



विपिन बिहारी श्रीवास्तव

B. B. Srivastava

सचिव / Secretary

केंद्रीय सूचना आयोग

Central Information Commission

2 तल, विंग 'ब' / 2nd Floor, 'B' Wing

अगस्त क्रांति भवन / August Kranti Bhawan,

भीकाजी कामा प्लेस / Bhikaji Cama Place,

नई दिल्ली-110066 / New Delhi-110066

Telephone : 26167932, Fax : 26106287

E-mail: secy-cic@nic.in

D. O. No. 19/3/2010-CIC-MoRe

Dated: 03<sup>rd</sup> June, 2011

**Sub: Submission of Annual Returns on implementation of RTI Act, 2005.**

Dear Sir,

Apropos the subject mentioned above, I would like to invite your kind attention to my DO letter of even number dated 31<sup>st</sup> March, 2011 regarding submission of Quarterly Annual Return for the year 2010-11, latest by 30<sup>th</sup> April, 2011. A review of the current status of submission of returns reveals that a large number of Public Authorities (PAs) have yet not submitted the requisite Quarterly Returns online. The list of defaulting Public Authorities under your control is enclosed herewith. The Department of Personnel & Training too, vide OM No. 4/8/2011-IR dated 20.05.2011, has advised all Ministries/Department of the Government of India to upload the pending Quarterly Returns for the year 2010-11, latest by 30<sup>th</sup> June, 2011.

2. I would like to inform once again that, from 2010-11 onwards, Annual Returns are required to be uploaded on Quarterly basis, with the help of **RTI Annual Return Information System**, available on the website of the Commission. All Ministries/Department of the Govt. of India have been provided facility to assign the required Password to concerned Public Authorities under their control; who can directly upload their quarterly return, one-by-one, for all the quarters of the year 2010-11.

3. Recently, the committee on Papers Laid on the Table, Rajya Sabha, had summoned the Department of Personnel & Training and the Central Information Commission to explain the delay in submission of Annual Reports of the Commission to the Parliament. It clearly emerged that delay in preparation of Annual Reports takes place mainly on account of failure on the part of a large number of Public Authorities, under various Ministries/Department, in not uploading their returns in time. The Parliament Committee has taken a serious view of this fact.

4. In view of above, in order to enable this Commission to submit its Annual Report for the year 2010-11 in the Parliament in time, it has been decided that all Public Authorities will positively upload their returns for all 4 quarters of 2010-11 latest by 30<sup>th</sup> June, 2011. In case of failure to upload the returns by 30<sup>th</sup> June, 2011, the name of the concerned Ministry/Department will figure in the list of defaulters in the Annual Report to be laid in the Parliament. The guidelines for allocation of Password by Ministries/Department and uploading of Quarterly Returns by PAs is available on the website of the Commission. In case of any further clarification, Shri P.K. Sharma, Joint

कार्यालय सचिव, केंद्रीय सूचना आयोग, नई दिल्ली-110066  
दिनांक 03/06/2011  
पत्र संख्या 19/3/2010-CIC-MoRe/1032  
28/6/11

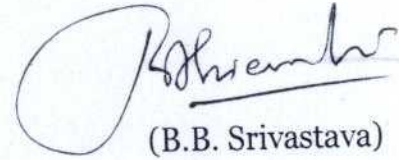
Office of Secy, CIC  
Daily No. 3743  
Date 22/06/11

Secretary & Addl. Registrar of the Commission, can be contacted on telephone No. 26183997, E-mail: [pradip.ks@nic.in](mailto:pradip.ks@nic.in).

5. In view of above, I solicit your kind intervention in the matter and request you to direct all the defaulting Public Authorities under your control to upload all the quarterly returns for the year 2010-11 positively by 30<sup>th</sup> June, 2011.

*With regards*

Yours sincerely,

  
(B.B. Srivastava)

Dr. S. K. Brahmachari  
Secretary  
Department of Scientific & Industrial Research  
Ministry of Science & Technology  
Technology Bhavan, New Mehrauli Road  
New Delhi

**List of Public Authorities whose Quarterly Returns are not complete  
(under the administrative control of Ministry of Science & Technology)**

Year : 2010-11

Sr.No.	Public Authority	Quarter for which Return not submitted
✓ 1	Advanced Materials & Process Research Institute (AMPRI), Bhopal	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
2	Aghakar Research Institute	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
3	Bharat Immunolgicals & Biologicals Corp. Ltd.(BIBCOL)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
4	CBRI, Roorkee	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
✓ 5	CCMB, Hyderabad	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
✓ 6	CDRI, Lucknow	4th Quarter
7	CEERI, Pilani	3rd Quarter
		4th Quarter
8	Central Electronics Limited	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
9	Centre for DNA Fingerprinting and Diagnostics(CDFD)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
✓ 10	CIMAP, Lucknow	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
11	CIMFR, Dhanbad	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
12	CLRI, Chennai	Ist Quarter
		2nd Quarter
		3rd Quarter

		4th Quarter
13	Consultancy Development Centre	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
✓14	CSIO, Chandigarh	4th Quarter
✓15	CSIR Madras Cx, Chennai	3rd Quarter
		4th Quarter
✓16	CSMCRI, Bhavnagar	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
17	Department of Bio-Technology	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
✓18	IGIB, Delhi	4th Quarter
✓19	IICB, Calcutta	2nd Quarter
		3rd Quarter
		4th Quarter
✓20	IITR, Lucknow	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
21	IMT, Chandigarh	4th Quarter
22	Indian Association for the cultivation of Science	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
23	Indian Institute of Astro Physics	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
24	Indian Institute of Integrative Medicine (IIIM), Jammu	3rd Quarter
		4th Quarter
25	Indian Science Congress Association	2nd Quarter
		3rd Quarter
		4th Quarter
26	Indian Vaccines Corporation Limited (IVCOL)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
27	Institute of Bioresources & Sustainable Development (IBSD)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
28	Institute of Life Sciences (ILS)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
29	International Advanced Research Centre for Powder Metallurgy	Ist Quarter

		2nd Quarter
		3rd Quarter
		4th Quarter
30	Jawahar Lal Nehru Centre for Advanced Scientific Research	2nd Quarter
		3rd Quarter
		4th Quarter
31	National Brain Research Centre(NBRC)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
32	National Centre for Cell Science(NCCS)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
33	National Institute of Immunology (NII)	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
34	National Instt for Interdisciplinary Science & Technology (NIST),Thurivanthupuram	2nd Quarter
		3rd Quarter
		4th Quarter
35	National Research Development Corporation	4th Quarter
36	NCL,Pune	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
37	NEERI,Nagpur	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
38	NGRI,Hyderabad	3rd Quarter
		4th Quarter
39	NIO,Goa	4th Quarter
40	NISTADS, New Delhi	3rd Quarter
		4th Quarter
41	NML,Jamshedpur	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
42	North East Institute of Science and Technology (NEIST), Jorhat	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
43	NPL,New Delhi	Ist Quarter
		2nd Quarter
		3rd Quarter
		4th Quarter
44	Rajiv Gandhi Centre for Biotechnology	Ist Quarter
		2nd Quarter