

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
2, रफी मार्ग, नई दिल्ली-110001
केंद्रीय योजना निदेशालय / Central Planning Directorate

No. 6/1/2023-CPD

March 7, 2023

कार्यालय ज्ञापन / Office Memorandum

Sub: Work and Manpower distribution among the CPD Staff.

Allocated Activities

The specific activities assigned to the directorate as follows:

1. Budgeting;
2. Parliamentary Questions;
3. Parliamentary Committees;
4. Facilities Creation; and
5. Research Councils (RCs)

Allocation of Activities

The CPD is headed by Dr. S.Sathiyarayanan, Chief Scientist. He will be responsible for all the activities of the Directorate. There will be 11 (eleven) verticals in the Central Planning Directorate (CPD) and their respective Nodal Coordinator is given below:

Dr. S. Sathiyarayanan, Head, CPD

Sl. No.	Verticals	Nodal Coordinator
1	Budget Planning	Dr. Abhishek Kumar
2	Research Councils (RCs), ACs & PABs	Sh. Mayank Mathur
3	PMO related activities	Sh. Mayank Mathur
4	Parliamentary Questions & DCN	Sh. Mayank Mathur
5	PSC and related matters	Dr. Abhishek Kumar
6	Demand for Grants	Dr. Abhishek Kumar
7	C-DIS	Dr. Abhishek Kumar
8	Facility Creation Projects	Sh. Rajesh Parpyani
9	Audit related matters	Sh. Rajesh Parpyani
10	eSamiksha	Dr. P. Rama Rao
11	Minister/PM/President visits to Labs	Sh. Rajesh Parpyani

Apart from aforementioned activities, CPD Scientists may be assigned specific assignments from time to time based on directions of DG, CSIR and other High Level functional requirements.

Verticals	Responsibility
RTI Grievances/CPGRAM	Head, CPD and Satish Kumar, PS
File Maintenance including digitalization	Mrs. A.R. Swati, Mrs Shashi Singh and Mrs. Pushpa
Hindi Rajbhasa	Sh. Harshpal Singh Rawat, Sr. Tech. and Ms Shashi Singh, ASO

Manpower

OFFICIALS / STAFF DETAILS

1. Dr. S. Sathiyarayanan, Chief Scientist & Head, CPD;
2. Shri Mayank Mathur, Sr. Principal Scientist;
3. Dr. Abhishek Kumar, Sr. Scientist;
4. Dr. P.Rama Rao, Scientist;
5. Sh. Rajesh Parpyani, Engineer 'D'; and
6. Ms. A.R. Swati, T.A

ADMINISTRATION

1. Shri Satish Kumar, PS;
2. Shri Harsh Pal Singh Rawat, Sr.Tech-3;
3. Mrs. Shashi Singh, ASO;
4. Mrs. Seema Sachdeva, Admn. Associate
5. Shri Shree Bhagwan, Sr. Reno Operator; and
6. Mrs. Pushpa, JSA

Apart from the aforementioned activities, all the officials may be assigned specific assignments from time to time based on the need and directions of HoD.

- Sh. Harshpal Singh Rawat, Sr. Tech. will help all the Scientist of CPD in their official work as and when required.
- Sh. Harshpal, Mrs. Shashi Singh, ASO, Sh. Shri Bhagwan, Sr. Tech. and Mrs. Pushpa, JSA will report to Sh. Mayank Mathur, Sr. Prin. Scientist.
- Mrs. A.R. Swati, Tech. Asstt. & Smt. Seema Sachdeva, Admn. Associate will report to Sh. Rajesh Parpyani, Engineer 'D'
- Sh. Satish Kumar, PS will report to Head, CPD
- Sh. Mayank Mathur, Sr. Prin. Scientist will be the in-charge of Administrative Cell of CPD.

(Dr. S. Sathiyarayanan)
Chief Scientist & Head, CPD

Copy to: All concerned

07.03.2023