

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
NATIONAL AEROSPACE LABORATORIES  
PB No.1779, HAL Airport Road, Kodihalli, Bangalore – 560017.  
[www.csir.res.in](http://www.csir.res.in), [www.nal.res.in](http://www.nal.res.in) and [www.cmmacs.ernet.in](http://www.cmmacs.ernet.in)

ADVT. NO. CSIR-800/2013-14/001

DATE: 22.2.2013

**INVITATION FOR APPLICATION FOR CONDUCTING NEEDS ASSESSMENT SURVEYS**

"CSIR for Society: The CSIR-800 Program" is the Council of Scientific and Industrial Research's contribution to India meeting the Millennium Development Goals. CSIR-800 will deploy needed technologies in 28 village clusters across India with the objective of augmenting the incomes and improving the quality of lives of the relevant communities.

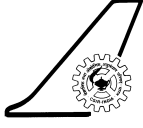
The process of identifying technologies will be through targeted Needs Assessment Surveys in each TECHVIL that prioritize community needs and map these to technology solutions.

This advertisement invites entities with the skills, capacities and experience to conduct these surveys that will be a mix of Focused Group Discussions and standard questionnaires.

**How to Apply**

1. The detailed terms of reference and the application forms can be downloaded from: the website [www.csir.res.in](http://www.csir.res.in), [www.nal.res.in](http://www.nal.res.in) and [www.cmmacs.ernet.in](http://www.cmmacs.ernet.in). Suitably qualified NGOs/Institutions should send filled-in and signed applications with required attachments in a sealed cover **ON OR BEFORE March 13, 2013**
2. Covers should be inscribed with "**Expression of Interest to conduct NAS, Advt. No. CSIR-800/2013-14/001**" addressed to:

**Controller of Stores and Purchase  
CSIR National Aerospace Laboratories  
P.B.No.1779, HAL Airport Road, Kodihalli  
Bangalore - 560 017 (Karnataka)**



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
राष्ट्रीय वांतरिक्ष प्रयोगशालाएं  
, एचएएल एयरपोर्ट रोड, कोडिहल्ली, बेंगलूर- 560 017  
[www.csir.res.in](http://www.csir.res.in), [www.nal.res.in](http://www.nal.res.in), [www.cmmacs.ernet.in](http://www.cmmacs.ernet.in)

विज्ञापन सं सीएसआईआर-800/2013-14/001

दिनांक 22.02.2013

### आवश्यकता विश्लेषण सर्वेक्षण करने हेतु आवेदनों का आमंत्रण

समाज हेतु सीएसआईआर - सीएसआईआर-800 कार्यक्रम सहस्राब्दि विकास लक्ष्यों की पूर्ति की दिशा में भारत को सीएसआईआर का योगदान है। संबद्ध समुदाय आयवर्धन एवं उनके जीवन स्तर में सुधार के उद्देश्य से सीएसआईआर - 800, सम्पूर्ण भारत में 28 ग्राम समूहों (टेकविल) में अपेक्षित प्रौद्योगिकियों को परिनियोजित करेगा।

अपेक्षित प्रौद्योगिकियों को चिन्हित करने की प्रक्रिया प्रत्येक प्रौद्योगिकी ग्राम में लक्ष्यित आवश्यकता विश्लेषण सर्वेक्षण द्वारा की जाएगी। सर्वेक्षण द्वारा आवश्यकताओं का प्राथमिकीकरण एवं उनका उपयुक्त प्रौद्योगिकी समाधान ढूंढा जाएगा।

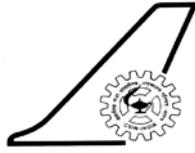
संकेंद्रित समूह चर्चा एवं मानक प्रश्नावली मिश्रित उक्ति सर्वेक्षण करने हेतु कुशल , योग्य एवं अनुभवी प्रविष्टियाँ इस विज्ञापन द्वारा आमंत्रित की जाती हैं।

#### आवेदन कैसे करें

1. विस्तृत शर्तें एवं आवेदन पत्र इस वेबसाइट से डाउनलोड करें: [www.csir.res.in](http://www.csir.res.in), [www.nal.res.in](http://www.nal.res.in) और [www.cmmacs.ernet.in](http://www.cmmacs.ernet.in)। अर्हता प्राप्ति एनजीओ/संस्थाएं आवेदन पत्र को पूर्ण रूप से भरकर हस्ताक्षर करके आवश्यक अनुलग्नों के साथ मोहर बंद लिफाफे में **13 मार्च 2013 तक भेजें।**
2. लिफाफे पर “**एनएस, विज्ञापन संख्या सीएसआईआर-800/2013-14/001 हेतु अभिरुचि की अभिव्यक्ति**” लिखकर इस पते पर भेजें:

भण्डार एवं क्रय नियंत्रक

सीएसआईआर-राष्ट्रीय वांतरिक्ष प्रयोगशालाएं  
पी बी सं 1779, एचएएल एयरपोर्ट रोड  
कोडिहल्ली/बेंगलूर- 560 017 (कर्नाटक)



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**ADVT. NO. CSIR-800/2013-14/001**

**DATE: 22.2.2013**

### **INVITATION FOR EXPRESSION OF INTEREST**

**Agencies –NGOs/Institutions with skills, capacities and experience in conducting Needs Assessment Survey (NAS) for identification of community needs in particular and interested in undertaking a similar exercise for the CSIR-800, are invited to submit their application. The terms of reference for the assignment are given below.**

#### **TERMS OF REFERENCE**

##### **BACKGROUND:**

"CSIR for Society: The CSIR-800 Program" is the Council of Scientific and Industrial Research's contribution to India meeting the Millennium Development Goals. CSIR-800 will deploy needed technologies in 25 village clusters across India with the objective of augmenting the incomes and improving the quality of lives of the relevant communities.

The program would focus on developing technologies to:

- Gainfully employ farmers to improve their economic status through solution based employment generation
- Utilize various types of wastes and develop useful products
- Reduce drudgery through low-cost energy efficient products
- Cater to the needs of standard as well as region specific housing and construction.
- Bring affordable health to the poor
- Ensure the availability of potable water to rural population
- Promote products that use natural renewable energy sources

CSIR-800 will start its intervention in the field with the identification of community needs, focusing on the seven themes mentioned above. As part of the process of NAS, CSIR-800 is facilitating the selection of suitable Agencies in undertaking the task of conducting NAS.

##### **NEEDS ASSESSMENT SURVEY:**

Needs Assessment survey will be taken up in three phases spread across the period of 5 years:

- **PHASE-I: Initial Survey- Quantitative Assessment** - To establish the NEEDS within each of the TECHVILs, a thorough and deep study of community needs will be done in the initial survey. For authenticity and accuracy in the assessment results, the data in the initial phase will be collected

from the review of available literature and enlisting the community needs. Afterwards focused group discussion will be organized at comprehensive level in each of the TEHVIL to check the relevance of the enlisted needs and their prioritization by the community members themselves. This survey will serve as a baseline to establish the present scenario in terms of the community needs and will set the benchmarks for making comparison and evaluating the impact of the project in the final survey.

- **PHASE II: Intermediate Survey - Quantitative Assessment & Data Analysis:** The actual surveys will be conducted in this phase with the specified sample size. To fortify the results of initial survey and to dig into specific need areas further, intermediate survey will ensure the collection of data through interviews using the customized questionnaires based on the prioritization of community needs. Questionnaires will be finalized by CSIR-800 in consultation with distinguished sociologists, economists and institutions.
- **PHASE III: Final Survey** – Towards the end of the programme, a final survey will be conducted to assess how technological interventions have improved the life of the people.

**SCOPE OF WORK:**

The agency selected for conducting NAS will be designated as ‘TECHNICAL SUPPORT ORGANIZATION’ (TSO). Its overall scope of work is:

- Collection of data on the local needs through the process of 'Focused Group Discussion' and interview as required in different phases of NAS.
- Compilation and analysis of data.
- Detailed documentation of the process of 'Needs Assessment Survey' including the results and recommendations in each phase.
- Generation of measurable and tangible evidences agreed as per the Memorandum of Understanding (MoU) with CSIR-800.

**PROPOSED STATE, DISTRICT AND PANCHAYATS:**

The selected Agency is supposed to work in any 4 of the following 23 villages of Tumkur district of Karnataka:

<b>DISTRICT: TUMKUR, KARNATAKA</b>	
<b>Gram Panchayat: Aamsandra</b>	Honnena halli, Chakuvalli, Marasandra, Gudadena Palya, Rangana hatti, Adavana halli, Gollara hatti, Hullekere hatti, Hadavana halli, Heggere, D Hosa halli, Janata colony, Amma Sandra, Aditya pattana, Appa Sandra, Girena halli
<b>Gram Panchayat: Heggere</b>	Banasandra (5 villages), Dandinashivara, Dunda, Hosur, Lakkasandra, Kodihalli, Kebbepalya and others

**EXPERIENCE AND EXPERTISE REQUIRED:**

The applicant should be a legal entity with a valid registration identity and also hold financial credentials. CSIR-800 will be looking forward to the following expertise from the organisations proposing to implement the assignment:

- Demonstrable experience of conducting similar exercises such as data collection, compilation, analysis and report writing.
- Sound understanding of the key issues and challenges related to the exercise of 'Focused Group Discussion' and interview and also hold the expertise to address them.
- Experience of innovative use of Technology, Information and Communication tools to facilitate sharing and dissemination.
- Manpower with the Communication skills in local language.
- Preferably should have a presence in the area.

**TIME- FRAME:**

In order to get the work moving ahead, the Agency would adhere to the following schedule and timeline:

- **Phase I: Initial Survey** - March 2013
- **Phase II: Intermediate Survey** – 2014-15
- **Phase III: Final Surveys** – 2016-17

**HOW TO APPLY:**

The mode of submission of application for the assignment is through a prescribed format of application forms. The application forms can be downloaded from: the website [www.csir.res.in](http://www.csir.res.in), [www.nal.res.in](http://www.nal.res.in) and [www.cmmacs.ernet.in](http://www.cmmacs.ernet.in). Suitably qualified NGOs/Institutions should send filled-in and signed applications with required attachments in a sealed cover **ON OR BEFORE March 13, 2013**.

Covers should be inscribed with **“Application for Engagement for NAS, Advt. No. CSIR-800/2013/14/001”** addressed to:

**Controller of Stores and Purchase**

**CSIR National Aerospace Laboratories**

**P.B.No.1779, HAL Airport Road, Kodihalli,**

**Bangalore - 560 017 (Karnataka)**

**Council of Scientific and Industrial Research**  
**CSIR for Society: The CSIR 800 Program**  
**National Aerospace Laboratories**  
HAL Airport Road, Kodihalli, BANGALORE – 560 017.

**Invitation for Expression of Interest (EOI) For**  
**NEEDS ASSESSMENT SURVEY IN TUMKUR, KARNATAKA**

**Format for Expression of Interest**

Please take a print out of this format and send your Expression of Interest in this format only.

Applications from legal entities registered in India (individually or as a Consortium) are acceptable. Please do not attach any description of any additional information other than requested in paragraphs 4 of this application form.

Your response to these questions will be used to ascertain that your organization is qualified to provide the services described in the Terms of Reference. If a high number of qualified responses are received CSIR-800 reserves the right to shortlist the highest scoring organizations based on the evaluation criteria included in this document.

**1. Organizational Details**

1.1	Name of the organization (Lead Organisation)	
1.2	Address (Regd. Office)	
1.3	Address (Administrative Office)	
1.4	Contact Name	
1.5	Contact Telephone Number/Mobile Number	
1.6	E-Mail Address	

(In case of Consortium applicants, please attach a signed copy of Memorandum of Understanding entered between the members for taking up this assignment)

**2. Registration Details**

2.1	Type of Registration (Society/ Trust/ Any Other)	
2.2	Registration No.	
2.3	PAN No. of the Organization	

### 3. Financial Details

Organization's annual turnover for the last three years:

	Year	Annual Turnover
3.1	2011-12	
3.2	2010-11	
3.3	2009-10	

### 4. Organization's Experience

**4.1** Give summary of projects executed successfully by the organization (including that of Consortium Partners, if any) in the past five years; focusing on brief descriptions of assignments and experience in similar nature. *(Not more than 3 pages, neatly typed separate sheets can be attached)*

- i. Project title
- ii. Source of funding
- iii. Implementing partners (if any)
- iv. Project duration
- v. Project budget
- vi. Project brief

(In case of Consortium applicants, please provide above information mentioning the name of implementing organization)

**4.2** Please attach a Capability Statement illustrating your skills and experience of providing the services under this Terms of Reference *(Not more than 2 pages, neatly typed separate sheets can be attached)*

**4.3** Please provide a brief outline of the proposed concept and strategies to implement the same. *(Not more than 3 pages, neatly typed separate sheets can be attached)*

**Signature with Seal**

**(Director/Head of the Organization)**

## 5. Closing Date for EOI Applications

5.1 The hard copy of the application must be submitted by **March 13, 2013** in sealed envelope marking “EOI- NAS, CSIR-800” and addressed to:

**Controller, Stores and Purchase  
CSIR National Aerospace Laboratories  
P. B. No.1778, HAL Airport Road, Kodihalli  
Bangalore-560 017 (Karnataka)**

(No further information or company literature is required).

## 5.2 Anticipated Timescale

Please note these dates are estimated only, CSIR-800 may amend the process as required.

Activity	Estimated time-lines
Closing date for EOIs	March 8, 2013
Complete Evaluation of EOIs	March 12, 2013
Tender packs to be sent to qualified providers	March 13, 2013
Interview for Final Evaluation	March 19, 2013
Short listing preferred providers	March 19, 2013
Visit to the office of providers	March 21, 2013
Award of contract	March 22, 2013

## Evaluation Criteria

The evaluation of the EOIs will be done on the following criteria:

	Section	Scoring
1	Organizational details	Not scored
2	Registration details	Not scored
3	Financial information	Not scored, subject to satisfactory accounts
<b>4</b>	<b>Organization experience</b>	
4.1	Summary of relevant past projects	10
4.2	Skills and experience to implement the proposed project as reflected in the capability statement	20
4.3	Strategies for the proposed project	20