

**Council of Scientific and Industrial Research**  
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ANNEXURE-I

S.No.	Description of Item	Qty.	Justification for Need Assessment	Remarks/Old Equipment
1	500 IP Phones with Gateway Server	1	Audio Communication on VOIP	Replacement of Old Technology (MTNL), One time investment
2	Tech upgradation of CSIR Science Centre Lecture Hall at first Floor	1	Tech upgradation of CSIR Science Centre Lecture Hall at first Floor	OLD Equipment is under CAMC and is maintained by BSD since June 2025, They have sent request to IT Division.
3	Miscellaneous items	1	Camera, Microphone, Adapters, converter, 4k <b>HDMI</b> Cables etc. for senior dignity/officers as per requirements	Camera, Microphone, Adapters, converter, 4k HDMI Cables etc.
4	Technical upgradation of CSIR SSB Hall (Auditorium)	1	Active Led videowall, AV items	Replacement of Old Technology installed in 2019, currently in CAMC with Active Led videowall, AV items

S.No.	Description of Item	Qty.	Justification for Need Assessment	Remarks/Old Equipment
5	Hyper-converged infrastructure (HCI) for CSIR Hqrs including storage	1	In replacement of these 23 nos. servers (which has been obsolete) there are requirement of Hyper converged infrastructure (HCI) system which is a software-defined IT infrastructure that virtualizes all of the elements of conventional "hardware-defined" systems. HCI includes, at a minimum, virtualized computing (a hypervisor), software-defined storage, and virtualized networking (software-defined networking).	Replacement of OLD server & Storage Infrastructure
6	Centralized UPS of capacity 150 KVA	1	The existing UPS are more than 08 Years old, facing troubles in Parts replacements. And centralized management is difficult	Replacement of Old UPS
7	Firewall for CSIR Science center 200 Users capacity with licenses	1	Existing is more than eight year old and EoL/EoS by OEM	Replacement of existing

S.No.	Description of Item	Qty	Justification for Need Assessment	Remarks/Old Equipment
8	Desktop PC/AIO	110	Existing PC are more than 07 Years Olds and due to upgrades OS vers10n more capacity of hardware is required	New and Replacement of existing
9	Colour MFP Printer	25	Based on User Requirements and old replacements	New and Replacement of existing
10	Mono MFP Printer	50	Based on User Requirements and old replacements	New and Replacement of existing
11	Establishing IT Infra-Security Appliance/ Firewall (In High Availability mode) at CSIR Hqrs. 600+ user capacity with 03 Years Licenses	1	Existing one Replacements as running on Single NGFW, not as per CERT-IN Guidelines	Replacement of existing
12	Cyber security Appliances (Security information and event management (SIEM) & Security Orchestration, Automation, and Response (SOAR)	1	AS per CERT-IN/MEiTY Guidelines	New Requirements
13	Camera (Wi-Fi)	8	For monitoring the IT Servers/Network Rooms/Creche.	New Requirements
14	Laptop (Based on received user requirements	20	CSIR Staff requirement (Fresh/replacement )	New Requirements
15	Other Hardware like scanners, storage (Int/Ext), mike, headphone, access points, routers, etc.		To meet end user requirements	

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ANNEXURE - II

S. No	Description of Item	Qty	Justification for Need Assessment	Remarks/Old Equipment
1	Technical Support Services with AMC Cost for AV/VC	1	Technical Support Services with AMC Cost for AV/VC	Technical Support Services with AMC Cost for AV/VC
2	Enterprise End point security Complete Solutions, MS TeamA3/A5 Licenses, Cal Licenses	550	Cyber security for desktop computers, workstation, servers installed in CSIR Hqrs, CSIR Science center etc. (Can be integrated with Microsoft licenses for meeting, collaboration purposes Microsoft per user licenses for the the uses of Authentication services over Active Directory services (MIS Products))	New Requirements
3	Adobe Acrobat for CSIR Users	150	As required from various users, Senior Officials in CSIR Hqrs, CSIR Science Center	New Requirements

S. No.	Description of Item	Qty	Justification for Need Assessment	Remarks/Old Equipment
4	Network Management and Monitoring software (NMS)	1	There are requirement of Network management and monitoring software to manage networking devices, servers, web application, information security devices in CSIR Hqrs, CSIR Science Center etc. It will also be useful for monitoring the internet bandwidth and speed provided through various Internet Service Providers in CSIR Hqrs, CSIR Science center.	New Requirements
5	FMS/CAMC of IT Product including UPS, switches, etc	1		As per Tenders
6	UPS Battery	as required		To Replace battery as per EoL
7	Microsoft Office software 03 65/Professional	200		110 AIO Devices & 80 AIO will required MS Office
8	AEBAS Devices/ RD services licenses/CAMC	as required		As Per Requirements

## Revised Replenishment Schedule for Stationery Items

ANNEXURE - III

Sr.	Name of items	Consumption /Year ( Round Off ) Previous FY	Consumption /Year ( Round Off ) Current FY	Re- Order Level Current FY	Re - Order Quantity	Remark-
1	Attendance Register 100 pages Approx	30	30 Nos.	5	30	one time purchase
2	Ball Pen	4867	5600 Nos.	934	1867	
3	Bind Cover/Back Sheet	1418	1500 Nos.	250	1500	one time purchase
4	Bond Paper 100 GSM	12	15 Rim	3	6 Rim	
5	Binder Clip 25mm	282	200 pkt.	34	67 pkt.	
6	Button Folder	175	500 Nos.	50	170	
7	Brown Tape/ Packing Tape 2inch	265	200 Nos.	34	67	
8	Glass Good Quality 300 ml	80	50 Nos.	9	50	one time purchase
9	Carbon Paper 100 Sheets/ pkt.	729	800 Nos.	134	400	
10	Correction Pen/ White Fluid	60	150 Nos.	25	50	
11	Transparent Tape (1")	290	300 Nos.	50	100	
12	Transparent Tape(Big) 48mm (2")	255	300 Nos.	50	100	
13	Colour Flag (3/4 Different colour in one Pad)	757	1000 Pad.	167	334	
14	Cup & Saucer	54	54 set.	9	18	
15	Coster (Wooden)	107	130 Nos.	22	44	
16	Calculator 12 Digit	29	35 Nos.	5	12	
17	Cleaning Duster (Small) 40x40cm	3122	3420 Nos.	517	1034	
18	Cleaning Duster (Yellow) 60x40cm	244	210 Nos.	35	70	One time purchase
19	Dustbin 10 Ltr.	34	15 Nos.	3	15	One time purchase
20	Dak Pad	104	60 Nos.	10	60	One time Purchase
21	Diary Register/ Section Diary	24	25 Nos.	5	25	One time Purchase
22	Hand Wash 220ml/250ml	533	600 Nos.	100	200	One time Purchase
23	Envelope(SE-8)(A-3)	3278	2200 Nos.	367	734	
24	Envelope(A-4)	6170	3500 Nos.	584	1167	
25	Envelope(SE-6)12.5x28cm	2143	2500 Nos.	417	834	
26	Envelope(SE-5) 10.2x23cm	2853	2500 Nos.	417	834	
27	Eraser	579	770 Nos.	117	385	
28	Electric Kettle 1.5Ltr./2 Ltr.	35	35 Nos.	6	12	
29	File Cover with CSIR Logo	9451	7700 Nos.	1167	2567	
30	File Board	5864	4650 Nos.	700	1550	
31	Gel Pen	1914	2420 Nos.	367	800	
32	Gum Bottle(Small) 200ml/150ml	12	3 Nos.	0	3	One time Purchase
33	Tumbler Glass 300ml	705	1100 Nos.	200	400	
34	Gem Clip	280	825 Pkt.	138 Pkt.	275 Pkt.	
35	Glue Stick 15 gm	735	850	142	284	
36	Glossy Paper 180 GSM	19	20 Pkt.	4	7 Pkt.	
37	Highlighter ( Multi colour)	652	700 Nos.	117	234	
38	Mosquito Repellent Spray 400 ml	66	60 Nos.	10	20	
39	Glass water Jug 1.5/2 Litr	51	60 Nos.	5	20	Replace Plastic Jug 2 Ltr.
40	Letter Head 100 Pages	93	170 Pkt.	29	85	Two Time
41	Log Book For Staff Car Drivers (300 Pages)	18	20 Nos.	4	20	One Time purchase
42	Steel Thermos 1.5 Ltr./2 Ltr.	43	30 Nos.	5	10	
43	Note Sheet 100 Sheets/ Pad	584	375 Pad.	63	125	
44	Paper Cutter	67	150 Nos.	25	50	
45	Pencil	3197	3500 Nos.	584	1167	
46	Punch (Single)/double punch	121	140 Nos.	25	50	
47	Plastic Folder A4 & FS size	9635	14800 Nos.	2467	4934	
48	Paper( A-4) Size 75 GSM	3712	3500 Reams.	583	1167	
49	Paper (F/S) Legal Size 75 GSM	68	60 Reams.	10	20	
50	Paper (A-3) 75 GSM	25	30 Reams	5	10	
51	Pencil Cell AA 1.5 V	729	750 Nos.	125	250	
52	Pencil Cell AAA 1.5 V	382	450 Nos.	75	150	
53	Peon Book 85 Pages	20	60 Nos.	10	60	One time Purchase
54	Paper Folder with CSIR Logo	1927	2400 Nos.	400	800	
55	Pilot Pen V5( Blue & Black )	728	600 Nos.	100	200	
56	Paper Weight	44	100 Nos.	9	100	One time Purchase
57	Paper Tray/Desktop Tray	23	10 Nos.	2	10	One time Purchase

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Sr.	Name of items	Consumption /Year ( Round Off ) Previous FY	Consumption /Year ( Round Off ) Current FY	Re- Order Level Current FY	Re - Order Quantity	Remark-
58	Permanent Marker / OHP Marker	59	150 Nos.	25	50	
59	Pen Stand wooden	37	50 Nos.	9	17	
60	Pen Drive 32 GB	282	350	34	116	
61	Pen Drive 64 GB	42	60	10	20	
62	Register (2 Qr.) 200 Pages	236	270 Nos.	45	90	
63	Register (4 Qr.) 300 Pages	513	370 Nos.	62	124	
64	Rubber Band 500 gm	19	10 Pkt.	2	10 Pkt.	One time Purchase
65	Room Freshener 220 ml/ 250 ml	189	280 Nos.	47	94	
66	Sharpener	454	500 Nos.	84	167	
67	Stapler (M-10)	144	260 Nos.	44	87	
68	Stapler (24/6)	56	80 Nos.	10	20	
69	Sootli	11	15 Nos.	3	5	
70	Stapler Pin M-10	620	700 Nos.	117	234	
71	Stapler Pin - 24/6	149	210 Nos.	35	70	
72	Scissor 9 inch	175	120 Nos.	20	60	Two Time
73	Scale 12 inch	63	150 Nos.	25	50	
74	Sketch Pen 12 Nos. in one Pkt.	429	200 Pkt.	34	67	
75	Slip Pad with CSIR Logo 20 Pages	2053	2500 Nos.	417	834	
76	Detergent Powder 1 kg	107	140 Nos.	24	48	
77	Stamp Pad ( Ink Pad )	46	60 Nos.	10	20	
78	Steel Spoon	25	20 Nos.	4	20	One time Purchase
79	Spiral Note Pad	759	1000 Nos.	167	334	
80	Towel	593	350 Nos.	60	350	One time Purchase
81	Transparent Sheet	1197	1500 Nos.	250	500	
82	Tag (Bunch) 50 tags in one Bunch	198	500 Nos.	84	500	One time Purchase
83	Tissue Paper / Face Tissue 2 Ply 100 Pulls	549	1000 Nos.	167	334	Only 5 Office DG, JS, FA,CVO,Min.
84	Tour Book	14	14	5	14	One time Purchase
85	Dishwash Liquid 220ml/250ml/Powder 500gm/1 Kg.	289	440 Nos.	74	150	
86	Wall Clock	32	10 Nos.	2	5	Two Time
87	Water Jug 5 Litr	13	10 Nos.	1	5	Two Time
88	White Board Duster	19	60 Nos.	10	20	
89	White Board Marker	85	300 Nos.	50	100	
90	Yellow Slip (2X3)	166	750 Nos.	125	250	
91	Yellow Slip(3X5)	38	750 Nos.	125	250	
92	Mouse Pad	93	100 Nos.	17	100	one time purchase

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## ANNEXURE - IV

New Items Added into the stock						
						Annexure - II
Sr.	Name of items	Consumption /Year (Round Off) Previous FY	Consumption /Year (Round Off) Current FY	Re- Order Level Current FY	Re - Order Quantity	Remark-
1	Air Freshner (220ml/250ml/275ml)	New	100 Nos.	17	34	
2	Mosquito Vaporizer Machine	New	60 Nos.	10	20	
3	Binder Clip 15mm	New	200 pkt.	34	67 pkt.	
4	Binder Clip 25mm	New	200 pkt.	34	67 pkt.	
5	Binder Clip 30mm	New	200 pkt.	34	67 pkt.	
6	Binder Clip 51mm	New	200 pkt.	34	67 pkt.	
7	Box File	New	60 Nos.	10	20	
8	Flag Multicolour Small Size 3M	New	500 Pad.	84	167	
9	Calculator 16 Digit	New	4 Nos.	1	4	
10	Glass Cleaner (400ml/500ml)	New	100 Nos.	17	34	
11	New Year Memento (Coffee Mug)	New	350 Nos.	58	350	One Time Purchase
12	Car Ambipure 7.5ml	New	100 Nos.	17	34	
13	Hand Towel	New	80 Nos.	13	80	One time Purchase
14	Keyboard	New	20	4	8	one time purchase
15	Optical Mouse	New	50	9	18	one time purchase
16	Water Sponge Damper	New	60 Nos.	10	20	
17	Double Sided Tape	New	5 Nos.	1	5	one time purchase
18	Sanitizer 100 ml/ 150ml	New	100 Nos.	50	100	One time Purchase
19	Towel Duster For Staff Car Driver	New	168 Nos.	28	56	
20	Serving Tray	New	5 Nos.	1	5	One time Purchase
21	Pilot Pen V7 (Blue )	New	100 Nos.	8	100	One Time Purchase
22	Pen Drive 128 GB	New	10	4	10	One time purchase
23	Notice Board Pin 50/Pkt.	New	60 Pkt.	10 Pkt.	20 Pkt.	
24	Thermos/Bottle Steel 1 Ltr.	New	30 Nos.	5	10	

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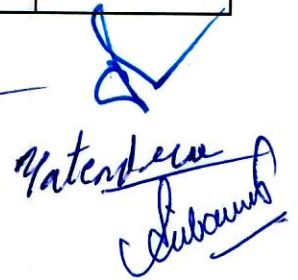
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Revised Replenishment Schedule for Stationery Item						
Sr.	Name of items	Revised R.P.Q		Re-Order Level	Re - Order Quantity	Remark
		Previous	Revised			
1	HP Imaging Drum 32A (CF232A)	6	12	2	4	
2	HP Toner Cartridge 416A (W2040A)	8	16	3	6	
3	HP Toner Cartridge 416A (W2041A)	7	8	2	4	
4	HP Toner Cartridge 416A (W2042A)	8	12	2	4	
5	HP Toner Cartridge 416A (W2043A)	7	8	2	4	
6	HP Cartridge No. CE278A	71	64	11	22	
7	HP Toner Cartridge CC388AC	297	280	47	94	
8	HP Toner Cartridge CF228A	62	50	8	17	
9	HP Toner Cartridge 30A CF230A	101	75	13	25	
10	HP Toner Cartridge CF380A (Black)	14	11	2	4	
11	HP Toner Cartridge CF381A (Cyan)	14	10	2	4	
12	HP Toner Cartridge CF382A(Yellow)	11	9	2	3	
13	HP Toner Cartridge CF383A(Magenta)	11	9	2	3	
14	HP Toner Cartridge CF277A	7	45	7	15	
15	HP Toner Cartridge 80A ( CF280A)	9	7	2	3	
16	HP Cartridge 305A (CE410A)	4	6	2	3	
17	HP Cartridge 305A (CE411A)	3	4	1	2	
18	HP Cartridge 305A (CE412A)	3	4	1	2	
19	HP Cartridge 55A ( CE255A)	3	8	2	3	
20	HP Toner Cartridge 128A (CE320A)	2	1	0	1	
21	HP Toner Cartridge 128A (CE321A)	2	1	0	1	
22	HP Toner Cartridge 128A (CE322A)	2	1	0	1	
23	HP Toner Cartridge 128A (CE323A)	2	1	0	1	
24	HP Toner Cartridge 307A ( CE740A)	3	1	0	1	
25	HP Toner Cartridge 307A ( CE741A)	3	1	0	1	
26	HP Toner Cartridge 307A ( CE742A)	3	1	0	1	
27	HP Toner Cartridge 307A ( CE743A)	2	1	0	1	
28	HP Toner Cartridge 508A ( CF360A)	3	2	0	1	
29	HP Toner Cartridge 508A ( CF361A)	2	1	0	1	
30	HP Toner Cartridge 508A ( CF362A)	2	1	0	1	
31	HP Toner Cartridge 508A ( CF363A)	2	1	0	1	
32	HP Toner Cartridge W1002YC ( Black)	1	2	0	1	
33	HP Toner Cartridge CF410A Black	42	40	7	14	
34	HP Toner Cartridge CF411A Cyan	20	29	5	10	
35	HP Toner Cartridge CF412A Yellow	28	33	5	10	
36	HP Toner Cartridge CF413A Magenta	25	29	5	10	
37	Canon Cartridge 054 Black	46	28	5	10	
38	Canon Cartridge 054 Cyan	27	15	3	8	
39	Canon Cartridge 054 Yellow	23	16	3	8	
40	Canon Cartridge 054 Magenta	23	17	3	8	
41	Canon Toner Cartridge 337	41	35	6	12	
42	Kyocera TK-5234K(Black)	1	6	1	3	
43	Kyocera TK-5234K(Cyan)	1	4	1	2	
44	kyocera TK-5234K(Yellow)	1	4	1	2	
45	kyocera TK-5234K (Magenta)	1	4	1	2	



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New Items added in stock						
Sr.	Name of items	Previous	Revised	Re-Order Level	Re - Order Quantity	Remark
1	HP Toner cartridge 152A ( W1520A )	New	24	3	8	
2	HP Toner Cartridge 137A ( 1370A )	New	12	2	4	
3	HP Toner Cartridge W2300A Black	New	8	1	3	
4	HP Toner Cartridge W2301A Cyan	New	6	1	2	
5	HP Toner Cartridge W2302A Yellow	New	6	1	2	
6	HP Toner Cartridge W2300A Magenta	New	6	1	2	
7	Fuji CT203952	New	8	1	3	
8	Canon Toner GPR-63 Black	New	3	0	1	
9	Versalink B7125/B-7130/B7135/006R01818	New	3	0	1	
10	Kyocera TK-5275K	New	3	1	3	
11	Kyocera TK-5275Y	New	2	0	2	
12	Kyocera TK-5275M	New	2	0	2	
13	Kyocera TK-5275C	New	2	0	2	
14	Samsung MLT - D203S/XIP	New	1	0	1	
15	Canon Toner Cartridge 069 Black	New	10	2	5	
16	Canon Toner Cartridge 069 Cyan	New	5	1	3	
17	Canon Toner Cartridge 069 Yellow	New	5	1	3	
18	Canon Toner Cartridge 069 Magenta	New	5	1	3	
19	Canon Drum NPG-59	New	1	0	1	
20	Conon Drum NPG - 73 (Black)	New	1	0	1	
21	Canon Drum NPG-84	New	2	0	1	
22	Canon Drum NPG - 67(Black)	New	6	1	2	
23	Canon Drum NPG - 67(Cyan)	New	6	1	1	
24	Canon Drum NPG - 67(Yellow)	New	6	1	1	
25	Canon Drum NPG - 67(Magenta)	New	6	1	1	
26	HP Toner Cartridge 975A (Black)	New	1	0	1	
27	HP Toner Cartridge 975A (Cyan)	New	1	0	1	
28	HP Toner Cartridge 975A ( Yellow)	New	1	0	1	
29	HP Toner Cartridge 975A ( Magenta)	New	1	0	1	

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