sh. Rohit	SSA(G)	
6.	Ms. Reema	SSA(G)	
7.	Sh. Ansu Prasad	SSA(G)	
8.	Sh. Vishal Kumar	SSA(G)	
9.	Sh. Sushil Chandra Chaurasia	SSA(G)	
10.	Sh. Lawrence A	SSA(G)	CSIR-CFTRI
11.	Smt. Chanchala Kumari N	SSA(G)	

3. Contents of Representations and Decision of Competent Authority thereof:

- (i) The employees from Sr. No. 1 to 9 have stated that they joined as JSA(G) in the year 2019 after delayed completion of Recruitment process for the post and promoted as SSA(G) on 01.01.2023. They could not apply under LDCE-2024, as their service as SSA(G) fell short of the prescribed minimum qualifying service of three years. As their service is also falling short for appearing in LDCE-2025, they have requested to grant

(Signature)

necessary relaxation to appear in LDCE-2025 by referring to a provision mentioned in Rule 16 of ASRP Rules 2020, according to which DG, CSIR may relax any provision under ASRP Rule 2020.

Decision: The matter has been considered by the competent authority and they are informed that as per ASRP Rules, 2020 the post of ASO(G/F&A/S&P) may be filled up from amongst Senior Secretariat Assistants (G/F&A/S&P) /Jr. Steno possessing University Degree and having not less than 3 years' approved service in that post.

Rule 10 of Part VII of the ibid Rules provides that DG, CSIR may issue general or special directions as may be necessary to relax or remove the difficulties in the operation of any of the provisions of these rules.

Rule 16 of Part VII of the ibid Rules provides that where the DG, CSIR is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

As per clause 12 of the preliminary notification of LDCE-2025 dated 19.05.2025 - requests for any kind of relaxation may not be forwarded to this office, i.e. CSIR Hqrs. as the same will not be considered. In ASRP, 2020 no provision of relaxation in approved service is available in r/o promotion to the post of ASO(G/F&A/S&P) through Limited Departmental Competitive Examination. Rule 10 cannot be invoked for relaxation of approved services. Further, there is no justification for relaxation of approved service as only 03 years of service as SSA/Jr. Steno is required to appear for the LDCE. It is imperative from the rules that candidates must have shouldered the responsibilities as SSA/Jr. Stenographer for at least 3 years, before becoming eligible for promotion. Accordingly, these requests have not been acceded to.


- (ii) The employees from Sr. No. 10 to 11 have submitted in their representations that they had qualified in the LDCE-2024. Further, in view of the fact that some selected candidates did not join the post of ASOs under LDCE-2024, they have requested to empanel the qualified candidates for filling up the available unfilled vacancies of the post of ASO (Gen/F&A/S&P).

Decision: In this regard, it is informed that these candidates were declared qualified considering the minimum threshold marks fixed in Paper-I and Paper-II but not empanelled for appointment to the post of ASO(Gen/F&A/S&P), as they failed to come on merit to the extent of advertised vacancies. Further, vacancies, if any, due to non-joining of ASOs under LDCE-2024 have been included in the tentative vacancies for LDCE-2025, which will be filled up after following the due procedure. Accordingly, these requests have not been acceded to.

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4. In addition to above, some representations have been received in the form of advance copies/without proper channel. These employees are as on date, JSAs, for whatsoever reasons at their lab. As per ASRP Rules, the post of ASO(G/F&A/S&P) may be filled up from amongst Senior Secretariat Assistants (G/F&A/S&P)/Jr. Steno possessing University Degree and having not less than 3 years' approved service in that post. It is evident that they are not eligible to apply for the post of ASOs, as per extant rules.

5. All the above representations stand disposed of accordingly.


8/7/25
(Harish Kumar)
Deputy Secretary
011-23470301

To All Concerned
(Through CSIR Website).