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भारत सरकार  
विज्ञान और प्रौद्योगिकी मंत्रालय  
विज्ञान और प्रौद्योगिकी विभाग  
टेक्नोलॉजी भवन, नया महराली मार्ग  
नई दिल्ली-110 016

GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE AND TECHNOLOGY  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD  
NEW DELHI-110 016

**DST/IC/Financial guidelines/IFD/2023**

**Dated: 01-04-2024**

**OFFICE MEMORANDUM**

**Subject: Revision in Local hospitality norms payable to foreign scientists/ researcher visiting India under bilateral Programs of Cooperation (PoC) concluded under Inter-governmental agreements/ MoUs.**

The International Cooperation Division (ICD) of this Department has been supporting collaborative activities via joint research projects, joint workshops/seminars/ symposiums, training programs etc. under Program of Cooperation concluded with various countries under the aegis of Inter-governmental agreements/ MoU. As per the mutually agreed norms, the sending side bears the international travel related expenses while the receiving side provides the local hospitality etc. to the visiting scientists/researchers. In this context, IC Division supports the local hospitality related expenses of the foreign scientists/faculty/researchers visiting India under collaborative activities jointly approved by both sides.

S.no.	Item	Applicable amount (INR)
<b>For foreign faculty and researchers (Short term visit, up to 14 Days)</b>		
1.	Accommodation	Accommodation in institute Guest house/3-star hotel with basic amenities on actual basis subject to following limits. Rs.7000/- per day for City under category 'X' Rs.5000/- per day for City under category 'Y' Rs.4000/- per day for City under category 'Z'
2.	Subsistence allowance (Per-diem including local travel in India and airport transfer)	Rs.4000/- per day for first 14 days and Rs. 3000/- per day for subsequent days for long term visit of faculty up to 30 days.
<b>For foreign researchers/PhD Students /Post Doc for long term visit</b>		
	Accommodation per-diem including local travel in India and airport transfers.	Rs.75,000/- per month

2. The above-mentioned application norms of extending local hospitality for such visits to India, as approved by the competent authority in DST and concurred by IFD (Comp. No.:45060 would be effective from 01 April 2024 and until further order.

*Charu Agarwal*  
(Charu Agarwal)  
Sc-D, IC Division

To,

All Officers of IC Division, DST/AS & FA DST/PPS to Head (ICD)/PPS to Secretary DST, DBT, DSIR, MOES, SERB.

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