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भारत सरकार
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विज्ञान और प्रौद्योगिकी विभाग
टेक्नोलॉजी भवन, नया महरौली मार्ग
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GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
DEPARTMENT OF SCIENCE AND TECHNOLOGY
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD
NEW DELHI-110 016

DST/IC/Financial guidelines/IFD/2023

Dated: 01-04-2024

OFFICE MEMORANDUM

Subject: Revision in Local hospitality norms payable to foreign scientists/ researcher visiting India under bilateral Programs of Cooperation (PoC) concluded under Inter-governmental agreements/ MoUs.

The International Cooperation Division (ICD) of this Department has been supporting collaborative activities *via* joint research projects, joint workshops/seminars/ symposiums, training programs etc. under Program of Cooperation concluded with various countries under the aegis of Inter-governmental agreements/ MoU. As per the mutually agreed norms, the sending side bears the international travel related expenses while the receiving side provides the local hospitality etc. to the visiting scientists/researchers. In this context, IC Division supports the local hospitality related expenses of the foreign scientists/faculty/ researchers visiting India under collaborative activities jointly approved by both sides.

S.no.	Item	Applicable amount (INR)
For foreign faculty and researchers (Short term visit, up to 14 Days)		
1.	Accommodation	Accommodation in institute Guest house/3-star hotel with basic amenities on actual basis subject to following limits. Rs.7000/- per day for City under category 'X' Rs.5000/- per day for City under category 'Y' Rs.4000/- per day for City under category 'Z'
2.	Subsistence allowance (Per-diem including local travel in India and airport transfer)	Rs.4000/- per day for first 14 days and Rs. 3000/- per for subsequent days for long term visit of faculty up to 30 days.
For foreign researchers/PhD Students /Post Doc for long term visit		
	Accommodation per-diem including local travel in India and airport transfers.	Rs.75,000/- per month

2. The above-mentioned application norms of extending local hospitality for such visits to India, as approved by the competent authority in DST and concurred by IFD (Comp. No.:45060 would be effective from 01 April 2024 and until further order.

Charu
(Charu Agarwal)
Sc-D, IC Division

To,

All Officers of IC Division, DST/AS & FA DST/PPS to Head (ICD)/PPS to Secretary DST, DBT, DSIR, MOES, SERB.

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