



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific and Industrial Research

अनुसंधान भवन 2 रफी मार्ग नई दिल्ली 110001
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सा./No. SP-13021 (3)/8/2022-S and P-CSIR HQ

23rd, June, 2022

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रधान

The Directors of all CSIR Laboratories/Institutes/ Units of CSIR Headquarters

Kind attention: Sr. COA/COA/AO(Co-Ordinator for IEM/IP Scheme)

विषय/Sub: Reports with regard to payments made to IEMs and quarterly structured meetings reg..

संदर्भ/Ref: 1. letter No. SP-13021/8/2022-S and P-CSIR HQ dtd. 11.05.2022
2. Reminder letter No. SP-13021 (2)/8/2022-S and P-CSIR HQ dtd. 10.06.2022

महोदया/ महोदय/ Madam/Sir,

With regard to operationalization of Integrity Pact (IP) and IEM scheme in CSIR, Labs/Instts./Units had been asked to submit the following reports vide CSIR letters referred to above :

1. One time report of the **payments already made to the IEMs** for the period 1st February, 2022 till the date of notification (11.05.2022)
2. Report of the quarterly **structured meeting** with IEMs for the first quarter covering the period Jan – March, 2022.

The reports were to be submitted as per the format attached with the above referred letter through **e-mail only** at spo.hqrs@csir.res.in. However, the above reports for the first quarter/ upto 11.05.2022 (as the case may be) are still awaited from many of the Labs/Instts./Units in spite of reminder dtd. 10.06.2022.

I am directed to inform you that the delay in furnishing these reports has been viewed seriously by the Competent Authority. As it has been decided, this reminder is being issued to the Nodal Officers for immediate compliance.

You are, therefore, requested to submit the above reports **on or before 30.06.2022 positively**. Even if the information for the period is NIL, the same must be conveyed by way of a **NIL** report. Meanwhile, the second quarter (April – June, 2022) is also drawing to an end. The report for the same need also be furnished on time.

Thanking You,

भवदीय/Yours faithfully,

(रमण कुमार /Raman Kumar)
भंडार एवं क्रय अधिकारी
Stores & Purchase Officer

प्रतिलिपि/Copy to :

1. Sr. PPS to the Director General, CSIR
2. PS to the Joint Secretary (Admin.), CSIR
3. PS to JS & FA, CSIR
4. Sr. COAs/COAs/AOs of Labs/Instts./Unit/ Dy. Sec. (CO) Hqrs.
5. Head IT – With the request to upload on CSIR Website under Notifications