

## **ADVERTISEMENT NO. 3/2011**

Council of Scientific and Industrial Research (CSIR), an autonomous organization under the Ministry of Science & Technology, is a premier scientific and industrial research having state-of-the-art infrastructure and scientific and technical manpower of repute.

Applications are invited from Ex-servicemen for filling up one post of Security Officer and one post of Security Assistant/Watch & Ward Assistant in this Office as per details given below:-

### **1. POST: - Security Officer - 1 Post (Unreserved)**

**Pay Scale:** - Rs.9300-34800 (PB-2) + Grade pay Rs. 4600/- plus allowances as per central Govt. rules

**Essential Qualifications:** - Ex-Servicemen - Short Service Commissioned Officer or Assistant Commandant from CRPF/BSF/ITBP etc. in the scale of 8000-13500 (pre-revised) with 05 years experience OR JCO (Subedar or higher rank) OR equivalent rank in other para-military forces with minimum of 10 years experience in security.

**Job Requirement:-** Will be responsible for overall supervision & maintenance of day-to-day security of the office premises, Guest Houses, Scientist Apartments etc. of CSIR Hqrs. and handling other related tasks like intelligence, vigilance, fire fighting and safety standards of estate & building, residential quarters, office premises, guest house etc. of the campuses

**Desirable:-** Graduation with good verbal & written communication skill with knowledge of computers and modern fire fighting and security monitoring systems.

**Age Limit:** - Not more than **35 years as on 05.08.2011.**

### **2. POST: - Security Assistant/Watch & Ward Assistant - 1 Post (Unreserved)**

**Pay Scale:** - Rs.9300-34800 (PB-2) +Grade pay Rs. 4200/- plus allowances as per central Govt. rules

**Essential Qualifications:** - JCO in Army OR other para-military forces with minimum of 5 years experience in the work of security.

**Job Requirement:-** Will be responsible for day-to-day security of the office premises of CSIR Complex, Pusa, Guest Houses, Scientist Apartments etc. of CSIR Hqrs. and handling other related tasks like intelligence, vigilance, fire fighting and safety standards of estate & building, residential quarters, office premises, guest house etc. of the campuses

**Desirable:-** Good verbal & written communication skill with knowledge of computers and modern fire fighting and security monitoring systems.

**Age Limit:** - Not more than **28 years as on 05.08.2011.**

### **GENERAL CONDITIONS**

1. The appointment is under Council of Scientific & Industrial Research (CSIR), which is an Autonomous Body.
2. Only Indian Nationals need apply.
3. The position carries Pay and Allowances at Central Government rates as applicable to the employees of Council stationed in Delhi. In addition, other benefits such as Leave Travel Concession and reimbursement of medical expenses are also available as per rules.
4. All New Entrants will be governed by the "New Pension Scheme" based on defined Contributions for New entrants recruited in Central Government Services on or after 01.01.2004, as adopted by CSIR for its employees. However, persons selected from other Government Departments/ Autonomous Bodies /Public Sector Undertakings/ Central Universities working prior to 01.01.2004 and having Pensions Scheme on GOI pattern, will continue to be governed by the existing Pension Scheme i.e. CCS (Pension) Rules, 1972.
5. The date of determining the upper age limit/ qualification/ experience/ shall be the closing date prescribed for receipt of applications. Relaxation of age in respect of Ex-Serviceman will be as per G.O.I orders.

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6. Relaxation of 5 years in age will also be permissible to those who had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 subject to production of relevant certificate from concerned authority.
7. Those employed in Govt. Deptt./ PSUs /Autonomous Bodies should send their applications through proper channel.
8. Mere fulfillment of the minimum prescribed qualification and experience will not vest any right on a candidate for being called for interview.
9. Since it may not be possible to call all the candidates for interview, a duly constituted Screening committee shall screen the applications and if it feels necessary may arrange written tests for short-listing the candidates. The decision of CSIR in this regard will be final.
10. Incomplete, unsigned applications and those not accompanied with copies of certificates and application fee will be summarily rejected.
11. Canvassing in any form and/or/bringing in any influence political or otherwise will be treated as a disqualification for the post.

Application forms can be downloaded from <http://www.csir.res.in> OR can be obtained from **Council of Scientific and Industrial Research, Anusandhan Bhawan, 2 Rafi Marg, New Delhi – 110 001** in person or by sending a request alongwith a self-addressed envelope of the size of 23x11cms affixed with postage stamps of Rs.10/-. Requests for issue of application forms by post received after **28.07.2011** will not be entertained.

Application form duly filled & signed by the candidate, recent passport size photograph and attested photocopies of Matriculation/SSLC/Diploma/Degree Certificate(s) and Mark Sheets, SC/ST/OBC Certificate(s) in the prescribed format and other testimonials in support of experience etc. along with application fee of Rs.100/- in the form of DD drawn in favour of “Joint Secretary, CSIR, New Delhi” (No application fee in case of SC/ST candidates) should reach the **Joint Secretary (Admn.), Council of Scientific & Industrial Research, Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110 001** latest by **05.08.2011**.

**“INTERIM ENQUIRY WILL NOT BE ENTERTAINED”**