

The Knowledge Resource Centre (KRC) / library is primarily meant for the employees of CSIR. It has information resources on various subjects of Science, Technology, and Management. Any person can obtain all the information pertaining to “Knowledge Resource Centre” at <http://www.csir.res.in>.

The Knowledge Resource Centre (KRC) / library is generally not open to the public. However, outsiders are allowed to avail the General or Special or Institutional membership on annual subscription with security deposit. The KRC has an open access system for its users and has a spacious reading room with seating capacity of twenty four readers.

The following **rules and regulations** are applicable for library users:

- The KRC/Library remains open from 9.00 a.m. to 5.30 p.m. on all working days (Monday to Friday). It remains closed on all public holidays.
- An outsider willing to use the KRC shall enter his/her name legibly in the register kept at the entrance gate.
- Personal belongings are not allowed in the reading area.
- Readers should observe silence and switch-off their mobile phones inside the KRC.
- Eatables, smoking, spitting & sleeping are strictly prohibited in the KRC.
- Readers should handle all library property carefully and should not damage the library documents by writing/marketing/highlighting or mutilating the same in any other way. In such case the reader shall be held responsible for the damage or mutilation.
- Readers shall leave the documents on the reading table after taking out from the shelves. They are not allowed to reshelv the documents.
- The documents belonging to “Reference category” are not lent out. They are available only for consultation.
- General books are normally issued for a fortnight and the current periodicals are issued on loan for overnight only. KRC reserves the right to recall any issued book before the due date which is required urgently.
- Members are responsible for the borrowed books and reading material. Therefore, members must satisfy themselves with the physical condition of the reading material before borrowing them. Otherwise the reader will be liable to pay the penalty.
- If the borrowed document(s) is/are lost, a fine will be imposed as per the norms of the KRC.

- The computers are only for browsing and searching e-resources and databases of the KRC.
- Anyone who violates the rules and regulations may be either punished or debarred from using the KRC/library facilities.