

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
Council of Scientific and Industrial Research  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

No. : 5-1(37)/2008-PD

दिनांक/Dated : 27.08.2025

**कार्यालय ज्ञापन / OFFICE MEMORANDUM**

**विषय :** विधायी प्रस्तावों पर कैबिनेट नोट- निर्देश के संबंध में।

**Sub :** Cabinet notes on Legislative proposals - Instructions reg

अधोहस्ताक्षरी को यह कहने का निदेश हुआ है कि सक्षम प्राधिकारी ने राष्ट्रपति भवन, कैबिनेट सचिवालय, भारत सरकार द्वारा उपरोक्त विषय पर जारी कार्यालय ज्ञापन संख्या 1/50/2/2025-Cab. दिनांक 05 अगस्त, 2025 को सभी सीएसआईआर प्रयोगशालाओं/संस्थानों/इकाइयों को सूचना, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने की स्वीकृति प्रदान की है।

The Undersigned is directed to state that the Competent Authority has accorded approval to forward the Office Memorandum No. 1/50/2/2025-Cab. dated 5<sup>th</sup> August, 2025 on the above subject issued by Rashtrapati Bhavan, Cabinet Secretariat, Government of India, to all CSIR Labs./Instts./Units for information, guidance and compliance.

राहुल  
27/8/25

(कुमार राहुल/Kumar Rahul)

उप सचिव (नीति प्रभाग)/Deputy Secretary (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान  
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units
- 2) सी.एस.आई.आर. वेबसाइट/ CSIR Website
- 3) कार्यालय प्रति/Office copy.

F. No. 1/50/2/2025-Cab.  
Government of India  
Cabinet Secretariat  
Rashtrapati Bhavan

New Delhi, the 5<sup>th</sup> August, 2025

Office Memorandum

**Subject: Cabinet notes on Legislative proposals- Instructions reg.**

The undersigned is directed to say that the Cabinet Secretariat has from time to time issued general instructions regarding the procedure for preparation and finalization of Cabinet/ Cabinet Committees notes common to all types of proposals. In addition to these general instructions, certain instructions which are specific to legislative proposals have also been issued on aspects such as: essentiality of the legislation being proposed (17.08.2016); timely notification of statutory rules and regulations (02.11.2020); and inclusion of inputs on global practices, best practices, standards, benchmarks etc. in 'Justification' paragraph and details in Annexure to the Cabinet note (19.07.2022 & 17.09.2024). These instructions are available on the Cabinet Secretariat's website [www.cabsec.gov.in](http://www.cabsec.gov.in).

2. In the context of the Government's emphasis on improving the ease of living for its citizens, facilitating the ease of doing business through various initiatives/ measures including decriminalization of minor offences, and for ensuring that outcomes/ impact envisaged in proposals relating to legislations, policy matters, schemes etc. compare with the best global standards and practices, it has been decided that henceforth all fresh legislative proposals should *inter alia* be assessed by Ministries/ Departments on the criteria of how it will achieve the aforementioned objectives.

2.1 The relevant details in this regard should be incorporated in a separate Annexure to the Cabinet Note and cover the following points: (i) Ease of Living; (ii) Ease of Doing Business; (iii) How provisions envisaged in the proposed Bill compare with the best global standards and practices; and (iv) Decriminalization of minor offences. In cases where these are not applicable, the same may be categorically so mentioned in the Annexure. A reference to the Annexure may also be made in the main Cabinet Note in the paragraph on 'Justification'.

Contd...

3. The aforementioned instructions are applicable only to Cabinet Notes containing legislative proposals. Instructions dated 19.07.2022 & 17.09.2024 referred to in paragraph 1 above in so far as they relate to legislative proposals shall stand partially modified. The procedure for finalizing non-legislative proposals for consideration of Cabinet/ Cabinet Committee remains unchanged.

4. These instructions may be disseminated to all concerned for information and strict compliance.



(Satendra Singh)  
Additional Secretary  
Tele: 2301 2697

**All Secretaries to the Government of India**